

DEPARTMENT OF DISABILITY AND AGING SERVICES  
(DAS) COMMISSION

MINUTES April 2, 2025

CALL TO ORDER AND WELCOME/ President Spears

President Janet Y. Spears called our hybrid meeting to order in City Hall room 416 and virtually and stated that the DAS Commission acknowledged they are using the unceded homeland of the Ramaytush Ohlone peoples of the San Francisco Peninsula.

The (DAS) Commission Secretary called the roll:

Present: Commissioners, Wanda Jung, Martha Knutzen, President Janet Y. Spears, and Linda Parker Pennington, Vice President Nelson Lum, Barbara Sklar and Sascha Bittner

Communications:

Commission Secretary Ravi Durbeej provided instructions for any members of the public that would like to submit a public comment to the DAS Commission.

Approval of Minutes:

No public comment.

A motion to approve the March 5, 2025 Commission Meeting Minutes from  
The motion was unanimously approved.

EXECUTIVE DIRECTOR REPORT/ Kelly Dearman

DAS Executive Director Kelly Dearman announced the opening of the Jerrold Commons Shelter in the Bayview specifically for older adults in the Bayview and we are very happy have these beds for older San Franciscans.

On the federal level Health and Human Services announced restructuring and consolidation. 28 divisions will be consolidated to 15 and 10 regional offices will be reduced to 5 with the one in San Francisco closing. A new administration for a healthy America will be formed (AHA) to

efficiently care for older Americans. Critical ACL services will be split into 2 divisions and it is unclear if any ACL services will be cut or eliminated but staffing will be cut severely.

The Older Americans Act has not been reauthorized and they are working with this bill, but with this new administration we are unsure.

#### DAS EMPLOYEE OF THE MONTH April 2025 Doug Ogan who is a Clerk in the Adult Protective Services Team

- Director Dearman spoke on how Doug plays such a strong role to his entire APS team and how much he is admired and respected throughout DAS.
- Doug thanked everyone and said he is thankful for being at APS and being surrounded by such a supportive team and supervisor.

#### ADVISORY COUNCIL REPORT/ Presented by President Allen Cooper

President Cooper welcomed a new Advisory Council member Harry Breaux and spoke on upcoming presentations. The Older Americans Act has not been reauthorized and the status of the Dignity Fund was discussed.

Spoke on upcoming site visits and revisions coming up to that and the Aging Plan. DAS Deputy Director Cindy Kauffman gave an in-depth report on the workings of the Advisory Council and its role in DAS which was well received and we all learned a great deal. The Needs Assessment was also spoken on and how great a presentation this was.

#### CASE REPORT/ presented this month by Fiona Hinze

Wanted to second the sentiment from Director Dearman's report of the uncertainty of many programs from the federal level that might be cut. Also, thanks to Judith Dancer who is stepping down from the CASE board and wish her all the best in her future endeavors.

In the interim we will be looking a new member. We were happy to have an in person meeting last month and thanks to the Stonestown YMCA for hosting this and was really good to see everyone in person.

#### Item 9 is GENERAL PUBLIC COMMENT.

Marie Jobling representing the Dignity Fund Coalition spoke on how important this fund is for seniors and disabled members of the San Francisco community. She stressed what a necessity that it is for the city to fund the Dignity Fund this year. This \$3 million would be used to address cuts to DAS and fund underserved programs.

The Director of the Community Living Campaign spoke on the threats of budget cuts and the fears of elders in San Francisco, and they are on edge and want to know what they can do. We are finding ways seniors can help to have their voices heard.

Item 10 OLD BUSINESS

No old business.

Item 11 NEW BUSINESS

ITEMS A THROUGH F ARE ACTION ITEMS THAT REQUIRES A VOTE BY  
THE COMMISSION

- A. The DAS Commission Appointing Daisy Jiminez to the DAS Advisory Council as a DAS Commission Appointee for a two-year term. (DAS Commission Vice President Nelson Lum will present this item)

Presenter Lum is requesting to appoint Daisy Jiminez to the DAS Advisory Council as a DAS Commission Appointee for a two-year term.

