

# LONG TERM CARE COORDINATING COUNCIL (LTCCC)

San Francisco's Long Term Care Coordinating Council (LTCCC) advises the Mayor and City on policy, planning, and service delivery issues for older adults and people with disabilities to promote an integrated and accessible long-term care system.

*Long Term Care System refers to the continuum of home, community-based, and institutional services and supports that help to address the medical and non-medical needs of people with limitations*

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**DATE:** THURSDAY, July 8th, 2021

**TIME:** 1:00 p.m. to 3:00 p.m.

**LOCATION:** Zoom Meeting

<https://sfhsa.zoom.us/j/96904090544?pwd=ZU93Q2NJSnFDTUhDbUVlVlVm1lVG52dz09>

**Meeting ID:** 969 0409 0544

**Passcode:** 966485

## Minutes

**Members Present:** Akiko Takeshita, Amie Haltman-Carson, Bernadette Navarro-Simeon, Cathy Spensley, Deborah Kaplan, Eileen Kunz, Elizabeth Hewson, Erin McAuliff, Fiona Hinze, Jacy Cohen, Jennifer Walsh, Jesus Guillen, Jessica Lehman, Julie Lifshay, Kelly Dearman, Laura Liesem, Mark Burns, Marie Jobling, Michael Blecker, Michi Yukawa, Patty Clement, Ramona Davies, Samantha Hogg, Susie Smith, Traci Dobronravova

**Members Absent:** Alex Jackson, Ana Ayala, Anne Romero, Benson Nadell, Bill Hirsh, Cathy Davis, Margy Baran, Marlene Hunn, Sandy Mori, Valorie Villela, Yolanda Harris, Yomi Wrong

**Guests Present:** Andrew B, Catherine Collen, Cindy Kauffman, Eileen Norman, Hillary Kunins, Jessica Fauman, Kate Shadoan, Nora Martin-White, Orlando Harris, Rachel Vierstra, Samantha H, Valerie Tieu, Raia Small

WELCOME 1:00 pm

PRESENTATION & DISCUSSION 1:05 pm

• **New Behavioral Health Director –**

*Hillary Kunins*

Hillary provided an update and presentation on SFDPH to talk about behavioral health services and intersectionality regarding older adults and people with disabilities.

ROLL CALL, MINUTES & INTRODUCTIONS 1:45 pm

**Review of May 2021 minutes:**

ACTION

*Delaying voting until the September meeting due to accommodations with vacation and holiday. Will put together a proposal and training opportunity at the September meeting so everyone feels well prepared to move forward.*

- **Vote in New Co-Chair** 1:55 pm  
*Delaying voting until the September meeting due to accommodations with vacation and holiday.*
- **Vote on LTCCC FY21-22 Policy Agenda Approval** 2:10 pm  
*Delaying voting until the September meeting due to accommodations with vacation and holiday.*

***Discussion***

- *Membership engagement*

Want to re-invite everyone on the council to engage and engage in the policy work that brought us to the council. Would love to see more engagement in steering committee and workgroups. A suggestion would be to have a “How To” guide on how to be on this council and to get everyone on the same page. The group structure will not change for now – we want to continue as a workgroup structure. It was stated that it is important to have a clear policy agenda, how we are achieving it and how to get a liaison from the Mayor’s office to attend these meetings. A survey will be sent to all council members asking:

- *What are your state affiliations?*
- *What are your local affiliations?*

**UPDATE**

- **Workgroups**

- Social Isolation Workgroup Update 2:40 pm  
*Cindy Kauffman*

**Two part transition:**

1. Transitioning co-chairs to Ramona Davies and Catherine Collen
2. Developing Upstream Social Isolation tool: 13 item validated screener to identify upstream risk and to link people to resources and services. Risk factors grouped into 3 tiers: green (connected), yellow (at risk), red (higher risk and needs to be connected). In addition to 13 questions, will have 4 other questions to see if a full screen needs to be done.

