



City and County of San Francisco
Daniel Lurie, Mayor

Agenda for the July 23, 2026 Human Services Commission Regular Meeting

San Francisco Human Services Agency (SFHSA), Department of Benefits & Family Support (BFS)
Trent Rhorer, Executive Director

Commissioners

Scott L. Kahn, President
Sally Coghlan McDonald, Vice President
Dr. James McCray Jr.
Pablo Bravo
Tina M. Yun

Date and Time

Thursday, July 23, 2026 at 10am

Location

Members of the Human Services Commission will attend this meeting in person at 170 Otis Street in the Ronald H. Born auditorium.

Members of the public may attend in person.

Ramaytush Ohlone Land Acknowledgement

The San Francisco Human Services Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.



Table of Contents

Commissioners	1
Date and Time	1
Location	1
Ramaytush Ohlone Land Acknowledgement	1
Table of Contents	2
Public comment	3
Remote public comment	3
Agenda items	4
1. Call to order	4
2. Roll call	4
3. Adoption of the agenda	4
4. Adoption of the June 25, 2026 regular meeting minutes	4
5. Executive Director's report	4
6. Presentation of the July 2026 Employee of the Month award	4
7. Consent calendar	4
8. Commission business – action items	4
9. General public comment	5
10. Adjournment	5
Policies	5
Accessible meeting information for the Ronald H. Born Auditorium at 170 Otis Street	5
Language Access	6
語言服務	6
ACCESO A IDIOMAS	6
PAG-ACCESS SA WIKA	6
Cell phone or other electronic device use during meeting	6
Know your rights under the Sunshine Ordinance	6
Lobbyist Ordinance	7



Public comment

- Allowed in person.
- Allowed remotely as a disability accommodation and must be requested in advance through the Commission Secretary.
- For each agenda item:
 - One (1) comment per person
 - Up to three (3) minutes per person
- The Sunshine Ordinance allows any person who spoke during a public comment period at a Human Services Commission meeting to supply a brief written summary of the comments to be included in the minutes if it is 150 words or less. Admin. Code § 67.16. The summary is placed as an addendum in the minutes. The Human Services Commission reserves the right to reject the summary if it exceeds the prescribed word limit or is not an accurate summary of the speaker's public comment.
- The Human Services Commission accepts written public comment via email by 5pm the day before a meeting (i.e., typically the 4th Wednesday of each month by 5pm); these comments are included in the minutes and are read aloud during the meeting, time permitting. Public comment submitted via email should be sent to:
elizabeth.labarre@sfgov.org.

Remote public comment

Remote public comment is available as a disability accommodation. To request this accommodation, contact the Commission Secretary in advance of the meeting either via email elizabeth.labarre@sfgov.org or phone call (415) 535-2386 (this number can accept texts). Remote public comment is available via phone call or online (we use Webex). Technical instructions will be provided to each requestor in advance of each meeting. Additionally, the Commission Secretary announces remote public comment instructions at the beginning of each meeting.

In the unlikely event of a technical failure that prevents remote public comment, the Human Services Commission will make reasonable efforts to resolve the problem without unduly delaying the meeting. If the problem cannot be resolved in a timely manner, the meeting may proceed without remote public comment.



Agenda items

1. Call to order

President Kahn

2. Roll call

Commission Secretary

3. Adoption of the agenda

President Kahn

4. Adoption of the June 25, 2026 regular meeting minutes

President Kahn

5. Executive Director's report

Trent Rhorer

6. Presentation of the July 2026 Employee of the Month award

JENNIFER GRANT, Senior Contracts Manager

Presented by President Kahn

7. Consent calendar

President Kahn

Submitted for a single vote without discussion unless a Commissioner so requests in which event the matter to be discussed shall be removed from the consent calendar and considered as a separate item:

- A. Requesting ratification of actions taken by the Executive Director since the June 25, 2026 Regular Meeting in accordance with Commission authorization of July 23, 2026:
 - i. No submission of request to encumber funds for purchase of services or supplies and contingency amounts;
 - ii. Submission of 9 temporary positions for possible use in order to fill positions on a temporary basis during the period of June 19, 2026 through July 17, 2026;
 - iii. Submission of 3 temporary appointments made during the period of June 19, 2026 through July 17, 2026.