PUBLIC COMMENT

No public comment

A motion to approve from

The motion was unanimously approved

- B. Review and Approval of the FY 2025-26 Area Plan Update for the California Department of Aging. (Staff: Izzy Clayter will present this Item)

Presenter Clayter is requesting the review and approval of the FY 2025-26 Area Plan Update for the California Department of Aging

PUBLIC COMMENT

No public comment

A motion to approve from

The motion was unanimously approved

- C. Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of CalFresh Healthy Living; during the period of April 1, 2025 through September 30, 2025, in the additional amount of \$120,093 plus a 10% contingency for a revised total amount not to exceed \$593,632. (Tiffany Kearney will present the item)

Presenter Kearney is requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of CalFresh Healthy Living; during the period of April 1, 2025 through September 30, 2025, in the additional amount of \$120,093 plus a 10% contingency for a revised total amount not to exceed \$593,632.

Commissioner Knutzen asked about the extended curriculum and presenter Kearney said they were lucky to get the expanded assistance from the providers.

Commissioner Jung asked on how it was determined to focus on the Western Addition and Treasure Island and presenter Kearney replied that it was from the needs assessment and what areas would benefit most from these services.

Commissioner Pennington thanked her for all the holistic services offered.

#### PUBLIC COMMENT

No public comment

A motion to approve from

The motion was unanimously approved

- D. Requesting authorization to modify the existing grant agreement with SF Marin Food Bank for the provision of Food Assistance Program; during the period of April 1, 2025 through June 30, 2025, in the additional amount of \$270,235 plus a 10% contingency for a revised total amount not to exceed \$9,430,406. (Tiffany Kearney will present this item.)

Presenter Kearney is requesting authorization to modify the existing grant agreement with SF Marin Food Bank for the provision of Food Assistance Program; during the period of April 1, 2025 through June 30, 2025, in the additional amount of \$270,235 plus a 10% contingency for a revised total amount not to exceed \$9,430,406.

Commissioner Jung asked how this modification works, and presenter Kearney clarified the grants in terms of the delivery of groceries and grants that pay for the food assistance program.

Commissioner Pennington asked if this grant fulfills the full need of food assistance for the community, presenter stated that there are still 475 people on the waitlist, but this helps greatly.

#### PUBLIC COMMENT

No public comment

A motion to approve from

The motion was unanimously approved

- E. Requesting authorization to modify the existing grant agreement with Episcopal Community Services for the provision of AWD Congregate Meals; during the period of April 1, 2025 through June 30, 2025, in the additional amount of \$109,491 plus a 10% contingency for a revised total amount not to exceed \$618,463. (Tiffany Kearney will present this item.)

Presenter Kearney is requesting authorization to modify the existing grant agreement with Episcopal Community Services for the provision of AWD Congregate Meals; during the period of April 1, 2025 through June 30, 2025, in the additional amount of \$109,491 plus a 10% contingency for a revised total amount not to exceed \$618,463.

#### PUBLIC COMMENT

No public comment

A motion to approve from

The motion was unanimously approved

- F. Requesting authorization to enter into a new grant agreement with multiple providers for the provision of the Home Delivered Grocery Program; during the period of July 1, 2025 through June 30, 2029, in the amount of \$6,416,268 plus a 10% contingency for a total amount not to exceed \$7,057,895. (Tiffany Kearney will present this item.)

Presenter Kearney is requesting authorization to enter into a new grant agreement with multiple providers for the provision of the Home Delivered Grocery Program; during the period of July 1, 2025 through June 30, 2029, in the amount of \$6,416,268 plus a 10% contingency for a total amount not to exceed \$7,057,895.

Commissioner Pennington asked if there is an interim review process since this is a 4-year grant and the presenter said there is a monthly check in and there are consumer satisfaction reports.

Commissioner Knutzen asked about the role the neighborhood connectors play and the presenter replied that they are the staff that does the social service outreach components.

Commissioner Jung asked about this grant and the delivery aspect of the grant and presenter replied that it is a packing site where the food is packed and then delivered. This is a drop site where they can deliver the groceries and CLC will pack and deliver to people.

Commissioner Lum asked with the expected cuts from the federal and state budget, is there any language that could deal with the loss of dollars to this grant and presenter replied that these are all city funded grants from the Dignity Fund and will not be affected by state and federal cuts.

#### PUBLIC COMMENT

No public comment

A motion to approve from

The motion was unanimously approved

#### Announcements

No announcements

#### Adjournment

Meeting adjourned at 11:08am by President Spears