

LONG TERM CARE COORDINATING COUNCIL (LTCCC)

San Francisco's Long Term Care Coordinating Council (LTCCC) advises the Mayor and City on policy, planning, and service delivery issues for older adults and people with disabilities to promote an integrated and accessible long-term care system.

Long Term Care System refers to the continuum of home, community-based, and institutional services and supports that help to address the medical and non-medical needs of people with limitations

DATE: THURSDAY, September 9th, 2021

TIME: 1:00 p.m. to 3:00 p.m.

LOCATION: Zoom Meeting

<https://sfhsa.zoom.us/j/96904090544?pwd=ZU93Q2NJSnFDTUhDbUVlVjM1VG52dz09>

Meeting ID: 969 0409 0544

Passcode: 966485

Minutes

Members Present: Amie Haltman-Carson, Ana Ayala, Anne Romero, Benson Nadell, Bernadette Navarro-Simeon, Bill Hirsh, Cathy Spensley, Deborah Kaplan, Elizabeth Hewson, Erin McAuliff, Fiona Hinze, Jacy Cohen, Jennifer Walsh, Jesus Guillen, Jessica Lehman, Kelly Dearman, Laura Liesem, Marie Jobling, Ramona Davies, Samantha Hogg, Susie Smith, Traci Dobronravova, Valorie Villela

Members Absent: Akiko Takeshita, Alex Jackson, Cathy Davis, Eileen Kunz, Julie Lifshay, Margy Baran, Mark Burns, Marlene Hunn, Michael Blecker, Michi Yukawa, Patty Clement, Sandy Mori, Yolanda Harris, Yomi Wrong

Guests Present: Catherine Collen, Cindy Kauffman, Eileen Norman, Jessica Rothhaan, Johnathan Cheng, Judy Goddess, Kate Shadoan, Katherine Kelly, Nora Martin-White, Samantha H, Sandra Fewer, Tramecia Garner

WELCOME 1:07 pm

ROLL CALL, MINUTES & INTRODUCTIONS 1:10 pm

Review of May & July 2021 minutes:

- *May's minutes approval motioned by Ramona Davies, second by Jacy Cohen. Bernadette Navarro-Simeon abstained.*
- *July's minutes approval motioned by Jacy Cohen, second by Marie Jobling. Valorie Viella abstained.*

Note: November's LTCCC meeting is being rescheduled to November 4th due to Veteran's day. Valarie Coleman or Kate Shadoan to update invitation.

ACTION

- **Vote in New Co-Chair** 1:15 pm
Susie Smith motions to nominate Kelly Dearman as new LTCCC Co-Chair. Second by Jacy Cohen and in agreeance by all in attendance. Kelly Dearman accepts without remarks.

- **Vote on LTCCC FY21-22 Policy Agenda Approval**

Motion to approve made by Marie Jobling with one recommendation by the Steering Committee to amend page 2 of the policy by removing the phrase “zero tolerance for homelessness” and replacing/aligning it with the City’s statement of position on homelessness.

Discussion

- *Membership engagement*

Want to re-invite everyone on the council to engage and engage in the policy work that brought us to the council. Would love to see more engagement in steering committee and workgroups.

- *Policy Advocacy*

The next 30-40 minutes of the meeting were spent discussing efforts to support policy implementation coaching, and answering questions related to distributed & presented materials, i.e. workgroup “do’s and don’ts/how to” as well as slide deck. Susie Smith led the workgroup through a power point presentation highlighting techniques to advocate/lobby for implementation of the workgroup recommendations and policy in general. Followed by practice implementing these strategies/suggestions during “role play” breakout groups facilitated by current and former BOS staffers playing their real life roles.

The questions presented during the meeting were answered primarily by four panelists: Marie Jobling, Co-Director of Community Living Fund Campaign; Finoa Hinze, Director of Systems Change Independent Living Resource Center San Francisco; Ramona Davies, Chair of the Oversight Committee, Dignity Fund; Jessica Lehman, Executive Director, Senior and Disability Action.

What are 2-3 tips for policy advocacy using SNF BH report?

