

LONG TERM CARE COORDINATING COUNCIL (LTCCC)

San Francisco's Long Term Care Coordinating Council (LTCCC) advises the Mayor and City on policy, planning, and service delivery issues for older adults and people with disabilities to promote an integrated and accessible long-term care system.
Long Term Care System refers to the continuum of home, community-based, and needs of people with limitations.

DATE: WEDNESDAY, March 13, 2024

MINUTES

Members Present: Cindy Kauffman (Co-Chair), Eileen Norman, Jennifer Walsh, Vince Crisostomo, Elizabeth Hewson, Ramona Davies, Debby Kaplan, Susie Smith, Bernadette Navarro-Simeon, Rachel Main, Jennie Hua

Absent: Laura Liesem (Co-Chair), Irin Blanco, Eileen Kunz (unable to join remotely as guest due to technical difficulties).

Staff: A. Jaytuon, Mary Murphy

Guests: Fanny Lapitan

Quorum present.

WELCOME & ROLL CALL

- Cindy Kauffman did roll call.

APPROVE AGENDA/MINUTES

- Motion was approved for November 8, 2023 Minutes.
- Motion was approved for March 13, 2024 Agenda.

DISCUSSION: Review List of Current LTCCC Related Groups

- Cindy briefly recapped the council's November 8, 2023 meeting discussion and action item. During that meeting the council discussed challenges in reaching quorum and struggle with getting momentum going. Council members were asked to consider work being done by other similar groups and determine if the Council should continue or if LTCCC has fulfilled its mission and it is time to disband.
- The action item from November 8 meeting was for the Council to create a template of LTCCC-related groups, including groups' priorities, chair members, meeting schedule, and if group advises the mayor (or indicate how mayor is involved). Cindy compiled data received from council members into an Excel spreadsheet and

presented the spreadsheet for review and discussion. Presentation included the following information:

| LTCCC Related Groups | Priorities, Reporting Structure, and Meeting Schedule |
|---|---|
| Mayor's Disability Council | Contacted Nicole Bohn. The group is small but looking to expand its membership. Meet monthly, remotely. Do not report to Mayor, but the Mayor and BOS are informed of relevant issues. MDC offers guidance to all city departments. |
| Age and Disability Friendly Workgroup | Co-chairs are Kelly Dearman and Eileen Norman. Group meets quarterly/remotely. Engages a variety of city departments and community-based organizations. Currently working on 10 initiatives for this cycle. Evaluations done at the end of cycle. Evaluation report is shared with Mayor, BOS and is published. |
| Path Collaborative | Focused on CalAIM. Identify barriers, challenges with implementation around ECM, community supports, and with measuring progress. Meet virtually monthly and quarterly in person. Do not report to the mayor. |
| IHSS Task Force | Strengthen provider relationships with IHSS and union. Discuss upcoming legislation. Hold monthly remote meetings. Do not report to mayor. |
| Community Alliance with Disability Advocates (CADA) | Work to ensure equal access. People with disabilities must be included in government decisions that affect them. Advocate for equal access to virtual and physical meetings and events. Does not report to mayor but does advocacy with mayor and BOS. |
| Coalition of Agencies Serving the Elderly (CASE) | Focus on maintaining Dignity Fund allocation. Meet monthly and virtually. Do not report to Mayor but do advocacy with both Mayor and BOS. |
| Community Living Campaign (CLC) Tech Council | No chairs, a steering committee and CLC hosts multi sector, collaborative tech companies and community based not-for-profits. Meets remotely and does not report directly to mayor but engage |

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| | with Office of Digital Equity and MOHCD. |
| Community Living Campaign (CLC) Workforce Development | Expand employment opportunities and access though there is little focus on aging and adults with disabilities. Meets quarterly. Does not meet with the Mayor but OEWD can carry issues to the Mayor. |
| Dignity Fund and Oversight Advisory Committee | Co-chairs are Wanda Jung and Vince Crisostomo. Provide guidance to DAS on administration of dignity fund. Meets 6x per year in person, remote access for public. Does not report directly to mayor although the mayor does have appointments on committee. |
| Food Security Task Force | Created by BOS with the purpose of making recommendations on policy and programs to improve food security. |

- In addition to data gathered by the council, Cindy reviewed activities of other groups including several CalAIM and DAS specific groups, and state-wide groups including Access to Technology (which includes CA Department of Aging and AAA).

DISCUSSION: Next Steps – Recommendations for the Council / City Attorney Update

- After the presentation of LTCCC-related groups template, discussion was opened to questions and comments from council members.
- It was noted that of all the groups listed on the template, LTCCC is at the table in some way. If Council does disband and an issue comes up, and if it makes sense to bring this group back together, that is an option.
- Question was raised about the three LTCCC-appointed members to The Dignity Fund Oversight and Advisory Committee (OAC). How would disbandment of LTCCC affect OAC membership. That is an issue that can be brought up with the City Attorney.
- Council member commented that this body recognizes the growth and expansion of DAS’s contribution to interdepartmental work.
- After discussion, it was agreed that DAS would work with the City Attorney on process to disband the LTCCC.

ACTION:

- Motion to start the legal process to sunset the LTCCC.
- Motion / Second / All in favor / None opposed – Motion approved.

Absent: Laura Liesem, Irin Blanco, Eileen Kunz

PUBLIC COMMENTS: No public comments

ANNOUNCEMENTS: No announcements

ADJOURN: 3:47PM

NEXT MEETING: TBD
ACCESSIBLE MEETING POLICY

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To inspect documents referred to on agenda, please contact: Mary Murphy, Human Services Agency, 1650 Mission Street, 5th Floor, San Francisco, CA 94103, mary.c.murphy@sfgov.org.

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