**Moving into two pilot phases:**

*1<sup>st</sup> phase:* 3 month testing phase with IT to confirm the ability to use the tool without assistance and utilization of resources and to implement English, Spanish and Chinese languages in the tool.

*2<sup>nd</sup> phase:* Pilot phase that will last about 9-12 months. During this time, we will determine if tool is culturally appropriate, easy to use and track specific outputs and outcomes at set intervals throughout the year (6, 9 and 12 months).

**Outputs tracking:** # of people assessed # of people connected to services and for those not connected, identify why not and identify who is not interested in assessments.

**Outcomes tracking:** general staff feedback, client impact, timeline from assessment to engagement, length of service engagement

**Tentative timeline:**

1. Proof of concept will begin in September 2021
2. Pilot will begin January 2022
3. Report back on findings in March 2023

If you are interested in joining the Social Isolation Work group Cindy was speaking about, please email at [kate.shadoan@sfgov.org](mailto:kate.shadoan@sfgov.org).

UPDATE & DISCUSSION

- **Master Plan for Aging (5 minutes)** 2:45 pm

*Mark Burns*

Recommend to the mayor and the supervisors that the city implement a zero tolerance for homelessness among older adults and people with disabilities. We need to prioritize services that help prevent homelessness among older adults and people with disabilities. Town Hall event on October 26<sup>th</sup>, 2021. If you want to be part of the committee, contact Mark Burns [mburns@homebridgeca.org](mailto:mburns@homebridgeca.org). Friday, August 6<sup>th</sup>, 2021 is the first meeting.

PUBLIC COMMENTS

2:50 pm

ANNOUNCEMENTS

2:55 pm

*Jacy Cohen*

- It would be helpful to connect with Paratransit to give them a heads up about the Town Hall event on October 26<sup>th</sup>, 2021.

*Jessica Lehman*

- SDA has an annual virtual celebration on Wednesday, August 11<sup>th</sup>, 2021. Can find more information on the website: [www.SDAAction.org](http://www.SDAAction.org)
- On July 13<sup>th</sup>, 2021 from 10:30am-2pm, there is a big rally at an in-person event outside of Oakland City Hall called Better Care, Better Jobs rally. It is supporting home and community based services. Meeting at Civic Center BART at 9am to leave from San Francisco together.

*Jesus Guillen*

- Coordinating a project called Advanced Care Directive for people of color: will have a few events for people of color and will be sending a link with more info within the next month.

*Mark Burns*

- Simon Pitchford, Homebridge's Chief Operating Officer, is retiring. You can contact Mark for more information on the job posting

ADJOURN

3:00 pm

**NEXT MEETING:** Thursday, September 9<sup>th</sup>, 2021

## ACCESSIBLE MEETING POLICY

**American Sign Language** interpreters will be available upon request. Every effort will be made to accommodate requests to make a **sound enhancement** system available at the meeting, to provide **meeting materials in alternative formats** and/or provide a reader, and to provide simultaneous translation in Spanish, Chinese and/or Russian during the meeting. For these requests, please contact Valerie Coleman at the Department of Disability and Aging Services at [Valerie.j.coleman@sfgov.org](mailto:Valerie.j.coleman@sfgov.org), at least 72 hours before the meeting. We will do our best to accommodate late requests if possible. **The conference room is wheelchair accessible.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

**The Long Term Care Coordinating Council is currently meeting remotely due to COVID-19. Previously, they met at 1 S. Van Ness, 2<sup>nd</sup> floor Atrium conference room.** The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The conference room is wheelchair accessible.**

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact: Valerie Coleman, Department of Disability and Aging Services, 1650 Mission Street, 5<sup>th</sup> Floor, San Francisco, CA 94103, Office: (415) 355-6782, Fax: (415) 355-6785, E-mail: [valerie.j.coleman@sfgov.org](mailto:valerie.j.coleman@sfgov.org).

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Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317 and website [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

## SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.