

SAN FRANCISCO HUMAN SERVICES COMMISSION
MINUTES
April 26, 2017 Special Meeting

A special meeting of the Human Services Commission was held on Wednesday, April 26, 2017 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** SCOTT KAHN, President
JAMES MCCRAY, JR., Vice President
RITA SEMEL
PABLO STEWART, M.D.
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Trent Rhorer, Executive Director – Department of Human Services
Louise Rainey, Secretary – Human Services Commission
Daniel Kaplan, Deputy Director – Finance and Administration
Susie Smith, Deputy Director – Policy and Planning
Other department staff and interested citizens
- ROLL CALL** President Kahn called the meeting to order at 9:35 a.m. noting that the Commission was present.
- AGENDA** On motion by Commissioner Semel, seconded and unanimously carried, the Commission adopted the agenda as posted.
- MINUTES** On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved the minutes of the March 23, 2017 regular meeting as circulated.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- APRIL 2017 EMPLOYEE OF THE MONTH AWARD** President Kahn presented the April 2017 Employee of the Month Award to Supplemental Security Income Case Manager Victor Tran. The award recognizes Victor as a hardworking, highly productive and committed Case Manager who has had a positive impact on County Adult Assistance Program clients. Because of Victor's efforts, 390 clients have been awarded Social Security Administration benefits during his eight year tenure. Victor was presented an engraved desk clock and graciously accepted with thanks to all.
- CONSENT CALENDAR** On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission ratified actions taken by the Executive Director since the March 23, 2017 regular meeting in accordance with Commission authorization of June 23, 2016:
1. Submission of requests to encumber funds in the total amount of \$730,058 for purchase of services or supplies and contingency amounts;
 2. Submission of 2 temporary positions for possible use in order to fill positions on a temporary basis;
 3. Submission of 46 temporary appointments made during the period of 3.14.17 thru 4.12.17.
- MAY 2017 FOSTER CARE MONTH** Family and Children's Services Program Director Sophia Isom, thanked foster parents and relative care givers for their service and commitment to children in foster care and requested the Commission adopt the resolution proclaiming May 2017 Foster Care Month.
- On motion by Commissioner Semel, seconded and unanimously carried, the Commission adopted the following resolution proclaiming May 2017 Foster Care Month
- WHEREAS, the family is the foundation of a strong and healthy community; and
WHEREAS, in San Francisco there are 697 children and youth in foster care; and
WHEREAS, in San Francisco there are 188 foster youth in Non-Minor Dependent Status; and
WHEREAS, foster parents, including relative and non-related extended family members, provide an essential service to the community in caring for children and youth in foster care; and
WHEREAS, the importance of the family structure is best served in foster homes that model family living, as opposed to group care; and
WHEREAS, the stability and permanency for children and foster children is of the utmost importance; and
WHEREAS, permanency is defined as both a process and result that includes the active involvement of the child or youth, and
WHEREAS, permanency is defined as a permanent connection with at least one committed adult, which may include the biological parents through reunification, or with another adult family member, fictive kin, adult siblings, or other important individuals in the child or youth's life who commit to the child through adoption or guardianship; and
WHEREAS, it is the responsibility of the entire community to make sure that each youth who leave the foster care system in California has a permanent lifelong connection with a caring adult; and
WHEREAS, San Francisco is in need of dedicated care providers who will strive in partnership with the Human Services Agency to identify and connect children and youth in foster care to permanent lifelong relationships; and
WHEREAS, dedicated care providers model strength-based and solution-focused engagement with the children and youth in their care and with the community-based and government entities providing services and support; and
WHEREAS, community-based organizations within San Francisco partner with the Human Services Agency to provide accessible and culturally relevant family-centered services that meet the unique needs of the families and children we serve; now, therefore, be it
RESOLVED, That the San Francisco Human Services Commission proclaims May 2017 FOSTER CARE MONTH and urges all community members to volunteer their talents and energies to honor children and youth in foster care and those who have exited the foster care system during this month and throughout the year.

MAY 2017 CALFRESH
AWARENESS AND ACTION
MONTH

Executive Director Trent Rhorer requested the Commission adopt the resolution proclaiming May 2017 CalFresh Month.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission adopted the following resolution proclaiming May 2017 CalFresh Month:

