



**CalVet COLLEGE FEE WAIVER PROGRAM
Academic Year (AY) 2022-2023
Plan A Checklist**

PLEASE READ AND FOLLOW ALL INSTRUCTIONS IN ITS ENTIRETY.

YOUR APPLICATION WILL NOT BE PROCESSED IF THE REQUIREMENTS LISTED BELOW ARE NOT MET.

APPLICATION FORM

DVS-40 Application for College Fee Waiver with all items completed and signed. Download a **NEW application** every year from www.calvet.ca.gov or www.cacvso.org. The application requires the signature of **BOTH** the Veteran/parent **AND** student.

If Veteran-Parent is unable to sign the form a VSD-021 Non-Veteran Signature Certification **MUST** be completed.

DOCUMENTATION REQUIREMENT FOR STUDENT

A. Verification of Dependency/Relationship –

- Biological child - Birth certificate.
- Stepchild - Birth certificate **AND** a copy of marriage certificate of Veteran and child's biological parent.
- Adopted child or adopted stepchild - Copy of court order of adoption **AND** birth certificate. Status as a step child or adopted child must have occurred prior to 23rd birthday.
- Spouse – Marriage Certificate

Note: The dependent must be unmarried, per Title 38, Code of Federal Regulation, Section 3.57(a).

B. VSD-020 Election to Receive CalVet College Fee Waiver Benefits

Concurrent receipt of Plan A and USDVA Chapter 35 benefits is prohibited. Applicant must read, sign and date VSD 020 Form verifying that applicant is not in receipt of VA Chapter 35-Dependents Educational Assistance Allowance.

C. Identification Card

Application must include a copy of the student's unexpired government issued photo ID card.





DOCUMENTATION REQUIREMENT FOR VETERAN-PARENT

A. VA Service Connected Disability Letter

Documentation verifying Veteran's service connected disability rating with current date.

Under Plan A, the applicant must provide recent documentation verifying veteran's total and permanent (100%) service-connected disability rating. Rating must have been granted prior to the unmarried child's 21st birthday. The child must be over the age of 14 and under the age of 27. If the child is also a veteran, the age limit extends to 30 years old.

B. DD214 – Discharge Papers and Separation Documents

To be eligible, the applicant must provide a copy of the veteran's military separation documents, verifying that veteran served during a period of war, as defined by Congress.

C. Veteran's Death Certificate (If veteran is deceased)

D. VSD-021- Non-Veteran Signature Certification (If veteran is deceased/ unable to sign DVS40)

An "academic year" (AY) shall commence on the first day and terminate on the last day of an entire academic year, as determined by the institution of higher learning, and to include summer sessions (i.e. generally this covers fall, spring and summer). Some schools start in the summer, check with your school's Administration Office to determine what your school regulations are.

Note: It is the student's responsibility to verify with each school what fees are waived—tuition and fees for summer sessions, online and continuing education classes abroad are typically not waived.

MAIL, FAX, EMAIL OR BRING THE APPLICATION AND SUPPLEMENTAL INFORMATION TO THE FOLLOWING LOCATION ONLY:

SF County Veterans Service Office - 2 Gough St. San Francisco, CA 94103

Monday - Friday 9:00 am – 12:00 pm and 1:00 pm – 4:00 pm

Phone: 415-934-4200

eFax: (415) 355-2468

Fax: (415) 934-4240

Email: sfcvso@sfgov.org

Website: www.sfhsa.org/cvso

