

**City and County of San Francisco
Aging and Adult Services Commission**



**GUSTAVO SERIÑA
VICE PRESIDENT**

**COMMISSIONERS
PERRY LANG
KATIE LOO
RICHARD OW
NEIL SIMS
JEREMY WALLENBERG**

DATE: Wednesday, May 3, 2017
TIME: 9:30 AM
PLACE: City Hall,
1 Dr. Carlton B. Goodlett Place, Room 416

- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF THE MAY 3, 2017 AGENDA** **ACTION**
- 3. APPROVAL OF THE APRIL 5, 2017 MEETING MINUTES** **ACTION**
- 4. ALL MATTERS LISTED HEREUNDER CONSTITUTE A CONSENT AGENDA AND ARE CONSIDERED TO BE ROUTINE BY THE AGING & ADULT SERVICES COMMISSION, AND WILL BE ACTED UPON BY A SINGLE VOTE OF THE COMMISSION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF THE COMMISSION OR THE PUBLIC SO REQUESTS, IN WHICH EVENT THE MATTER WILL BE REMOVED FROM THE CONSENT CALENDAR AND CONSIDERED AS A SEPARATE ITEM.**

5.

Grantee	Amount	Funding Source	Term	Effective Date
Golden Gate Senior Services – Community Services (Castro)	\$12, 500	General Fund	7/1/16-6/30/17	5/1/2017

*The funds are to support LGBT programming at Castro Senior Center; they will replace funding that was lost when Openhouse ended a subcontract with Castro Senior Center on 1/1/17

- 6. REPORTS:**
 - A. DIRECTOR’S REPORT/Executive Director Shireen McSpadden**
 - B. EMPLOYEE RECOGNITION/ The Department of Aging and Adult Services (DAAS) will honor Aregawie Yosef a Carrying and Provider Assistance Manager from the Office of In-Home Support Services (IHSS).**
 - C. ADVISORY COUNCIL REPORT/Leon Schmidt**
 - D. JOINT LEGISLATIVE COMMITTEE REPORT/Neil Sims/Diane Lawrence**
 - E. LONG TERM CARE COORDINATING COUNCIL (LTCCC) REPORT/Member**
 - F. TACC REPORT/Cathy Russo**
 - G. CASE REPORT/Staff**

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7. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

8. OLD BUSINESS

9. NEW BUSINESS

- Update of CLF 6-Month Report and CLF Annual Plan (Staff: Carrie Wong will present)
PRESENTATION

ALL ITEMS BELOW ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION

- A.** Review and approval of FY 2017/2018 Area Plan Update for submission to the California Department of Aging. (Staff: Shireen McSpadden and Rose Johns will present the item).

ACTION

PUBLIC COMMENT

- B.** Requesting authorization to enter into a new grant agreement with INSTITUTE ON AGING for provision of the SUPPORT AT HOME PROGRAM, during the period of May 1, 2017 through April 30, 2019, in the amount of \$3,750,000 plus a 10% contingency for a total grant amount not to exceed \$4,125,000. (Staff: Carrie Wong will present the item.)

ACTION

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- C.** Requesting authorization to renew the grant agreement with Bayview Hunters Point Multipurpose Senior Services, Inc. for the provision of Aging and Disabilities Resource Center (ADRC); during the period of July 1, 2017 through June 30, 2018; in the amount of \$118,627 plus a 10% contingency for a total grant amount not to exceed \$130,490. (Staff: Martha Huettl will present the item.) **ACTION**

PUBLIC COMMENT

- D.** Requesting authorization to renew the grant agreement with Catholic Charities, CYO for the provision of Aging and Disabilities Resource Center (ADRC); during the period of July 1, 2017 through June 30, 2018; in the amount of \$71,461 plus a 10% contingency for a total grant amount not to exceed \$78,607. (Staff: Martha Huettl will present the item.)

ACTION

PUBLIC COMMENT

- E.** Requesting authorization to renew the grant agreement with Golden Gate Senior Services for the provision of Aging and Disabilities Resource Center (ADRC); during the period of July 1, 2017 through June 30, 2018; in the amount of \$68,444 plus a 10% contingency for a total grant amount not to exceed \$75,288. (Staff: Martha Huettl will present the item.)

ACTION

PUBLIC COMMENT

- F.** Requesting authorization to renew the grant agreement with Openhouse for the provision of Aging and Disabilities Resource Center (ADRC); during the period of July 1, 2017 through June 30, 2018; in the amount of \$69,934 plus a 10% contingency for a total grant amount not to exceed \$76,927. (Staff: Martha Huettl will present the item.) **ACTION**

PUBLIC COMMENT

- G.** Requesting authorization to renew the grant agreement with Self Help for the Elderly for the provision of Aging and Disabilities Resource Center (ADRC); during the period of July 1, 2017 through June 30, 2018; in the amount of \$233,757 plus a 10% contingency for a total grant amount not to exceed \$257,133. (Staff: Martha Huettl will present the item.) **ACTION**

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- H.** Requesting authorization to renew the grant agreement with Toolworks for the provision of Aging and Disabilities Resource Center (ADRC); during the period of July 1, 2017 through June 30, 2018; in the amount of \$52,045 plus a 10% contingency for a total grant amount not to exceed \$57,250. (Staff: Martha Huettl will present the item.) **ACTION**

