

# SAN FRANCISCO HUMAN SERVICES COMMISSION

## REGULAR MEETING OF THURSDAY, NOVEMBER 18, 2021 at 9:30 a.m.

During the Coronavirus Disease (COVID-19) emergency, the Human Services Commission's regular meeting room, **the Ronald H. Born Auditorium at 170 Otis, San Francisco, CA 94103 is closed. Commissioners and Department of Benefits and Family Support staff will convene virtually.** We encourage the public and our community partners to join us virtually. Public comment can be provided during the meeting when prompted by the Commission President or Secretary. Public comment can also be submitted in advance of the meeting by noon on Wednesday, October 24, 2021, either via email [elizabeth.labarre@sfgov.org](mailto:elizabeth.labarre@sfgov.org) or record a message on the Human Services Commission dedicated public comment line (415) 557-6540.

**Meeting held virtually & telephonically pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency dated February 25, 2020.**

JOIN BY WEB FROM A COMPUTER OR SMARTPHONE: **click on Zoom meeting link**  
<https://sfhsa.zoom.us/j/93514762178?pwd=dzNjUExndWlXYkNLdUtibGE2K25vZz09>  
Meeting ID: **935 1476 2178**  
Passcode: **009029**

JOIN BY PHONE CALL:  
**Dial toll-free 1 (888) 475-4499 or local number (669) 219-2599.** When prompted, enter Meeting ID **935 1476 2178** and Passcode **009029**

*If you experience access issues while trying to join the meeting, please **text (415) 535-2386***

### VIRTUAL MEETINGS - BEST PRACTICES

- Join telephonically from a quiet location. Keep phone muted when not speaking. Join on the web with a headset plugged into the computer or select a quiet location if using the laptop/computer speakers/audio without a headset. Remain muted unless you are a meeting presenter, or the operator opens the call for public commentary.
- Speak slowly and clearly.
- Turn off any televisions or radios around you when not muted.
- Address the Commission as a whole, do not address individual Commissioners.
- A wired ethernet connection may provide faster speeds & a generally better, clearer experience than Wi-Fi.
- Switch to call-in audio: If your internet audio and video experience does not work, you can keep collaborating. Call in using the dial-in number to join via your cell phone or landline. If the primary phone number that is provided is temporarily unavailable, try calling again.
- For additional tips to ensure a successful tele- & web-conference, contact the Commission Secretary at (415) 557-6540.

### POLICY ON AUDIO RECORDING OF COMMISSION MEETINGS

As stipulated in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available for public access no later than 10 days after the commission meeting by contacting the Commission Secretary at (415) 557-6540.

#### DISABILITY ACCESS

The Commission's meeting room, Ronald H. Born Auditorium, on the first floor at 170 Otis Street is currently closed due to the COVID-19 pandemic at the behest of the San Francisco Public Health Department.

#### TRANSLATION SERVICES

Interpreters for languages other than English are available on request. Please contact the Commission office at (415) 557-6540 at least two business days before a meeting.

#### RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

The San Francisco Human Services Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724; Fax (415) 554-7854; e-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance may be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sf.gov](http://www.sf.gov).

#### LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, SF 94102; (415) 252-3100; FAX (415) 252-3112; and web site [www.sfethics.org](http://www.sfethics.org).

#### ORAL PUBLIC COMMENT TO THE COMMISSION

Public comment will be taken on each item being considered by the Commission prior to the Commission's vote. Those wishing to speak are requested to enter the phone queue when appropriate/when prompted; providing the speaker's name is optional.

#### EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

Copies of explanatory documents are available through the Commission Secretary, (415) 557-6540, during normal business hours. They can be emailed, faxed or mailed to you upon request. They are also available on the Human Services Commission website: <https://www.sfhsa.org/about/commissions-committees/human-services-commission>

#### SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

IN COMPLIANCE WITH SENATE BILL 343'S AGENDA NOTICE REQUIREMENT

If any materials related to an item on this agenda have been distributed to the Human Services Commission after distribution of the agenda packet, those materials are available for public inspection in the Office of the Commission Secretary located at 170 Otis Street, 8<sup>th</sup> Floor.

