



City and County of San Francisco  
Daniel Lurie, Mayor

San Francisco Human Services Agency, Department of Benefits and Family Support  
Human Services Commission  
Trent Rhorer, Executive Director

### **Commission President**

Scott L. Kahn

### **Commissioners**

- Sally Coghlan McDonald, Vice President
- Dr. James McCray, Jr.
- Pablo Bravo
- Tina M. Yun

## April 23, 2026 Human Services Commission Meeting Minutes

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**Meeting Start:** 10:05 a.m.

**Presiding:** President Scott L. Kahn

### **Roll Call and Announcements**

The Commission Secretary conducted roll call. Vice President McCray had an excused absence. Commissioners Kahn, McDonald, Bravo and Yun were present. A quorum was established.

The Secretary announced that moving forward, commission meetings would start at 10:00 a.m. instead of 9:30 a.m. She relayed public comment instructions. She announced that items 4 and 5 would not be heard and that a presenter change would occur for item 9F.

### **Item 3: Adoption of the Agenda**

President Kahn's call for public comment related to the meeting's agenda yielded no responses.

On motion of Vice President Coghlan McDonald, seconded and unanimously carried, the Commission approved the adoption of the agenda with modifications.

## **Item 6: Executive Director's Report**

Executive Director Trent Rhorer provided updates on state and local budget activity and Agency programs and operations.

### STATE

The State Senate released its budget blueprint, indicating support for county eligibility staffing needs related to HR 1, a rejection of proposed IHSS cuts, and restoration of full-scope Medi-Cal for legally present non-citizens losing coverage due to HR 1. Also included is a proposed tax on large corporations who pay their employees such low wages that they are not enrolled in their company's healthcare plan and are instead on Medi-Cal. Such companies should pay their "fair share" to offset the cost to taxpayers borne by HR 1 cuts. The Assembly budget blueprint and the Governor's May Revise are expected soon.

### LOCAL BUDGET

Discussions with the Mayor's Budget Office are ongoing. Executive Director Rhorer reminded the Commission that his budget team did not have HR 1 implementation targets when the budget was initially submitted in February. The team has since put together their best idea to date, comprising a mix of federal, state and local dollars to contribute to HR 1 staffing, for inclusion in the Mayor's June 1 submission to the Board of Supervisors. Executive Director Rhorer does not anticipate further reductions than what has already been announced: 31 Agency positions were eliminated, 19 of which were filled; 10 employees were reassigned to vacant positions, and nine entered the citywide layoff process. Eliminated positions were tied to planned programmatic changes: ending on-site childcare in service centers with the transition to online applications and fewer families visiting service centers, eliminating phone operators now that there is a fully automated phone system, and administrative support reorganization.

### AGENCY

A ribbon-cutting for the mobile benefits van was scheduled for later that day. The van will provide eligibility services and EBT card printing in community locations.

Over 650 people have registered for the upcoming Benefits 101 webinar, which will focus on the CalFresh work requirements that go into effect June 1. The Benefits 101 webinars are geared towards CBOs.

The move to 1455 Market Street was completed March 23. Decommissioning of 1235 Mission Street is ongoing with the goal of handing it back to SFUSD on April 30.

### SFBN

Recent CalFresh rule changes expanded student eligibility statewide. During a recent visit to the Chancellor of City College, she shared with Executive Director Rhorer her concerns with students accessing CalFresh benefits. He was pleased to be able to share with her the

forthcoming student eligibility expansion and news of the mobile benefits launch with City College being one of the scheduled visits for the van.

The state's proposed elimination of the Market Match program was noted as a concern. It encouraged healthy eating by matching CalFresh dollar for dollar fruit and vegetable purchases at participating farmers markets.

### FAMILY & CHILDREN'S SERVICES (FCS)

Later in the meeting, staff will read a proclamation and seek approval from the Commissioners for May to be declared Foster Care Month. Executive Director Rhorer highlighted progress on relative placements thanks to a multi-pronged approach: in addition to recruitment campaigns, FCS created a Family Finding Unit that has helped to increase placements with relatives by almost 50%. On April 30, the Unit will provide a training in partnership with judges, dependency attorneys and behavioral health that will focus on engaging families and kin for placements across child welfare and juvenile probation.

