

LTCCC Social Engagement Working Group

Wednesday, February 17th

Minutes

Current Project/Mission: *Identify and advocate for social engagement opportunities for those who are socially isolated due to long-term care needs and/or placement.*

Agenda

- **Introductions.**

- **Updates:**
 - Great meeting with Matthew re: USIR's and shared the details about the conversation and our internal next steps, such as language translation details (forwards/backwards translation, timeline, revalidating, translating the results, etc.), setting up a meeting among IT (from the City and USIR's)
 - **Discussion:** case management vs. integrated intake, really making sure the final results are translated and culturally competent, engaging so many partners, making sure there's clear roles and expectations moving forward, where the SE workgroup best fits in the process moving forward

- **Next Steps:** March meeting canceled, will meet again in April (for 1 hr as opposed to 1.5hrs) to discuss the proof of concept and update the group on pilot's next steps.
 - Cindy or Melissa will send out the agenda and Cindy will send out the meeting invite prior to the meeting
 - In the meantime, please save the date: **Wednesday, April 21st 3-4pm**

Next Meeting: Wednesday, April 21st 3-4pm

ACCESSIBLE MEETING POLICY

American Sign Language interpreters will be available upon request. Every effort will be made to accommodate requests to make a **sound enhancement** system available at the meeting, to provide **meeting materials in alternative formats** and/or provide a reader, and to provide simultaneous translation in Spanish, Chinese and/or Russian during the meeting. For these requests, please contact Valerie Coleman at the Department of Aging and Adult Services at (415) 355-3509, at least 72 hours before the meeting. Late requests will be honored if possible. **The conference room is wheelchair accessible.**

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To inspect documents referred to on agenda, please contact: Valerie Coleman, Department of Aging and Adult Services, 1650 Mission Street, 5th Floor, San Francisco, CA 94103, Office: (415) 355-6782, Fax: (415) 355-6785, E-mail: valerie.j.coleman@sfgov.org.

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The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.