

City and County of San Francisco
Aging and Adult Services Commission



GUSTAVO SERIÑA
PRESIDENT

KATIE LOO
VICE PRESIDENT

AGENDA/MEETING NOTICE

COMMISSIONERS:
MICHAEL PAPPAS
TEDI VRIHEAS
JEREMY WALLENBERG

DATE:	Wednesday, June 6, 2018
TIME:	9:30 AM
PLACE:	City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF THE JUNE 6, 2018 AGENDA** **ACTION**
3. **APPROVAL OF THE MAY 2, 2018 MEETING MINUTES** **ACTION**
4. **REPORTS:**
 - **DIRECTOR'S REPORT/Executive Director Shireen McSpadden**
 - **EMPLOYEE RECOGNITION: The Department of Aging and Adult Service's Commission and Executive Director Shireen McSpadden will recognize the DAAS Safety Committee for their hard work and dedication.**
 - **ADVISORY COUNCIL REPORT/Elinore Lurie**
 - **JOINT LEGISLATIVE COMMITTEE REPORT/Diane Lawrence**
 - **LONG TERM CARE COORDINATING COUNCIL (LTCCC) REPORT/Member**
 - **CASE REPORT/Staff**
5. **GENERAL PUBLIC COMMENT**

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

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6. OLD BUSINESS

7. NEW BUSINESS

ALL ITEMS BELOW ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION

- A.** Requesting authorization to enter into a new contract agreement with RTZ Associates, Inc. for the provision of access, development, and support of the SF-GetCare system during the period of July 1, 2018 through June 30, 2020; in the amount of \$2,192,312 plus a 10% contingency for a total amount not to exceed \$2,411,543. (Carrie Wong will present the item). **ACTION**

PUBLIC COMMENT

- B.** Requesting authorization to enter into a new grant agreement with Family Caregiver Alliance for the provision of family caregiver support programming during the period of July 1, 2018 through June 30, 2019; in the amount of \$674,696 plus a 10% contingency for a total amount not to exceed \$742,165. (Monte Cimino will present the item). **ACTION**

PUBLIC COMMENT

- Introduction and Overview for Agenda Items C-H, DAAS/OOA funded Naturalization programs. (Staff: Paulo Salta will present the item). **INFORMATIONAL ONLY – NO ACTION**
- C.** Requesting authorization to renew the grant agreement with Centro Latino De San Francisco, Inc. for the provision of naturalization services for older adults and adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$115,503 plus a 10% contingency for a total grant amount not to exceed \$127,053. (Paulo Salta will present the item). **ACTION**

PUBLIC COMMENT

- D.** Requesting authorization to renew the grant agreement with International Institute of the Bay Area for the provision of naturalization services for older adults and adults with disabilities; during the period of

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July 1, 2018 through June 30, 2019; in the amount of \$185,198 plus a 10% contingency for a total grant amount not to exceed \$203,717. (Paulo Salta will present the item). **ACTION**

PUBLIC COMMENT

E. Requesting authorization to renew the grant agreement with Jewish Family and Children's Services for the provision of naturalization services for older adults and adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$81,225 plus a 10% contingency for a total grant amount not to exceed \$89,347. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

F. Requesting authorization to renew the grant agreement with La Raza Centro Legal Inc. for the provision of naturalization services for older adults and adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$43,519 plus a 10% contingency for a total grant amount not to exceed \$47,870. (Michael Zaugg will present the item.) **ACTION**

PUBLIC COMMENT

G. Requesting authorization to renew the grant agreement with Nihonmachi Legal Outreach DBA API Legal Outreach for the provision of naturalization services for older adults and adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$147,672 plus a 10% contingency for a total grant amount not to exceed \$162,439. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

H. Requesting authorization to renew the grant agreement with Self Help for the Elderly for the provision of naturalization services for older adults and adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$170,017 plus a 10% contingency for a total grant amount not to exceed \$187,018. (Paulo Salta will present the item). **ACTION**

PUBLIC COMMENT

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- I. Requesting authorization to enter into a new grant agreement with Felton Institute for the provision of the DAAS Benefits and Resource Hub Community Liaisons during the period of July 1, 2018 through June 30, 2021; in the amount of \$176,436 plus a 10% contingency for a total grant amount not to exceed \$194,080. (Rick Appleby will present the item). **ACTION**

PUBLIC COMMENT

- J. Requesting authorization to renew the grant agreement with Self-Help for the Elderly for the provision of Emergency Short-Term Home Care for Seniors: Personal Care, Chore and Homemaker Services during the period of July 1, 2018 to June 30, 2019, in the amount of \$107,261 plus a 10% contingency for a total grant amount not to exceed \$117,987. (Rick Appleby will present the item). **ACTION**

PUBLIC COMMENT

- K. Requesting authorization to enter into a new grant agreement with Hansine Fisher and Associates for the provision of time study services for Human Service Agency's Department of Aging and Adult Services (HSA-DAAS) and San Francisco Department of Homelessness and Supportive Housing (SF-HSH) service providers during the period of July 1, 2018 to June 30, 2021, in the amount of \$60,000 plus a 10% contingency for a total grant amount not to exceed \$66,000. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

- Introduction and Overview for Agenda Items L - X, DAAS/OOA Funded Case Management programs. (Staff: Monte Cimino will present the item.) **INFORMATIONAL ONLY – NO ACTION**

- L. Requesting authorization to enter into a new grant agreement with Bayview Hunters Point Multipurpose Senior Services, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$730,437 plus a 10% contingency for a total grant amount not to exceed \$803,480. (Monte Cimino will present the item). **ACTION**