Commissioner Bravo requested more details on civil servant layoff bumping procedures, to which Executive Director Rhorer replied that permanent employees who are laid off may displace or "bump" another employee in the same classification who has less citywide seniority. If there is no job available in the department, the employee can look citywide. It is a time-consuming process which is why affected employees are given 60 days. It is extremely destabilizing, as many people are affected.

Permanent and probationary civil service employees who are laid off are placed on a "holdover roster" for up to five years. This grants them preference for reappointment into vacant positions in their classification.

President Kahn's call for public comment related to the executive director's report yielded no responses.

### **Item 7: April 2026 Employee of the Month**

President Kahn presented the April 2026 Employee of the Month award to JOSEPH FORMENTOS, Project Manager, Facilities and Administrative Operations and ROD FINETTI, Project Management Lead, Planning Team. Rod and Joseph were selected for their exceptional contributions to the agency's major relocation project. Remarks were shared by leadership and the honorees.

### **Item 8: Consent Calendar**

On motion of Commissioner Bravo, seconded and unanimously carried, the Commission approved the consent calendar, comprising actions taken by the Executive Director since the March 26, 2026 Regular Meeting in accordance with Commission authorization of April 23, 2026:

- i. Submission of request to encumber funds in the amount of \$0 for purchase of services or supplies and contingency amounts.
- ii. Submission of 0 temporary positions for possible use in order to fill positions on a temporary basis made during the period 3/25/26 to 4/17/26.
- iii. Submission of 32 temporary appointments for possible use in order to fill positions on a temporary basis made during the period 3/25/26 to 4/17/26.

### **Item 9: Action Items**

- A. Heather Davis, Revenue Manager, presented the 59th COUNTY LETTER OF AGREEMENT with the CALIFORNIA DEPARTMENT OF SOCIAL SERVICES (CDSS), an annual agreement under which San Francisco serves as the “59th County” for realignment fund administration. The agreement carries no county cost.

Commissioner Bravo asked if HSA receives a fee for our services, to which Heather replied nope.

President Kahn’s call for public comment yielded no responses.

On motion of Commissioner Coghlan McDonald, seconded and unanimously carried, the Commission approved the 59th COUNTY LETTER OF AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF SOCIAL SERVICES (CDSS); in accordance with Government Code section 30029.8, the City and County of San Francisco is the designated county to establish a Contract Special Account within the Protective Services Subaccount of the County Local Revenue Fund 2011 for the purpose of reimbursing CDSS for services performed on behalf of the 58 counties; for the period of July 1, 2026 through June 30, 2027.

- B. Phillip Mau, Director of Alignment and Guidance, read a proclamation recognizing MAY 2026 as CALFRESH AWARENESS & ACTION MONTH.

President Kahn’s call for public comment yielded no responses.

On motion of Vice President Coghlan McDonald, seconded and unanimously carried, the Commission approved adoption of resolution proclaiming MAY 2026 as CALFRESH AWARENESS & ACTION MONTH.

- C. Angela Ramos Reyes, Program Director, read the proclamation recognizing May 2026 as FOSTER CARE MONTH.

President Kahn’s call for public comment yielded no responses.

On motion of Commissioner Bravo, seconded and unanimously carried, the Commission approved adoption of resolution proclaiming May 2026 as FOSTER CARE MONTH.

- D. Jason Adamek, CAAP Director, requested authorization to modify the existing contract with WESTSIDE COMMUNITY SERVICES.

Commissioner Bravo asked for an explanation of the high percentage of engagements exceeded, is it because the number of participants has increased or is it more of a product of engagement efforts to which Jason replied the current client population has been pretty consistent over the last year. However, Westside is doing more work to ensure clients are engaged at the initial assessment and ongoing subsequent meetings.

