



SAN FRANCISCO HUMAN SERVICES AGENCY
**Department of Disability
and Aging Services**

P.O. Box 7988
San Francisco, CA
94120-7988
www.SFHSA.org

MEETING NOTICE/AGENDA

Wednesday April 5, 2023 Regular Meeting 9:30 AM

Watch Live on SFGovTV Channel 78 and www.sfgovtv.org

For Public Comment instructions, please see below.

This meeting will be held in person at City Hall, 1 Dr. Carlton Goodlett Place, Room 416. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at SFGovTV Channel 78 and www.sfgovtv.org. Instructions for providing remote public comment are below.

Members of the public are encouraged to participate remotely including by providing public comment in real time. Alternatively, if you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Ravi Durbeej, at Ravi.Durbeej@sfgov.org by 5pm on Monday, April 2, 2023. Items submitted in writing in advance will be read aloud or otherwise shared with the Commission. Please see the information on the next page for remote meeting access.



London Breed
Mayor

Kelly Dearman
Executive Director



DAS COMMISSIONERS

Martha Knutzen, Commission President
Janet Y. Spears, Commission Vice President
Sascha Bittner, Commissioner
Linda Parker Pennington, Commissioner
Wanda Jung, Commissioner
Nelson Lum, Commissioner
Barbara Sklar, Commissioner

DAS Executive Director

Kelly Dearman

DAS Commission Secretary

Ravi Durbeej

WATCHING THE MEETING

WATCH LIVE ON SFGOVTV: www.sfgovtv.org / Channel 78

PUBLIC COMMENT

Members of the public are invited to comment on items before the Commission. With respect to listed agenda items, your opportunity to address the commission will be afforded when the item is reached in the meeting. There is also an agenda item for public comment about items not on the agenda.

In relation to public comment, each member of the public may address the commission for up to **three minutes**.



REMOTE PARTICIPATION

To dial-in to the DAS Commission meeting to listen to the meeting and/or to make public comment remotely, please call **(415) 655-0001**, **Access Code: 2487 525 1206#** and then **#** again and use **Password: 5646**

When providing public comment using the remote option, please:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press *3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing *3 again will remove you from the question queue.

The caller will have the standard **three minutes** to provide comment.

ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held in person and virtually to accommodate for remote public comments.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Ravi Durbeej at Ravi.Durbeej@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

RAMAYTUSH OHLONE ACKNOWLEDGEMENT

“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all



peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102-6027 or the web site: sfgov.org/ethics



ORDER OF BUSINESS

1. CALL TO ORDER/President Martha Knutzen
2. ROLL CALL/Ravi Durbeej
3. COMMUNICATIONS/Ravi Durbeej
4. APPROVAL OF THE March 1, 2023 MEETING MINUTES **ACTION**
5. APPROVAL OF THE February 17, 2023 JOINT DAS/MOD MEETING MINUTES **ACTION**
6. APPROVAL OF THE February 16, 2023 SPECIAL BUDGET MEETING MINUTES **ACTION**
7. DIRECTOR'S REPORT/Presented DAS Deputy Executive Director Kelly Dearman
8. DAS APRIL 2023 EMPLOYEE OF THE MONTH. Executive Director Kelly Dearman and the DAS Commission will honor Division Clerk, Lisa Leui
9. ADVISORY COUNCIL REPORT/ President Diane Lawrence
10. JOINT LEGISLATIVE REPORT/ TACC REPORT/ President Diane Lawrence
11. CASE REPORT/ Dan Gallagher
12. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP



TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

13. OLD BUSINESS:

14. APPROVAL OF THE CONSENT AGENDAS FOR ITEMS 12A THROUGH 12D

ACTION

THESE ITEMS CONSTITUTES CONSENT AGENDAS AND ARE CONSIDERED TO BE ROUTINE BY DISABILITY AND AGING SERVICES COMMISSION AND WILL BE ACTED UPON BY A SINGLE VOTE OF THE COMMISSION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF THE COMMISSION OR THE PUBLIC SO REQUESTS, IN WHICH EVENT THE MATTER WILL BE REMOVED FROM THE CONSENT CALENDAR AND CONSIDERED A SEPARATE ITEM.

