



London Breed, Mayor

Department of Human Services
Department of Aging and Adult Services

Trent Rhorer, Executive Director

MEMORANDUM

TO: HUMAN SERVICES COMMISSION

THROUGH: TRENT RHORER, EXECUTIVE DIRECTOR

FROM: DANIEL KAPLAN, DEPUTY DIRECTOR
JOHN TSUTAKAWA, DIRECTOR OF CONTRACTS *Ju/*

DATE: APRIL 19, 2019

SUBJECT: **CONTRACT MODIFICATION: CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC) TO PROVIDE OVERSIGHT AND MAINTENANCE OF THE CalWIN SYSTEM**

	<u>Current</u>	<u>Modification</u>	<u>Revised</u>	<u>Contingency</u>	<u>Total</u>
CONTRACT TERM:	7/1/16- 6/30/19	7/1/19 6/30/23	7/1/16 6/30/23		7/1/16 6/30/23
TOTAL AMOUNT:	\$818,324	\$1,632,766	\$2,451,090	\$245,109	\$2,696,199
ANNUAL AMOUNT:	FY16/17 \$269,186	FY17/18 \$274,569	FY18/19 \$274,569	FY19/20 \$380,683	FY20/21 \$398,423
	FY21/22 \$417,051	FY22/23 \$436,609			
FUNDING SOURCE:	County	State	Federal	Contingency	Total
MODIFICATION FUNDING:	\$70,046	\$424,519	\$1,138,201	\$163,276	\$1,796,042
PERCENTAGE:	4.29%	26%	69.71%		

The Department requests authorization to modify the existing contract agreement with California State Association of Counties (CSAC) for the time period of July 1, 2019 through June 30, 2023, in the additional amount of \$1,632,766 plus a 10% contingency for a total amount not to exceed of \$2,696,199. The purpose of this contract is to provide oversight and maintenance of the CalWIN system, a computer based system for the administration of public benefit programs.

Background

Sections 10823 through 10824 of the California Welfare and Institutions Code require counties to use computer data management systems to administer public benefit programs, join a consortium, and provide funding to maintain and operate the CalWORKs Information Network (CalWIN). The Department uses the CalWIN computer application -- an integrated online, real-time statewide automated welfare system -- to support eligibility and benefits determination, client correspondence, management reports, interfaces and case management for public assistance programs including:

- California Work Opportunity and Responsibility to Kids (CalWORKs)
- CalFresh, formerly known as Food Stamps
- Medi-Cal and the County Medical Services Program
- Foster Care
- Adoption Assistance
- County Adult Assistance Program (county's General Assistance program)
- Employment Services

CalWIN is collectively managed and operated by an 18-county consortium, Welfare Case Data System (WCDS), which shares costs associated with the continued development, implementation, maintenance and operation of CalWIN. The San Francisco Human Services Agency is a member of WCDS.

From its inception, the WCDS Consortium has contracted with CSAC to employ certain Consortium staff on behalf of the Counties. Directed by and serving at the discretion of the consortium Board of Directors, this staff manages daily operations of the CalWIN system and other business of the Consortium.

In 2018, the federal Centers for Medicare and Medicaid Services and the Food Nutrition Services agencies of the United States Department of Agriculture directed California to create a single state-wide automated welfare system (CalSAWS) by 2023. In April 16, 2019, the Board of Supervisors approved the resolution for the creation of a 58-county Joint Powers of Authority (JPA) to be known as CalSAWS Consortium, and approve the memorandum of Understanding (MOU) between CalSAWS Consortium and the City and County of San Francisco. The purpose of the CalSAWS JPA is to exercise such powers to design, develop, implement, migrate, operate and maintain statewide automated welfare systems including CalWIN, C-IV and Los Angeles' Leader Replacement System. The CalSAWS Consortium will be governed and administered by a twelve-member board of directors, who will represent six regions (with San Francisco belonging to Region 1).

The CalSAWS JPA has an effective date of June 28, 2019, pending final execution of the JPA Agreement and MOU by all 58 Boards of Supervisors of each respective California county. This CSAC contract shall be reassigned to the CalSAWS JPA with an effective date of September 1, 2019.

Services to be Provided

The CSAC modification will provide staffing to oversee daily operations of the CalWIN system; manage the CalWIN maintenance and operations vendor, currently DXC Technology Services, LLC; participate in activities to migrate CalWIN to the future

statewide automated welfare system, CalSAWS; provide administrative support, such as payroll and benefits services for consortium staff; and handle any other business of the consortium.

This Agreement will authorize San Francisco County's payment for a proportionate share of the cost for management services and continued membership in the Consortium, which is required as a condition of Consortium membership.

Selection

This contract is a sole source because CSAC is the entity identified by a consortium of counties to provide CalWin and in order to utilize CalWin, San Francisco must work within this group.

Funding

This contract is funded by a combination of Federal, state and county general funds.

Attachments

Appendix B1 - Contract Budget Breakdown

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	San Francisco FY16/17	San Francisco FY17/18	San Francisco FY18/19	San Francisco FY19/20	San Francisco FY20/21	San Francisco FY 21/22	San Francisco FY 22/23	San Francisco Tyr Total		
CSAC	\$269,186	\$274,569	\$274,569	\$380,683	\$398,423	\$417,051	\$436,609	\$2,451,090		