

LONG TERM CARE COORDINATING COUNCIL (LTCCC) MINUTES

Guiding the development of an integrated network of home, community-based, and institutional long term care services for older adults and adults with disabilities.

www.ltccsf.org

DATE: THURSDAY, December 13th, 2018 **TIME:** 1:00 p.m. to 3:00 p.m.

LOCATION: 1 S. Van Ness, 2nd floor, Atrium conference room

Present: Akiko Takeshita, Anne Quaintance, Benson Nadell, Bernadette Navarro-Simeon, Dan Kaplan, Eileen Kunz, Jacy Cohen, Jennifer Walsh, Jessica Lehman, Jesus Guillen, Kelly Dearman, Kelly Hiramoto, Laura Liesem, Margaret Baran, Michael Blecker, Mivic Hirose, Ramona Davies, Patty Clement-Cihak, Samantha Hogg, Sandy Mori, Shireen McSpadden, Traci Dobronravova, Valerie Villela, Victoria Tedder, Vince Crisostomo, Erin McAuliff

Absent: Amie Haltman-Carson, Anne Romero, Ana Ayala, Bill Hirsh, Cathy Davis, Cathy Spensley, Jennifer Walsh, Joanna Fraguli*, Mark Burns, Marie Jobling, Marlene Hunn, Margot Antonetty, Ruth Zaltsmann, Tom Ryan

Guests: Melissa McGee, Carrie Wong, Keilani Luu, Cindy Kauffman, Donna Adkins, Yoonjung Kim, Sadie Harmon, Joseph Formentos

AGENDA

WELCOME.

ROLL CALL, MINUTES & INTRODUCTIONS.

- October minutes were approved.

UPDATE: Dignity Fund

Melissa McGee provided an update on the Dignity Fund, including:

Service and Allocation Plan

We continue to work internally on developing the process for the Service and Allocation plan that would start in FY19/20, with a group including program, contracts, planning, budget, and fiscal. The current focus is on the RFP / contracts cycle that will correspond with the 4-year planning cycle for the DF per the legislation.

Service Providers WorkGroup

Met on 9/12, with a follow-up meeting on 11/30. The group looked at the recs from the DFCNA in groups for each category with the purpose of providing advisement and suggestions for implementation as we develop the SAP.

RFPs

- Intergenerational – 6 tentative awards and in negotiations. Will present to OAC on Monday (as is DF initiative) and then announce widely.
- Volunteer visitor responses with panel now. Peer ambassadors responses are due 12/17.
- Workforce support is out on 12/6; and due 1/7.
- Evaluation of CM needs target out by 12/18.

Oversight Advisory Committee

Since the November meeting was canceled due to poor air quality, the next OAC meeting is Monday, December 17, 3:00 – 5:00pm at 1650 Mission Street, 5th floor, Golden Gate room. Open to the public, and all information is posted on the DAAS website. I encourage you to look at the site as everything is available there.

The link will be included in the minutes – <https://www.sfhsa.org/about/commissions-committees/dignity-fund-oversight-and-advisory-committee>

As always, thank you to your OAC representatives are Ramona Davies, who serves as OAC chair, Margy Baran, and Jessica Lehman.

UPDATE: LTC System & Policy Recommendations

Shireen revisited October meeting when group identified gaps from the diagram envisioning the LTC System and mentioned how LTCCC work could be more project focused. Also, she reminded members of three ways LTCCC can participate:

1. Create a temporary workgroup, e.g. Assisted Living Workgroup
2. Identify other groups within realm and bring LTCCC expertise into existing efforts
3. Educate the Council with more presentations, e.g. best practices, etc

Members and guests then formed into small groups (by topic areas) to compose 1-2 policy statements that broadly define support to LTC System as a whole. Each group discussed development of potential broad based policy statements and shared the following with the whole group:

Topic Areas: Only brief notes and rough drafts were able to be captured, members to send Valerie the notes from each subgroup to be properly captured and will determine the next steps in becoming the basis of policy agenda.

- **Workforce:** To ensure that the Long Term Care needs of San Francisco are met, the LTCCC should advocate for sustainable career paths, supported by a system of workforce training, education, and mentorship that allows for professional development, and includes and integrates a variety of life experience from the continuum of care, so that older adults people with disabilities, and caregivers are adequately compensated and can age with dignity.
- **Housing:** 1) In an integrated Long-Term Care System, aging adults and people with disabilities will have access to housing options that respond to changing needs, and 2) All housing, new and current, will be informed by Long Term Care best practices
- **Transportation:** The LTCCC supports an affordable, reliable, safe and accessible transportation system, by actively participating in, and providing expertise to, current state and city transportation initiatives.
- **Behavioral Health:**
- **Personal Health:** To have a federal and state policy on comprehensive plan for independent living assisted by a case manager who will review annually.
- **Health Care:** 1) We support an integrated person-centered care planning and assessment process across all settings to assure continuity of care for older adults and persons with

disabilities, and 2) We support the maintenance of a practicable level of functioning across health care systems including home and community based settings for older adults and persons with disabilities. Keywords: integration and coordination.

UPDATE: Assisted Living Workgroup

Dan Kaplan provided an update on the three items regarding the Assisted Living Workgroup including:

1. The demand for Residential Care Facilities for the Elderly (RCFEs) and other assisted living service areas as well as identifying areas where the group may not be capturing information about populations that would benefit from assisted living services.
2. Defining the assisted living industry and distinguishing the sub-pieces within Continuing Care Retirement Communities (CCRCs).
3. Strategies for improving access to lower-income populations with assisted living beds.

The next Assisted Living Workgroup pre-draft meeting is Tuesday, December 18, 3:00 – 5:00pm at 1650 Mission Street, 4th floor, Mission room before the official draft-report meeting and eventual report back to LTCCC in January for recommendations.

ANNOUNCEMENTS

Thursday December 13 and Friday December 14, are the two last days of lottery to apply for affordable, LGBTQ-friendly senior housing at 95 Laguna. Applicants can do so in person at Openhouse for people 62 years old and above.

Meeting adjourned.

Next Meeting:

Thursday, January 10th

1 S. Van Ness, 2nd floor, Atrium conference room