A. Consent Agenda

Grantee	Original Amount	Additional Amount	Contingency	Not-to Exceed	Funding Source	Term	Effective Date
Institute on Aging	\$ 670,197	\$ 2,269	\$ 26,731	\$ 699,197	General	7/1/2019-6/30/23	4/1/2023

*The additional Amount is to add FY22/23 CODB to the Clinical Supervision Collaborative Program for FY 22/23.

B. Consent Agenda

Grantee	Original Amount	Additional Amount	Contingency	Not-to Exceed	Funding Source	Term	Effective Date
Institute on Aging	\$ 366,300	\$ 1,491	\$ 27,509	\$ 395,300	General	7/1/2020-6/30/24	4/1/2023

*The additional Amount is to add FY22/23 CODB to the Adult Day Program (ADP) for Older Adults and Adults with Disabilities Program for FY 22/23.



C. Consent Agenda

Grantee	Original Amount	Additional Amount	Contingency	Not-to Exceed	Funding Source	Term	Effective Date
Institute on Aging	\$ 379,500	\$ 50	\$ 28,950	\$ 408,500	General	7/1/2020-6/30/2024	4/1/2023

*The additional Amount is to add FY22/23 CODB to the Alzheimer’s Day Care Resource Centers (ADCRCs) for Older Adults and Adults with Disabilities Program for FY 22/23.

D. Consent Agenda

Grantee	Original Amount	Additional Amount	Not-to Exceed	Funding Source	Term	Effective Date
Self-Help for the Elderly	\$ 801,031	\$ 5,192	\$ 806,223	General	7/1/2018-6/30/23	4/1/2023

*Additional funding for FY22-23 for Self Help for the Elderly-Residential Care Facility-Autumn Glow.

13. NEW BUSINESS:

ITEMS A & B ARE INFORMATION ONLY ITEMS AND DOES NOT REQUIRE A VOTE BY THE COMMISSION

- A. Review of the FY 2023-24 Area Plan Update for the California Department of Aging (Staff: Executive Director Kelly Dearman and Adithi Vellore will present this Item).
- B. Dignity Fund Services and Allocation Plan FY 2023-24 to FY 2026-27 Funding Cycle presentation (Melissa McGee will present this item).

ITEMS C THROUGH K ARE ACTION ITEMS AND REQUIRES A VOTE BY THE COMMISSION

- C. Requesting a vote by the Commission to reappoint Tia Small to the DAS Advisory Council.
- D. Requesting a vote by the Commission to reappoint Dr. Marcy Adelman to the DAS Advisory Council.
- E. Requesting a vote by the Commission to reappoint Anne Warren to the DAS Advisory Council.
- F. Requesting authorization to modify the existing grant agreement with Felton



- Institute for the provision of the Long-Term Care Ombudsman Program during the period of April 1, 2023 through June 30, 2023; in the additional amount of \$23,661 plus a 10% contingency for a revised total amount not to exceed \$3,520,507. (Melissa McGee will present the item)
- G. Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Health Insurance Counseling and Advocacy Program (HICAP) during the period of April 1, 2023 to June 30, 2024; in the additional amount of \$36,405 plus a 10% contingency for a total grant amount not to exceed \$1,690,548. (Erica Maybaum will present the item).
 - H. Requesting authorization to enter into a new grant agreement with Brilliant Corners for the provision of Scattered Site Housing and Rental Subsidy Administration (SSHRSA) during the period of July 1, 2023 through June 30, 2027; in the amount of \$13,669,628, plus a 10% contingency for a total amount not to exceed \$15,036,591. (Melissa McGee will present the item)
 - I. Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of Community Living Fund Program; during the period of July 1, 2023 to June 30, 2027; in an amount of \$20,682,072 plus a 10% contingency for a total amount not to exceed \$22,750,279. (Melissa McGee will present the item)
 - J. Requesting authorization to enter into a new grant agreement with Institute on Aging for the operation of a High Risk Self Neglect Multi-Disciplinary Team (HRSN-MDT) and an Elder and Disabled Death Review Team (EDDRT); during the period of April 1, 2023 through June 30, 2025; in an amount of \$561,199 plus a 10% contingency for a total amount not to exceed \$617,319. (Ben Seisdedos will present the item)
 - K. Requesting authorization to enter into a new grant agreement with Community Living Campaign for the provision of Transportation Access Program; during the period of April 1, 2023 through June 30, 2025; in an amount of \$177,750 plus a 10% contingency for a total amount not to exceed \$195,525. (Paulo Salta will present this item)

14. ANNOUNCEMENTS

15. ADJOURN