



CAAP POLICY CHANGES

If you are currently participating in a CAAP Workfare Program, please note the following policy changes:

Starting September 1st, the following important CAAP policies will take effect:

- Your monthly workfare hours will be reduced to a maximum of 12 hours per month.
- If CalFresh* requires you to do a work activity, your CAAP workfare hours will satisfy that requirement.

In addition, we will also implement the following changes:

- You will be able to make up missed workfare hours by making an arrangement with your assigned worksite. Make-up hours must be done in the same month they were missed.
- If you have good cause for missing your workfare, you may be excused. Some good cause reasons require verification. **If you do not have good cause and you do not make up the missed hours then your CAAP case may be discontinued.**

To take advantage of the changes mentioned above, you must do the following:

If you are assigned to *Light Duty Workfare*, you must contact Self Help for the Elderly at (415) 677-7500, or you can drop-in to see them at 601 Jackson Street, San Francisco, **to sign a new Workfare Participant Agreement for reduced hours.**

If you are assigned to a *Regular or Alternative Workfare*, you must contact the CAAP Service Center at (415) 558-2227 to be scheduled for a Re-Evaluation Appointment **to sign a new Workfare Participant Agreement for your reduced work hours.**

Questions?

If you have any questions regarding these changes, please contact the CAAP Service Center at (415) 558-CAAP (2227) between the hours of 8am to 5pm, Monday through Friday.

*Learn about CalFresh work requirements at www.sfhsa.org/CalFreshWorkRules