PUBLIC COMMENT

- I.** Requesting authorization to renew the grant agreement with On Lok Day Services for the provision of Aging and Disabilities Resource Center (ADRC) and Information and Assistance (I&A) during the period of July 1, 2017 through June 30, 2018; in the amount of \$96,642 plus a 10% contingency for a total grant amount not to exceed \$106,306. (Staff: Martha Huettl will present the item.) **ACTION**

PUBLIC COMMENT

- J.** Requesting authorization to renew the grant agreement with Northern California Presbyterian Homes and Services - San Francisco Senior Center for the provision of Aging and Disabilities Resource Center (ADRC) and Information and Assistance (I&A) during the period of July 1, 2017 through June 30, 2018; in the amount of \$144,469 plus a 10% contingency for a total grant amount not to exceed \$158,916. (Staff: Martha Huettl will present the item.) **ACTION**

PUBLIC COMMENT

- K.** Requesting authorization to renew the grant agreement with Institute on Aging for the provision of Citiwide Information and Assistance (I&A) Supervisor; during the period of July 1, 2017 through June 30, 2018; in the amount of \$112,068 plus a 10% contingency for a total grant amount not to exceed \$113,275. (Staff: Martha Huettl will present the item.) **ACTION**

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- L.** Requesting authorization to renew the grant agreement with Bayview Hunters Point Multipurpose Senior Services, for the period of July 1, 2017 to June 30, 2018, in the amount of \$225,926 plus a 10% contingency for a total grant amount not to exceed \$248,519. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- M.** Requesting authorization to renew the grant agreement with Catholic Charities, CYO, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$184,450 plus a 10% contingency for a total grant amount not to exceed \$202,895. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- N.** Requesting authorization to renew the grant agreement with Curry Senior Center, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$318,009 plus a 10% contingency for a total grant amount not to exceed \$349,809. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Michael Zaugg will present the item) **ACTION**

PUBLIC COMMENT

- O.** Requesting authorization to renew the grant agreement with Episcopal Community Services, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$270,164 plus a 10% contingency for a total grant amount not to exceed \$297,180. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- P.** Requesting authorization to renew the grant agreement with Homebridge Inc., for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$98,428 plus a 10% contingency for a total grant amount not to exceed \$108,271. The purpose of the grant is

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to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- Q.** Requesting authorization to renew the grant agreement with Institute on Aging, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$111,748 plus a 10% contingency for a total grant amount not to exceed \$122,923. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- R.** Requesting authorization to renew the grant agreement with Jewish Family and Children's Services, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$40,769 plus a 10% contingency for a total grant amount not to exceed \$44,846. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Michael Zaugg will present the item) **ACTION**

PUBLIC COMMENT

- S.** Requesting authorization to renew the grant agreement with Kimochi, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$125,547 plus a 10% contingency for a total grant amount not to exceed \$138,102. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- T.** Requesting authorization to renew the grant agreement with Northern California Presbyterian Homes and Services (NCPHS)/San Francisco Senior Center, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$162,605 plus a 10%

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contingency for a total grant amount not to exceed \$178,865. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- U. Requesting authorization to renew the grant agreement with On Lok Day Services, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$224,063 plus a 10% contingency for a total grant amount not to exceed \$246,469. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- V. Requesting authorization to renew the grant agreement with Openhouse, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$99,146 plus a 10% contingency for a total grant amount not to exceed \$109,061. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- W. Requesting authorization to renew the grant agreement with Self Help for the Elderly, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$470,391 plus a 10% contingency for a total grant amount not to exceed \$517,430. The purpose of the grant is to provide case management services to seniors & adults with disabilities. (Monte Cimino will present the item) **ACTION**

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- X.** Requesting authorization to renew the grant agreement with Self Help, for the Elderly, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$42,579 plus a 10% contingency for a total grant amount not to exceed \$46,837. The purpose of this grant is to provide Case Management Module Project Management. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- Y.** Requesting authorization to renew the grant agreement with Institute on Aging, or the Elderly, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$210,125 plus a 10% contingency for a total grant amount not to exceed \$231,138. The purpose of this grant is to provide Case Management Clinical Supervision Collaborative. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

- Z.** Requesting authorization to renew the grant agreement with Institute on Aging, for the period of July 1, 2017 to June 30, 2018, in the amount not to exceed \$361,921 plus a 10% contingency for a total grant amount not to exceed \$398,113. The purpose of this grant is to provide Linkages, Purchase of Service and Respite Purchase of Services. (Monte Cimino will present the item) **ACTION**

PUBLIC COMMENT

10. ANNOUNCEMENTS

11. PUBLIC COMMENT

12. MOTION TO ADJOURN

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ACCESSIBLE MEETING POLICY

Assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas, language interpreters or other accommodations are available upon request. For these specific requests, please contact Bridget Badasow at the Department of Aging and Adult Services at (415) 355-3509, at least 48 hours before the meeting. Late requests will be honored if possible. **City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.**

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The Aging and Adult Services Commission meetings are held at 1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The hearing room is wheelchair accessible.**

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact Bridget Badasow, Department of Aging and Adult Services, 1650 Mission Street, 5th Floor, San Francisco, CA 94103, Office: (415) 355-3509, Fax:(415) 355-6785, E-mail: bridget.badasow@sfgov.org.

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

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Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; (415) 581-2317 and website www.sfgov.org/ethics

SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.