

SAN FRANCISCO HUMAN SERVICES COMMISSION

M I N U T E S

September 25, 2025 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, September 25, 2025 at 9:30a.m. in person in the Born auditorium at 170 Otis Street, San Francisco and remotely via Webex and telephone for disability accommodations.

MEMBERS PRESENT IN PERSON SCOTT KAHN, President
DR. JAMES MCCRAY, JR., Vice President
SALLY COGHLAN MCDONALD

MEMBERS PRESENT REMOTELY VIA WEBEX DARSHAN SINGH

OTHERS PRESENT IN PERSON Trent Rhorer, Executive Director, SFHSA
Elizabeth LaBarre, Commission Secretary
Dan Kaplan, Deputy Director – Finance & Administration
Anna Pineda, Deputy Director – Economic Support & Self-Sufficiency (ESSS)
Joan Miller, Deputy Director – Family & Children’s Services (FCS)

CALL MEETING TO ORDER President Kahn called the meeting to order at 9:41a.m.

ROLL CALL Commission Secretary Elizabeth LaBarre took roll and noted the presence of Commissioners Kahn, McCray and Coghlan McDonald in person in the Born auditorium with Commissioner Singh in attendance remotely via Webex from his home. His wife, Olivia Singh, was sitting next to him and assisted him throughout the meeting with the Webex features.
There was a quorum.

AGENDA President Kahn’s call for public comment related to the meeting’s agenda yielded no responses.

On motion of Vice President McCray, seconded and unanimously carried, the Commission adopted the agenda as posted.

June 30, 2025 REGULAR MEETING MINUTES President Kahn’s call for public comment related to the June 30, 2025 regular meeting minutes yielded no responses.

On motion of Vice President McCray, seconded and unanimously carried, the Commission approved the adoption of the June 30, 2025 Regular Meeting minutes.

EXECUTIVE DIRECTOR’S REPORT Executive Director Rhorer provided updates on Human Services Agency (“SFHSA” or the “Agency”) programs and federal, state and local policy and activities as they relate to the Agency.

President Kahn’s call for public comment yielded no responses.

EMPLOYEE OF THE MONTH President Kahn presented the September 2025 Employee of the Month Award to MARYELA PADILLA, Protective Services Worker, J Program Adoptions Unit, Family & Children's Services, which she accepted with thanks to all.

CONSENT CALENDAR President Kahn's call for public comment related to the consent calendar yielded no responses.

On motion of Commissioner Coghlan McDonald, seconded and unanimously carried, the Commission approved the consent calendar, comprising actions taken by the Executive Director since the June 30, 2025 Regular Meeting in accordance with Commission authorization of September 25, 2025:

1. Submission of request to encumber funds in the total amount of \$82,489 for purchase of services or supplies and contingency amounts.
2. Submission of 5 temporary positions for possible use in order to fill positions on a temporary basis made during the period 6/26/25 to 9/19/25.
3. Submission of 11 temporary appointments for possible use in order to fill positions on a temporary basis made during the period 6/26/25 to 9/19/25.

COMMISSION BUSINESS – ACTION ITEMS

FISCAL YEAR 2025-2026 HUMAN SERVICES COMMISSION ANNUAL STATEMENT OF PURPOSE Susie Smith, Deputy Director, Policy, Planning & Public Affairs, presented the FISCAL YEAR 2025-2026 HUMAN SERVICES COMMISSION ANNUAL STATEMENT OF PURPOSE for Commission consideration and possible action.

President Kahn's call for public comment yielded no responses.

On motion of Vice President McCray, seconded and unanimously carried, the Commission approved the FISCAL YEAR 2025-2026 HUMAN SERVICES COMMISSION ANNUAL STATEMENT OF PURPOSE.

HOMELESSNESS AND SUPPORTIVE HOUSING FUND Tim McGown, Budget Analyst, presented the HOMELESSNESS AND SUPPORTIVE HOUSING FUND FY24-25 savings analysis and FY25-26 estimates of revenues.

President Kahn's call for public comment yielded no responses.

On motion of Vice President McCray, seconded and unanimously carried, the Commission approved of the analysis of FY24-25 savings to the HOMELESSNESS AND SUPPORTIVE HOUSING FUND and review estimates of revenues for FY25-26 pursuant to Administrative Code Section 10.100-77(e).

DIAPER NEED AWARENESS WEEK Peri Weisberg, Planning Analyst, presented the request to proclaim September 15-21, 2025 as DIAPER NEED AWARENESS WEEK.

WHEREAS, the City and County of San Francisco Human Services Commission traditionally recognizes important opportunities to raise awareness in an effort to increase public health in our City; and
 WHEREAS, at \$80 to \$100 per month, the cost to diaper a child can be prohibitively expensive and force families to cut back on other essentials; and
 WHEREAS, 47% of American families with young children struggle with diaper need, which is the condition of not having a sufficient supply of clean diapers to ensure that infants and toddlers are clean, healthy and dry; and
 WHEREAS, diaper need adversely affects the health and welfare of infants, toddlers and their families; and
 WHEREAS, recognizing that providing diapers can improve the health and financial stability of San Francisco's lowest-income families, the City and County of San Francisco have partnered with the nonprofit organizations Help a Mother Out to create the San Francisco Diaper Bank, the first and only publicly-funded diaper bank in the nation, providing a full supply of diapers each month to families receiving SFHSA benefits who have children under the age of two; and
 WHEREAS, the San Francisco Diaper Bank has distributed over 20 million diapers since its inception in 2015, supporting low-income families' health and well-being and forging stronger community connections; and, therefore, be it
 RESOLVED, that the San Francisco Human Services Commission proclaims September 15 to September 21, 2025 Diaper Need Awareness Week in San Francisco.

President Kahn's call for public comment yielded no responses.

On motion of Vice President McCray, seconded and unanimously carried, the Commission approved the request to proclaim September 15-21, 2025 DIAPER NEED AWARENESS WEEK.

MISSION NEIGHBORHOOD CENTERS

Vicki Kong, Program Specialist, presented the request to modify the existing grant agreement with MISSION NEIGHBORHOOD CENTERS

On motion of Commissioner Coghlan McDonald, seconded and unanimously carried, the Commission approved the modification of the existing grant agreement with MISSION NEIGHBORHOOD CENTERS for the provision of Housing Assistance for Ukrainians; for the period of September 30, 2025 through June 30, 2026; in the additional amount of \$307,856 plus a 10% contingency for a revised total grant amount not to exceed \$1,950,142.

GENERAL PUBLIC COMMENT

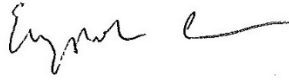
President Kahn's call for general public comment yielded two responses.

1. Chris Ward Kline commented on his concerns related to health surveillance and that a portion (\$) of a fund for US victims and/or victims of of state-sponsored terrorism should be given to SF.
2. Rufino de Leon supports the acquisition of an abandoned motel property on Ellis & Polk in the Tenderloin by City of Hope SF and its conversion to housing for low-income and unsheltered San Franciscans. He talked about the City of Hope Café management and

how well the café is run. He hopes SFHSA will support this purchase and conversion.

ADJOURNMENT

President Kahn adjourned the meeting at 10:42a.m.

A handwritten signature in black ink, appearing to read 'Elizabeth LaBarre', with a long horizontal flourish extending to the right.

Elizabeth LaBarre
Commission Secretary
Human Services Commission

Posted: 10/10/25