

DIGNITY FUND OVERSIGHT AND ADVISORY COMMITTEE

August 20th, 2018; 3:00pm to 5:00pm

1650 Mission Street, 5th Floor, Golden Gate Conference Room

Minutes

Attending: Marcy Adelman, Margy Baran, Ramona Davies, Jessica Lehman, Sandy Mori, Allen Ng, Gustavo Serina, Beverly Taylor, Monique Zmuda, Melissa McGee (DAAS), Tiffany Kearney (DAAS)

Call to Order: The meeting was called to order at 3:05 p.m.

Roll Call: Ms. McGee called roll. Elinor Lurie was absent and excused.

Approval of the Agenda: Members approved the OAC meeting agenda for August 20th, 2018.

Approval of the Minutes: Members approved the July 16th 2018 minutes.

Board of Supervisors Budget Meeting, by Shireen McSpadden: Ms. McSpadden recapped that the FY 18/19 annual contribution of \$3 million dollars to the dignity fund was put on reserve by the Board of Supervisors (BoS) in June 2018 due to the underspending across DAAS grants in FY 17/18. DAAS anticipates that the annual contribution will be released by the BoS Budget and Finance Committee on 9/6/2018 when Ms. McSpadden presents the allocation plan again for the additional funds. A member asked who was on the budget and finance committee. The current members are Supervisor Cohen, Supervisor Fewer, and Supervisor Stefani. A member commented that it is important to communicate to the supervisors that a delay in the release of funds has the potential of delaying needed services for the community and encouraged OAC members to attend the meeting.

Dignity Fund One Time Modification, by Shireen McSpadden: A document was shared with the OAC members that provided the amount of savings from the Dignity Fund 17/18 allocation and detailed information about the spending plan for the savings. There was \$1,313,588 in savings and it has been allocated to nine different types of services for various one-time-only (OTO) needs. Ms. McSpadden reviewed each of the services receiving OTO funding. A member of the OAC asked how DAAS determines the allocation and how DAAS is informed of OTO needs. It was explained that some OTO funding is allocated for known over spending related to over service such as meals in nutrition. Other OTO funding is requested by providers. The department reaches out to providers and asks about unmet needs when funding is available. A member of the OAC asked when providers are allowed to reallocate funds within a contract. John Tsutakawa, HSA-Contracts stated that a notice is sent to providers between February and March each year. The notice will include a deadline date for budget modification submissions. Requests for budget modifications made after the established deadline are addressed on a case by case basis. An OAC member asked about the allocation of \$30,000 for Technology at Home. DAAS explained that this allocation is to fund additional services needed for translation to better meet the needs of the community and also to cover the cost of additional insurance that was required by the city after contract negotiations and commission approval. A member of the OAC commented that they were pleased to see additional funding being allocated to Visitation Valley Senior Centers as it helps promote equity. An OAC member asked if equity was considered when the OTO allocations are made. The response from the department was yes and that the department is committed to promoting equity when supporting OTO requests.

Public Comment: Laurie Sanchez of CTN commented that there is a need to connect with individuals who are homebound and to offer them ways to engage with their community through the use of technology. Jessica Lehman announced that the SDA annual fundraising event is October 5th.

Announcements: Sandy Mori announced that she will be giving a presentation to CASE about the role of the OAC with respect to the Dignity Fund in September, 2018. Ms. Shireen McSpadden noted that she will be providing an annual DAAS update to CASE in October, 2018.

Adjournment: 3:50 p.m.

Next meeting: Monday, 9/17/18, 3:00 p.m. to 5:00 p.m.
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