WHEREAS, Access to safe, nutritious, and culturally acceptable food is a basic human right and is essential to human health; and
WHEREAS, Food security is a state in which all persons obtain a nutritionally adequate, culturally acceptable diet at all times through local non-emergency sources; and
WHEREAS, Food security is the foundation of a strong and healthy community; and
WHEREAS, 1 in 4 San Franciscans, especially low income residents, seniors, families with children, immigrants, and people who are homeless, suffer disproportionately from hunger and food insecurity; and
WHEREAS, Food insecurity results in poor nutritional intake, unhealthy eating behaviors that persist sometimes for decades after the food insecurity experience, and is associated with poor health outcomes in all populations and higher health care costs; and
WHEREAS, A robust CalFresh program (known nationally as Supplemental Nutrition Assistance Program (SNAP) and formerly known as Food Stamps) is critical to providing financial resources for food to thousands of San Franciscans; and
WHEREAS, The average household on CalFresh in San Francisco receives approximately \$238 per month for groceries; and CalFresh is provided on an electronic benefit card that can be used in grocery stores, supermarkets and at all San Francisco farmers' markets; and
WHEREAS, CalFresh spurs the local economy because each CalFresh benefit dollar generates \$1.79 as an economic multiplier; and the City of San Francisco pays for only 15% of the total cost of administering the program, and zero of the benefit dollars; which means that for \$3.6 million of local investment, CalFresh brings in \$173 million in benefits and associated economic activity; and
WHEREAS, Approximately 51,000 individuals in San Francisco receive CalFresh, yet an estimated 49,000 additional individuals may be eligible but are not enrolled in CalFresh; and
WHEREAS, A key opportunity for increasing participation is conducting targeted outreach to people who are likely eligible, such as an estimated 20,000 Medi-Cal recipients and 11,000 school children already registered for free school meals; and
WHEREAS, Another key opportunity for increasing participation includes reducing "churn" – people who are discontinued from the program and then re-apply within three months; it is estimated that approximately 25% of CalFresh participants in San Francisco experience "churn"; and
WHEREAS, Another key opportunity for increasing participation is to debunk myths and fears about participating, especially fears and misconceptions related to immigration status; and
WHEREAS, Community partners, city agencies, local leaders all have a role to play in furthering awareness about CalFresh and promoting this critical program; and
THEREFORE, BE IT RESOLVED That the San Francisco Human Services Commission proclaims May 2017 CALFRESH AWARENESS AND ACTION MONTH and urges all community members to support efforts to increase awareness of and participation in the CalFresh program.

FAMILY BUILDERS BY
ADOPTION

Family and Children's Services Senior Analyst Pamela Salsedo presented the request to modify the Family Builders by Adoption grant.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to modify the existing grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption and Permanency Services; during the period of July 1, 2016 through June 30, 2019; in the additional amount of \$100,000 plus a 10% contingency for a revised total grant amount not to exceed \$2,050,865.

AMERICAN RED CROSS
BAY AREA CHAPTER

Human Services Agency Disaster Response Manager Benjamin Amyes presented the request to enter into a new grant with American Red Cross Bay Area Chapter.

On motion by Vice President McCray, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with AMERICAN RED CROSS BAY AREA CHAPTER for provision of Fiscal Intermediary Services for the Hotel Extension Program; during the period of July 1, 2016 through June 30, 2018; in the amount of \$120,000 plus a 10% contingency for a total grant amount not to exceed \$132,000.

DRESS FOR SUCCESS SAN
FRANCISCO

Welfare to Work Division Community Services Manager Christina Iwasaki presented the request to renew the Dress for Success San Francisco grant.

On motion by Vice President McCray, seconded and unanimously carried, the Commission granted authorization to renew the grant with DRESS FOR SUCCESS SAN FRANCISCO to provide Women's Interview Clothing Services; during the period of July 1, 2017 through June 30, 2018; in the grant amount of \$43,336, plus a 10% contingency for a total grant amount not to exceed \$47,670.

MISSION ECONOMIC
DEVELOPMENT AGENCY

Welfare to Work Division Community Services Manager Bill Wedemeyer presented the request to renew the Mission Economic Development Agency grant.

On motion by Vice President McCray, seconded and unanimously carried, the Commission granted authorization to renew the grant with MISSION ECONOMIC DEVELOPMENT AGENCY to provide Tax Preparation Assistance Services; during the period of July 1, 2017 through June 30, 2019; in the grant amount of \$367,718 plus a 10% contingency for a total grant amount not to exceed \$404,490.

RICOH, USA

Human Services Agency Investigations Program Manager Vladimir Rudakov presented the request to modify the Ricoh, USA contract.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission granted authorization to modify the existing contract with RICOH, USA for provision of Back-File Conversion and Document Imaging Services; during the period of May 1, 2016 through June 30, 2018; in the additional amount of \$116,378 plus a 10% contingency for a revised total contract amount not to exceed \$286,686.

CHILDREN'S COUNCIL OF
SAN FRANCISCO

Child Care Policy and Planning Program Manager Sandra Naughton presented the request to enter into a new grant with Children's Council of San Francisco.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with CHILDREN'S COUNCIL OF SAN FRANCISCO for provision of Early Care and Education Integrated Services; during the period of July 1, 2017 through June 30, 2020; in the amount of \$185,667,143 plus a 10% contingency for a total grant amount not to exceed \$204,233,857.

WU YEE CHILDREN'S SERVICES Child Care Policy and Planning Program Manager Sandra Naughton presented the request to enter into a new grant with Wu Yee Children's Services.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with WU YEE CHILDREN'S SERVICES for provision of Early Care and Education Integrated Services; during the period of July 1, 2017 through June 30, 2020; in the amount of \$28,474,709 plus a 10% contingency for a total grant amount not to exceed \$31,322,180.

EXYGY, INC Budget and Planning Senior Analyst Jocelyn Everroad presented the request to renew the Exygy, Inc. contract.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to renew the contract with EXYGY, INC. to continue build out of the San Francisco Human Services Agency.Org Website; during the period of July 1, 2017 through June 30, 2018; in the amount of \$330,475 plus a 10% contingency for a total contract amount not to exceed \$363,523.

PUBLIC COMMENT President Kahn's call for public comment did not yield a response.

ADJOURN President Kahn adjourned the meeting at 10:50 a.m.

Louise Rainey, Commission Secretary
Human Services Commission