Commissioner Bravo asked how does [Westside] report success rates and what do they consider a success, is an 80% success rate considered a success? Jason replied that every month, the participant must meet a certain requirement according to their treatment plan. It depends on what tier they are on—there are different tiers depending on the level of substance use. For example, one participant might be required to have one engagement with a case manager each month or maybe multiple engagements per month. Engagement rates can vary because of the type of treatment, such as participating in a twelve-step program vs medication-assisted treatment. If a participant is falling off, Westside is expected to continue to work with the participant. A participant is never going month to month without engagement with their case manager and treatment provider.

President Kahn's call for public comment yielded no responses.

On motion of Commissioner Bravo, seconded and unanimously carried, the Commission approved the contract modification for WESTSIDE COMMUNITY SERVICES for the provision of Substance Use Treatment Support for CAAP Clients; for the period of July 1, 2026 through June 30, 2029; for an additional amount of \$2,722,164 plus a 10% contingency for a revised total contract amount not to exceed \$4,617,929.

Executive Director Rhorer left the meeting at 11:05am to attend the Mobile Benefits Van ribbon cutting ceremony. He apologized profusely that the ceremony was not better organized, noting there would be another opportunity for the Commissioners to view the Van before it begins its daily route. Dan Kaplan, Deputy Director, Finance & Administration, sat in for Trent.

- E. Vivan Li, Social Worker, requested a sole source waiver and new sole source contract for BINTI, INC.

President Kahn's call for public comment yielded no responses.

On motion of Vice President Coghlan McDonald, seconded and unanimously carried, the Commission approved a sole source waiver and new sole source contract with BINTI,

INC. for the provision of the Family Resource Approval (RFA) Portal Support 26-29; for the period of July 1, 2026 through June 30, 2029; in the amount of \$353,108 plus a 10% contingency for a total contract amount not to exceed \$388,419

- F. Lily Tan, Senior Administrative Analyst, requested approval of a sole source waiver and authorization to enter into a new sole source contract with SOCIAL DATA ANALYTICS, LLC.

Commissioner Bravo asked if this is a new tool and Lily responded in the affirmative.

President Kahn's call for public comment yielded no responses.

On motion of Commissioner Bravo, seconded and unanimously carried, the Commission approved a sole source waiver and new sole source contract with SOCIAL DATA ANALYTICS, LLC. for the provision of Risk Stratification Model and Supervision Tools; for the period of July 1, 2026 through June 30, 2029; in the amount of \$464,000 plus a 10% contingency for a total contract amount not to exceed \$510,400.

- G. Elena Wong, Acting Program Analyst, requested authorization to enter into a new contract with SENECA FAMILY OF AGENCIES.

President Kahn's call for public comment yielded no responses.

On motion of Vice President Coghlan McDonald, seconded and unanimously carried, the Commission authorized the new contract agreement with SENECA FAMILY OF AGENCIES for the provision of Secure Transportation for Foster Children and Youth; for the period of July 1, 2026 through June 30, 2030; in the amount of \$200,000 plus a 10% contingency for a total contract amount not to exceed \$220,000.

- H. Elena Wong, Acting Program Analyst, requested authorization to enter into a new contract with LABORATORY CORPORATION OF AMERICA HOLDINGS (LABCORP).

Commissioner Bravo asked what testing for families means, to which Elena responded that these are paternity tests to determine the biologic father of a child.

President Kahn's call for public comment yielded no responses.

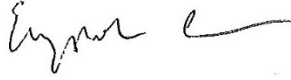
On motion of Commissioner Bravo, seconded and unanimously carried, the Commission approved a new contract with LABORATORY CORPORATION OF AMERICA HOLDINGS (LABCORP) for the provision of Genetic Testing for Families Involved with Child Welfare; for the period of July 1, 2026 through June 30, 2030; in the amount of \$32,132 plus a 10% contingency for a total contract amount not to exceed \$35,345.

## **Item 10: General Public Comment**

President Kahn's call for general public comment yielded no responses.

**Item 11: Adjournment**

President Kahn adjourned the meeting at 11:18am.

A handwritten signature in black ink, appearing to read "Elizabeth LaBarre", with a long horizontal flourish extending to the right.

Elizabeth LaBarre  
Commission Secretary  
Human Services Commission

Posted: 5/8/26