

## **LONG TERM CARE COORDINATING COUNCIL (LTCCC)**

San Francisco's Long Term Care Coordinating Council (LTCCC) advises the Mayor and City on policy, planning, and service delivery issues for older adults and people with disabilities to promote an integrated and accessible long-term care system.  
*Long Term Care System refers to the continuum of home, community-based, and needs of people with limitations*

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**DATE:** WEDNESDAY, November 8, 2023

## **MINUTES**

**Members Present:** Laura Liesem (Co-Chair), Eileen Norman, Jennifer Walsh, Vince Crisostomo, Elizabeth Hewson, Eileen Kunz, Ramona Davies, Cindy Kauffman (Co-Chair)

**Absent:** Irin Blanco, Debby Kaplan, Bernadette Navarro-Simeon, Susie Smith, Rachel Main

**Staff:** A. Jaytuon, Mary Murphy

**Guests:** Marie Jobling, Jennie Hua (LTCCC council member attending remotely)

Quorum present.

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### **WELCOME & ROLL CALL**

- Laura Liesem did roll call.

### **APPROVE AGENDA/MINUTES**

- Motion was approved for August 9, 2023, Minutes. Laura Liesem abstained due to absence during August 9 meeting.
- Motion was approved for November 8, 2023, Agenda.

### **DISCUSSION: LTCCC's Current Challenges and Next Steps**

- There is a persistent lack of quorum impacting the ability to meet. The in-person requirement impacts meeting momentum and is considered outdated.
- LTCCC reflected on accomplishments, but also on current inability gain any traction.
- LTCCC has 2 empty seats with the potential of one more. In addition, Laura is soon to be on maternity.
- Staff shortages also impact the work of the LTCCC and the ability to do deep dives, but there are also more demands on analysts' time even when fully staffed due to the growth of the department.
- Members discussed whether or not it is time to disband.

- The LTCCC is an advisory body to the Mayor but has not met with the Mayor’s staff for years. The group discussed how that might be reinstated and wondered if there was someone in the Mayor’s Office who addresses related issues.
- There was also concern expressed that the LTCCC was one of the only places where various departments came together as well.
- Members discussed if the LTCCC could provide strategic value to other LTCCC related groups by leveraging their role as an advisory body to the Mayor but also wondered if that work was already happening.
- Members felt the council may not need to exist if issues are already being tackled by others.
- There is an acceptance to potentially disband, but the group wanted to first get more information about the work of other groups, who work with older people and adults with disabilities, to see if there is a need for continued work by the LTCCC.

**ACTION:**

- LTCCC members identified groups to outreach as well as information that would help inform next steps. The following are the members who volunteered and the groups they will reach out to.

LTCCC Council Member	LTCCC Related Groups
Cindy Kauffman	Age & Disability Friendly Workgroup, DAS Advisory Council, Mayor’s Disability Council
Eileen Kunz	Path Collaborative
Eileen Norman	IHSS Task Force
Jennifer Walsh	Community Alliance of Disability Advocates (CADA)
Laura Liesem	Coalition of Agencies Serving the Elderly (CASE)
Ramona Davies	Community Living Campaign (CLC) Workforce Development and Tech Council)
Victor Crisostomo	Dignity Fund Coalition

- A template will be created and include research criteria listed below. Next, LTCCC members will give research information about their assigned group(s) by March. Afterwards, Cindy will compile the data and send out by March meeting.
  - Research Criteria about DAS Groups:
    - Group Name
    - Chair Members
    - Priorities
    - Do they advise the mayor? (nuances about how the mayor is involved)
    - Point of contact in the mayor’s office
- In addition to the groups identified above the Age and Disability Friendly (ADF) Workgroup was identified as doing related work. Cindy will share the ADF Action Plan. :
  - Age and Disability Friendly Workgroup creates a four-year [Action Plan](#) with a final [evaluation](#). Both are sent to the Mayor and Board of Supervisors.
- Cindy informed the group that departments started working together during the pandemic and now are continuing that work in support of CalAim.

- CCSF CalAIM Department Stakeholders met in November and reported out on 2023 accomplishments and 2024 goals. Cindy will share slide deck with LTCCC members.
- Motion was approved to postpone LTCCC meeting until March 2024
- Cindy will reach out to the City Attorney about procedures for LTCCC’s disbandment and the impact on the Dignity Fund Oversight and Advisory Committee. If she obtains information on procedures for LTCCC’s disbandment, an agenda item entitled “Voting on the Next Steps and Recommendations for the Council” will be added to March’s meeting.

**PUBLIC COMMENTS:** No public comments

**ANNOUNCEMENTS:**

- APEC Summit takes place in San Francisco next week. The Office of Community Partnerships is reaching out to community-based organizations to track any impacted services. Cindy will be at the Emergency Operations Center (EOC) and will communicate updated information.
- December, January, February meetings cancelled. The rest of meeting series to stay as scheduled – 2<sup>nd</sup> Wednesday of each month.

**ADJOURN:** 3:45PM

**NEXT MEETING:** Wednesday March 13, 2024

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To inspect documents referred to on agenda, please contact: Mary Murphy, Human Services Agency, 1650 Mission Street, 5<sup>th</sup> Floor, San Francisco, CA 94103, [mary.c.murphy@sfgov.org](mailto:mary.c.murphy@sfgov.org).

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#### **SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED**

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