



Steps to apply for CalWORKs in San Francisco

Keep this form for reference

1. Submit an application

- Visit 170 Otis Street, 3120 Mission Street, or 801 Turk Street.
- Online at: BenefitsCal.com or call: **(855) 557-5100** or fax: **(415) 557-5478**.
- Mail to: SFHSA CalWORKs, PO Box 7988, San Francisco, CA, 94120.

2. Schedule and complete a CalWORKs appointment in person or by phone

- Visit 170 Otis Street or call: **(855) 557-5100**.
- We will ask you questions to learn more about your situation.

3. Attend a CalWORKs information session

- Visit 170 Otis Street or call **(855) 557-5100**.
- An online option is available upon request.
- We will tell you about the support and services available and whether you will have work and/or school requirements if you are approved for CalWORKs.

4. Turn in your paperwork by the due date

- Call us if you have questions or need help to complete this step.

5. Check your mail and your phone messages or voicemail

- It can take up to 45 days for us to send you a CalWORKs approval or denial notice. Check your mail for notices from CalFresh (food assistance) and Medi-Cal (health services) if you're not already enrolled.

If your family has urgent needs for money, housing, food, rent or utility bills, clothing, or medical needs, let us know right away.

You may qualify for immediate emergency help.

We can arrange language translations. If you have questions, call **(855) 557-5100** and ask for the contact information for your case manager.

Case Manager Name: _____

Phone Number: _____

2 CW, Updated: 12/01/2025