- *Marie- remember emotional appeal, everything is not about numbers/data. Build ongoing relationships with political allies, understand their self-interest, and involve a lot of people.*
- *Fiona-prepare Supervisors/staffers prior to meeting by sending pertinent data/information in advance including a brief description of the LTCCC’s role in general as there seems to be a lack of knowledge regarding this entities role amongst district supervisors.*
- *Ramona- be prepared for the meeting, do your research, make a specific ask, bring district residence, & be succinct.*
- *Jessica-keep human/personal perspectives; not only about numbers. Have clear roles amongst your group. Leave time in the meeting for the supervisor’s/staffer’s response.*

How do you prepared for BOS or lobbying meeting?

- Marie- referenced and verbally went over “do’s and don’ts” document created to answer this question and given to all committee member.

How do you identify local political champions?

- Ramona- the relationships; invite them to become engaged when there is an interest. Remind them of the benefit to them as politicians.

How do you bring consumer voice to SNF recommendations?

- Jessica-getting people to physically come with you to meetings, using remote options for them to be present when appropriate, asking for permission to use their stories when unable to participate, photos; basically, highlight the experiences of people impacted.
- Fiona-written stories as follow-up or pre-meeting material. Collections of stories/book presented. Social media campaigns.

- SNF BH Report

The group then touched based on a few more specific points of advocacy related to the SNF BH report findings suggesting that they focus one of the below topics.

5 Key Recommendations:

- Sweeping Overhaul of the status quo (note, things the board can’t really focus on)
- Advocate for safe resumption of social engagement activities
- Support evidence-based onsite therapeutic practices
- Ensure tele-connectivity for all residents able to benefit from it (digital divide)
- Training care giving staff on mental health and trauma informed care

Ask political champion which of these recommendations can you help us with? Make sure you provide your contact information.

BREAKOUT GROUPS

2:06pm

- 10 Breakout groups were created and the groups role played for 20 minutes.

DISCUSSION

- Steering Committee will assemble and distribute written materials packets including thank you letters. Goal is to schedule all BOS visits by 12/31/21

UPDATE

• **Masterplan Advisory Group**

2:45pm

- Masterplan Event Planning: (Marie Jobling)
- October 26, 2021 from 1pm-3pm. Goals: Raise awareness on state master plan on aging; Raise awareness on the LTCCC as a growing policy body; Raise awareness around homelessness and people with disabilities; Involve voices and experiences from the unhoused.
- Keynote Speaker and Panel has been set, featuring videos from the unhoused to share their perspectives.

- *This is a virtual event!*
- *How can you help?*
 - *Email cathy@sfccommunityliving.org to help with the Masterplan Event*
 - *Looking for interpreters for Spanish and backup in Cantonese. Contact fiona@ilrcsf.org*

UPDATE

- **Workgroups** 2:55pm
 - Social Engagement (ad hoc)
 - Behavioral Health (ad hoc)
 - Nominations and Membership (Reinstated)
Jacy sent an email to ask everyone to recommit to another term.
 - Steering (Active)
Steering had increased attendance following the inclusion of all LTCCC in the meeting invite.
 - Palliative Care (Update)
Palliative Care invite will be sent by Kate Shadoan on behalf of Executive Director Dearman

Invites will be sent to all LTCCC members for all workgroups.

PUBLIC COMMENTS 2:55 pm
No public comment

ANNOUNCEMENTS 2:57 pm
Jesus Guillen shared September 18th is HIV/AIDS Awareness Day.
Executive Director Dearman shared Laura Liesem will be on leave for six months. Executive Director Dearman proposed Jacy Cohen act as interim co-chair during Laura's leave. Plan to discuss in Steering and at next LTCC.

ADJOURN 3:00 pm

NEXT MEETING: Thursday, November 4th, 2021

ACCESSIBLE MEETING POLICY

American Sign Language interpreters will be available upon request. Every effort will be made to accommodate requests to make a **sound enhancement** system available at the meeting, to provide **meeting materials in alternative formats** and/or provide a reader, and to provide simultaneous translation in Spanish, Chinese and/or Russian during the meeting. For these requests, please contact Valerie Coleman at the Department of Disability and Aging Services at Valerie.j.coleman@sfgov.org, at least 72 hours before the meeting. We will do our best to accommodate late requests if possible. **The conference room is wheelchair accessible.**

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Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The conference room is wheelchair accessible.**

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To inspect documents referred to on agenda, please contact: Valerie Coleman, Department of Disability and Aging Services, 1650 Mission Street, 5th Floor, San Francisco, CA 94103, Office: (415) 355-6782, Fax: (415) 355-6785, E-mail: valerie.j.coleman@sfgov.org.

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The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.