**AGENDA**

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|-------|--|--|
| I.    | Roll Call  | President Kahn   |
| II.   | Announcement   | President Kahn<br>Mayor Breed<br>Executive<br>Director Trent<br>Rhorer |
| III.  | Adoption of Agenda   | President Kahn   |
| IV.   | Adoption of the October 28, 2021 Regular Meeting Minutes   |  |
| V.    | The Executive Director's Report:<br>A. State and City legislation and budget reports<br>B. Family & Children's Services<br>C. Economic Support and Self-Sufficiency Services<br>D. Administration and other issues   | Trent Rhorer   |
| VI.   | Presentation of the November, 2021 Employee of the Month Award<br>LOUISA KWAN, Program Specialist, Records Management  | President Kahn   |
| VII.  | Consent Calendar – Submitted for a single vote without discussion unless a Commissioner so requests in which event the matter to be discussed shall be removed from the consent calendar and considered as a separate item:<br>A. Requesting ratification of actions taken by the Executive Director since the October 28, 2021 Regular Meeting in accordance with Commission authorization of November 18, 2021:<br>1. Submission of request to encumber funds in the total amount of \$6,735,164 for purchase of services or supplies and contingency amounts.<br>2. Submission of 6 temporary positions for possible use in order to fill positions on a temporary basis made during the period of 10/14/2021 to 11/4/2021.<br>3. Submission of 19 temporary appointments for possible use in order to fill positions on a temporary basis made during the period of 10/14/2021 to 11/4/2021. | President Kahn   |
| VIII. | COMMISSION BUSINESS – ACTION ITEMS   |  |

- A. From item VIII.C. of the October 28, 2021 regular meeting agenda: Requesting authorization to enter into new grant agreements with MULTIPLE PROVIDERS for the provision of Innovative Neighborhood Food Support; for the period of November 1, 2021 through June 30, 2022; in the combined amount of \$3,000,000, plus a 10% contingency, for a total amount not to exceed \$3,300,000.

President Kahn

Grantee	FY 21/22	10% Contingency	Total Not to Exceed
Bayanihan Equity Center	\$250,000	\$25,000	\$275,000
Bayview Hunters Point Community Advocates	\$275,000	\$27,500	\$302,500
Bayview Hunters Point Foundation (for United Council of Human Services)	\$200,000	\$20,000	\$220,000
Booker T. Washington Community Service	\$300,000	\$30,000	\$330,000
Chinese Progressive Association (for Excelsior Works!)	\$250,000	\$25,000	\$275,000
Curry Senior Center	\$175,000	\$17,500	\$192,500
Dolores Street Community Services	\$250,000	\$25,000	\$275,000
Fresh Approach	\$300,000	\$30,000	\$330,000
Glide Foundation	\$275,000	\$27,500	\$302,500
HOMEY	\$375,000	\$37,500	\$412,500
SF New Deal	\$350,000	\$35,000	\$385,000
<b>Total</b>	<b>\$3,000,000</b>	<b>\$300,000</b>	<b>\$3,300,000</b>

- B. Requesting approval of the RESOLUTION MAKING FINDINGS TO ALLOW TELECONFERENCED MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 54953(e).

President Kahn

*\*Per the new State law, the Commission must make these findings once every 30 days for as long as they continue to meet remotely.*

- C. Permission to enter into a State agreement for the provision of legal consultation and representation for the Resource Family Approval Program; for the time period July 1, 2021 through June 30, 2024.

Casey Schutte

- IX. PUBLIC COMMENT – Comments from the public will be received at this time regarding matters under the jurisdiction of the Human Services Commission.

President Kahn

- X. ADJOURNMENT.

President Kahn

Posted: November 15, 2021