



**Daniel Lurie**, Mayor  
**Trent Rhorer**, Executive Director, SFHSA

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## **Agenda**

San Francisco Human Services Commission Regular Meeting

**Thursday, March 26, 2026 at 9:30am**

**in the Ronald H. Born Auditorium, 170 Otis Street, San Francisco, 94103**

### **Human Services Commissioners**

Scott L. Kahn, President  
Sally Coghlan McDonald, Vice President  
James McCray, Jr.  
Pablo Bravo  
Tina M. Yun

### **Commission Secretary**

Elizabeth LaBarre, Email: [elizabeth.labarre@sfgov.org](mailto:elizabeth.labarre@sfgov.org) / Phone: (415) 535-2386

### **Executive Director**

Trent Rhorer, San Francisco Human Services Agency

### **Public Comment**

Human Services Commissioners, San Francisco Human Services Agency (SFHSA) staff and presenters will attend this meeting in person. Members of the public are invited to observe the meeting and provide public comment in person.

Members of the public attending the meeting in person will have an opportunity to provide public comment on every item and shall be heard once for up to three minutes. Either the Human Services Commission President or Secretary will indicate when public comment is to occur for each item. Those wishing to speak in person are asked to submit a public comment card to the Human Services Commission Secretary. Public comment cards are located on the table by the auditorium entrance.

### **Disability Access**

- The closest accessible BART Station is at 16th and Mission Streets. Accessible MUNI Lines are the 14-Mission, 49-Mission/Van Ness, and 9-San Bruno. All the MUNI Metro Lines are accessible. Accessible curbside parking has been designated at points on the 100 block of Otis Street.
- To accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.
- The first floor of the Ronald H. Born Auditorium is wheelchair accessible.





- The commission meeting is accessible remotely as a disability accommodation. There are two ways to access the commission meeting remotely: the first option is to join the meeting via videoconference using the web platform Webex<sup>1</sup> and the second option is via teleconference.
  - Option 1: to access the meeting virtually via Webex click on this link <https://sfpublic.webex.com/sfpublic/j.php?MTID=m7b86b661ea307f8671883129cf7f29ff>  
You may be directed to the meeting without needing a password. Sometimes, meeting attendees are asked to enter the webinar number, which for this special meeting is **2664 569 8641**; the webinar password is **2026HSC**.
  - Option 2: to attend the meeting using a **telephone**, dial **(415) 655-0001** then enter access code **2664 569 8641** when prompted.

If you experience access issues while trying to join the meeting remotely, please **text or call (415) 535-2386**. The Human Services Commission Secretary will attempt to assist, when possible, during the meeting.

- Best practices when providing public comment remotely:
  - Join telephonically or via Webex from a quiet location. Remain muted when not speaking. Turn off any televisions or radios around you when not muted.
  - Speak slowly and clearly.
  - Address the Commission as a whole, do not address individual Commissioners.
  - Switch to call-in audio: If your internet audio and video experience does not work while using Webex, you can instead use a cell phone or land line to call into the meeting using the dial-in number and access code to join.
  - For additional tips to ensure a successful remote meeting experience, contact the Commission Secretary in advance of the meeting.
- To make a request to be given an accommodation due to a disability, including auxiliary aids or services, sign language interpreters, or to obtain meeting materials in alternative format, please contact the Human Services Commission Secretary at least two business days before the meeting to help ensure availability.

### Translation Services

Interpreters for languages other than English are available on request. Please contact the Commission Secretary at least two business days before a meeting.

### Policy on Audio Recording of Commission Meetings

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<sup>1</sup> Closed captions are available. For help using Webex, navigate to the Webex homepage <https://help.webex.com/en-us> and/or to this how-to-join-a-Webex-meeting article <https://help.webex.com/en-us/article/nrbgeodb/Join-a-Webex-meeting>





Under the San Francisco Sunshine Ordinance, all Human Services Commission meetings are audio recorded in digital form. Audio recordings of open sessions are available for public access no later than 10 days after the commission meeting by contacting the Human Services Commission Secretary.

### **Ramaytush Ohlone Land Acknowledgement**

The San Francisco Human Services Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

### **Know Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724; Fax (415) 554-7854; e-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance may be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sf.gov/](http://www.sf.gov/).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, SF 94102; (415) 252-3100; FAX (415) 252-3112; and web site [www.sfethics.org](http://www.sfethics.org).

### **Explanatory Documents Related to Agenda Items**

Copies of explanatory documents are available through the Human Services Commission Secretary during normal business hours. They can be emailed, faxed or mailed to you upon request. They are also available on the Human Services Commission website:

<https://www.sfhsa.org/about/commissions-committees/human-services-commission>

### **In Compliance with Senate Bill 343's Agenda Notice Requirement**





If any materials related to an item on this agenda have been distributed to the Human Services Commission after distribution of the agenda packet, those materials are available for public inspection at 170 Otis Street, 8<sup>th</sup> Floor.

### **Order of Business**

- 1. Call to order**
- 2. Roll call**
- 3. Adoption of the agenda**
- 4. Adoption of the January 22, 2026 regular meeting minutes**
- 5. Adoption of the February 17, 2026 special meeting minutes**
- 6. Executive Director's report**
- 7. Presentation of the March 2026 Employee of the Month award**

**Maria "MJ" Ruiz**, Program Specialist, Program Support Operations, ESSS

### **8. Consent calendar**

Submitted for a single vote without discussion unless a Commissioner so requests in which event the matter to be discussed shall be removed from the consent calendar and considered as a separate item:

- A. Requesting ratification of actions taken by the Executive Director since the February 17, 2026 Special Meeting in accordance with Commission authorization of March 26, 2026:
  - i. Submission of request to encumber funds in the amount of \$726,253 for purchase of services or supplies and contingency amounts.
  - ii. Submission of 8 temporary positions for possible use in order to fill positions on a temporary basis made during the period 2/14/26 to 3/23/26.
  - iii. Submission of 49 temporary appointments for possible use in order to fill positions on a temporary basis made during the period 2/14/26 to 3/23/26.

### **9. Commission business - action items**

- A. Requesting adoption of resolution proclaiming April 2026 as CHILD ABUSE PREVENTION MONTH. Presented by Joan Miller & Pegah Faed.
- B. Requesting authorization to modify the existing contract agreement with EXEMPLAR HUMAN SERVICES for the provision of ESSS Performance





Management Reporting Services; during the period of July 1, 2026 through June 30, 2028; in the additional amount of \$630,000 plus a 10% contingency for a revised total contract amount not to exceed \$1,325,500. Presented by Marlén Sánchez.

**10. General public comment**

Members of the public may address the Human Services Commissioners on any matter within the subject matter jurisdiction of the Human Services Commission.

**11. Adjournment**

Posted: March 23, 2026