PUBLIC COMMENT

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- M.** Requesting authorization to enter into a new grant agreement with Catholic Charities, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$599,709 plus a 10% contingency for a total grant amount not to exceed \$659,679. (Monte Cimino will present the item). **ACTION**

PUBLIC COMMENT

- N.** Requesting authorization to enter into a new grant agreement with Curry Senior Center, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$1,020,669 plus a 10% contingency for a total grant amount not to exceed \$1,122,735. (Rick Appleby will present the item). **ACTION**

PUBLIC COMMENT

- O.** Requesting authorization to enter into a new grant agreement with Episcopal Community Services, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$869,868 plus a 10% contingency for a total grant amount not to exceed \$956,854. (Monte Cimino will present the item). **ACTION**

PUBLIC COMMENT

- P.** Requesting authorization to enter into a new grant agreement with Felton Institute, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$340,989 plus a 10% contingency for a total grant amount not to exceed \$375,087. (Rick Appleby will present the item). **ACTION**

PUBLIC COMMENT

- Q.** Requesting authorization to enter into a new grant agreement with Homebridge Inc., for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$328,578 plus a 10% contingency for a total grant amount not to exceed \$361,435. (Monte Cimino will present the item). **ACTION**

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PUBLIC COMMENT

R. Requesting authorization to enter into a new grant agreement with Institute on Aging, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$1,548,189 plus a 10% contingency for a total grant amount not to exceed \$1,703,007. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

S. Requesting authorization to enter into a new grant agreement with Jewish Family and Children's Services, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$300,000 plus a 10% contingency for a total grant amount not to exceed \$330,000. (Rick Appleby will present the item). **ACTION**

PUBLIC COMMENT

T. Requesting authorization to enter into a new grant agreement with Kimochi, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$386,139 plus a 10% contingency for a total grant amount not to exceed \$424,752. (Monte Cimino will present the item). **ACTION**

PUBLIC COMMENT

U. Requesting authorization to enter into a new grant agreement with On Lok Day Services, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$982,971 plus a 10% contingency for a total grant amount not to exceed \$1,081,268. (Monte Cimino will present the item). **ACTION**

PUBLIC COMMENT

V. Requesting authorization to enter into a new grant agreement with Openhouse, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021,

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in the amount not of \$330,843 plus a 10% contingency for a total grant amount not to exceed \$363,927.
(Rick Appleby will present the item). **ACTION**

PUBLIC COMMENT

W. Requesting authorization to enter into a new grant agreement with Self Help for the Elderly, for the provision of case management services to seniors & adults with disabilities for the period of July 1, 2018 to June 30, 2021, in the amount of \$1,500,960 plus a 10% contingency for a total grant amount not to exceed \$1,651,056. (Monte Cimino will present the item). **ACTION**

PUBLIC COMMENT

X. Requesting authorization to enter into a new grant agreement with Institute on Aging, for the provision of Clinical Collaborative Services for the period of July 1, 2018 to June 30, 2021, in the amount of \$646,134 plus a 10% contingency for a total grant amount not to exceed \$710,747. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

Y. Requesting authorization to renew grant agreement with Institute on Aging for the provision of the Center for Elderly Suicide Prevention and grief related services program (IOA/CESP); during the period of July 1, 2018 through June 30, 2019; in the amount of \$305,273 plus a 10% contingency for a total grant amount not to exceed \$335,800. (Monte Cimino will present the item.) **ACTION**

PUBLIC COMMENT

Z. Requesting authorization to renew grant agreement with Institute on Aging for the provision of the Elder Abuse Forensic Center program (IOA/FC); during the period of July 1, 2018 through June 30, 2019; in the amount of \$132,249 plus a 10% contingency for a total grant amount not to exceed \$145,474. (Akiles Ceron will present the item.) **ACTION**

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AA. Requesting authorization to renew grant agreement with Institute on Aging for the provision of the Elder Abuse Prevention program (IOA/EAP); during the period of July 1, 2018 through June 30, 2019; in the amount of \$125,347 plus a 10% contingency for a total grant amount not to exceed \$137,882. (Akiles Ceron will present the item.) **ACTION**

PUBLIC COMMENT

BB. Requesting authorization to renew grant agreement with Asian Pacific Islander Legal Outreach for the provision of the Elder Abuse Prevention Services program (APILO/EAPS); during the period of July 1, 2018 through June 30, 2019; in the amount of \$18,649 plus a 10% contingency for a total grant amount not to exceed \$20,514. (Akiles Ceron will present the item.) **ACTION**

PUBLIC COMMENT

CC. Requesting authorization to renew the grant agreement with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for the provision of Family Caregiver Support Services during the period of July 1, 2016 through June 30, 2018; in the amount of \$108,770 plus a 10% contingency for a total grant amount not to exceed \$119,647. (staff: Monte Cimino) **ACTION**

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- 8. ANNOUNCEMENTS**
- 9. PUBLIC COMMENT**
- 10. MOTION TO ADJOURN**

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ACCESSIBLE MEETING POLICY

Assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas, language interpreters or other accommodations are available upon request. For these specific requests, please contact Bridget Badasow at the Department of Aging and Adult Services at (415) 355-3509, at least 48 hours before the meeting. Late requests will be honored if possible. **City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

The Aging and Adult Services Commission meetings are held at 1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The hearing room is wheelchair accessible.**

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact Bridget Badasow, Department of Aging and Adult Services, 1650 Mission Street, 5th Floor, San Francisco, CA 94103, Office: (415) 355-3509, Fax:(415) 355-6785, E-mail: bridget.badasow@sfgov.org.

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LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; (415) 581-2317 and website www.sfgov.org/ethics

SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.