

CAAP INFORMATION

benefitsSF

Under **CAAP**, there are **four separate, independent programs** to better meet the needs of adult residents of San Francisco. These four programs are **PAES** (*Personal Assisted Employment Services*), **CALM** (*Cash Assistance Linked to Medi-Cal*), **SSIP** (*Supplemental Security Income Pending*), and **GA** (*General Assistance*). Earned Income and Asset Disregard, Good Cause, Fair Hearing and Remedy rights apply within all four programs. Participants in any CAAP may request an Expedited Program Change to another County Adult Assistance Program for which they are also eligible once every 12 consecutive months. Individuals who are receiving SSI are not eligible to CAAP. Individuals who have timed-out from CalWorks are not eligible to CAAP unless they've met the conditions for an Executive Director's exception as determined by their CalWorks worker. Individuals with minor children must apply for CalWorks for benefits that include Food Stamps or cash grant. All clients who are discontinued for non-compliance with the PAES Program will not be eligible to apply for CAAP for one month after the effective date of discontinuance and will not be eligible for PAES for 60 or 90 days after the effective date of discontinuance. It is, therefore, important that clients make every effort to comply with program requirements to avoid discontinuance. GA clients who are discontinued for fraud are ineligible to apply for CAAP for the duration of the fraud sanction. PAES and SSIP clients who are discontinued for fraud are ineligible for CAAP for the duration of the fraud sanction.

Individuals qualifying for *PAES*, *SSIP* or *GA* are enrolled in the appropriate program at the end of the application process for CAAP at 1235 Mission Street. *CALM* applications are taken at the Medi-Cal Office at 1440 Harrison Street, between 10th and 11th Sts.

CAAP benefits are issued once a month (on the first of the month). Money management is important to ensure essential expenses (such as housing, utilities and necessary bills) are paid first.

PAES

The **Personal Assisted Employment Services (PAES)** Program provides employable adults with the education, training, and supportive services necessary to **gain lasting employment** and **become self-sufficient**. Individuals with a verified disabling condition that is expected to last less than 12 consecutive months in duration are also eligible for *PAES*; however, they are **exempt** from participation in employment-related activities and services until such time as their **temporary disabling condition** has improved. *PAES* participants may also be exempted from employment-related activities on the basis of age.

The monthly maximum benefit package for a single individual participating in *PAES* is valued up to **\$422**. For a homeless individual, the benefit package may include housing, shelter, food, utilities and a cash benefit. *PAES* applicants must have lived in San Francisco for **30 continuous days** prior to the time of application. The introductory **Appraisal Period** begins when the participant signs a **PAES Participant Agreement**. **Work Experience** activities during the Appraisal Period are 4 weekly, **Group Employment Preparation** sessions, and a number of **Work Assignment** hours (depending on the grant amount) or an acceptable, qualifying substitute (employment, approved Vocational Training, ESL, G.E.D. preparation, Job Search because of a medical restriction, etc.). Participants may be excused from GEP if they are engaged in an approved activity and there is either a verified conflict in schedule or the other activity requires more than 16 ½ hours per week. All *PAES* participants performing employment related activities receive a monthly Muni Fast Pass or tokens.

Individuals who have successfully completed the Appraisal Period may begin working with an **Employment Specialist** to develop an **Employment Plan**. The Work Assignment (or qualifying substitute) continues until the Plan is signed. The individualized, mutually agreed-upon Employment Plan may include:

- **Job training and career counseling**
- **Supervised Job Search**
- **G.E.D.** preparation & Vocational English as a Second Language (**VESL**) classes
- **Vocational Training** courses and **Vocational Rehabilitation**
- **Skill-building workshops** for those able to work in a supported setting
- **Various Employment Projects**, combining temporary paid employment with job- seeking services
- **Substance abuse and mental health treatment**

Supportive services available to **PAES participants in Employment Plans** include psychological and vocational assessment, substance abuse and mental health counselors on-site, vocational rehabilitation counseling, ancillary expenses for clothing, tools, supplies, etc., and Muni Fast Passes or tokens. **PAES** employment services are limited to **27 months**, with a possible **extension of 6 months**, if such additional services are likely to lead to employment. The **PAES stipend** may **continue beyond that time** for individuals who fail to find employment through no fault of their own. There is a 60-day sanction for eligibility requirement-related failures and a 90-day sanction for Employment Plan-related failures. Participants may grieve at any stage in the Employment Plan process. Employment Plan failures may be redressed in a 30-day Conciliation Process.

CALM

Cash Assistance Linked to Medi-Cal is for individuals who are receiving Medi-Cal benefits because they are either aged or disabled, but do not currently qualify for SSI, and their spouses. Such individuals may also volunteer to participate in PAES. The monthly maximum benefit package for a single individual participating in **CALM** is valued up to **\$422**. For a homeless individual, the benefit package may include housing, shelter, food, utilities and a cash benefit. There are **no Sanction** penalties for non-cooperation (except for fraud). **One worker** at 1440 Harrison Street provides both Medi-Cal benefits and cash assistance; Food Stamps workers are also available at the same location.

SSIP

Supplemental Security Income Pending is for individuals who have medical verification that they have a disability which either has lasted, or is likely to last, at least 12 consecutive months. The monthly maximum benefit package for a single individual participating in **SSIP** is valued up to **\$422**. For a homeless individual, the benefit package may include housing, shelter, food, utilities and a cash benefit. Muni tokens for verified medical appointments are also provided. There are **no Sanction** penalties for non-cooperation (except for fraud). Continuing **SSIP** cases are handled by a specialized unit.

GA

General Assistance remains the County **safety net** program for indigent adults. It is designed for individuals who do not qualify for CALM and SSIP, and who either do not choose to participate in PAES or are serving a sanction from the PAES Program. The monthly maximum benefit package for a single individual participating in **GA** is valued up to **\$342**. For a homeless individual, the benefit package may include housing, shelter, food, utilities and a cash benefit. In exchange for the **GA** benefit package, able-bodied **GA** recipients are expected to perform a number of **Workfare** hours (depending on the grant amount) or an acceptable substitute. **GA** recipients performing Workfare receive a monthly Muni Fast Pass or tokens. Program requirement failures without Good Cause may result in a 30-day sanction. If the **GA** recipient's housing costs are more than the **GA** maximum aid payment, he or she may request a **Supplemental Rent Payment**. The **GA** aid payment including the Supplemental Rent Payment may not exceed \$345, and is made payable as a 2-party check to the landlord and the recipient.