8. Commission business – action items

President Kahn

- A. Requesting authorization to enter into a new contract agreement with SENECA FAMILY OF AGENCIES for the provision of Visitation & Transportation Services; for



the period of July 1, 2026 through June 30, 2027; in the amount of \$1,169,561 plus a 10% contingency for a total contract amount not to exceed \$1,286,517. Presented by Vanetta Dunlap.

- B. Requesting authorization to enter into a new contract agreement with INSTITUTO FAMILIAR DE LA RAZA for the provision of Child Welfare Engagement Prevention Program (CWEPP) services; for the period of July 1, 2026 through June 30, 2029; in the amount of \$1,047,402 plus a 10% contingency for a total contract amount not to exceed \$1,152,142. Presented by Denard Ingram.
- C. Requesting authorization to enter into a new contract agreement with Edgewood Center for Children & Families for the provision of Kinship Services; for the period of July 1, 2026 through June 30, 2030; in the amount of \$2,584,524 plus a 10% contingency for a total contract amount not to exceed \$2,842,976. Presented by Elena Wong.

9. General public comment

President Kahn

Members of the public may address the Human Services Commissioners on any matter within the subject matter jurisdiction of the Human Services Commission.

10. Adjournment

Policies

Accessible meeting information for the Ronald H. Born Auditorium at 170 Otis Street

- The closest accessible BART Station is at 16th and Mission Streets. Accessible MUNI Lines are the 14-Mission, 49-Mission/Van Ness, and 9-San Bruno. All the MUNI Metro Lines are accessible. Accessible curb-side parking has been designated at points on the 100 block of Otis Street.
- To accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.
- The Ronald H. Born Auditorium is wheelchair accessible.
- Contact the Commission Secretary at least 2 business days in advance of the meeting to request accommodations, including
 - Sign language interpretation
 - Auxiliary aides and services
 - Remote meeting attendance

Commission Secretary's name: Elizabeth LaBarre



Email: elizabeth.labarre@sfgov.org
Phone number: (415) 535-2386 (this phone accepts texts)

Language Access

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon request. Assistance in additional languages will be honored whenever possible. To request assistance with translation services, please contact 311 or CommissionStreamlining@sfgov.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

語言服務

根據語言服務條例(三藩市行政法典第 91 章), 中文、西班牙語和/或菲律賓語(泰加洛語)傳譯人員在收到要求後將會提供傳譯服務。其他語言協助在可能的情況下也將可提供。上述的要求, 請於會議前最少 48 小時致電 311 或電郵至 CommissionStreamlining@sfgov.org 向委員會秘書提出。逾期提出的請求, 若可能的話, 亦會被考慮接納。

ACCESO A IDIOMAS

De acuerdo con la Ordenanza de Acceso a Idiomas “Language Access Ordinance” (Capítulo 91 del Código Administrativo de San Francisco “Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con 311, o CommissionStreamlining@sfgov.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

PAG-ACCESS SA WIKA

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring magrequest ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa 311, o CommissionStreamlining@sfgov.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

Cell phone or other electronic device use during meeting

Please silence all cell phones and other sound-producing devices before the meeting begins.

If a device does go off during the meeting, please note that the President may ask the person responsible to step out of the room, in accordance with the Sunshine Ordinance (Section 67A.1).

Know your rights under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct



the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force Administrator.

- 1 Dr. Carlton b. Goodlett Place, Room 244, San Francisco, CA 94102
- (415) 554-7724
- sotf@sfgov.org
- [Read the Sunshine Ordinance](#)

Under the San Francisco Sunshine Ordinance, all Human Services Commission meetings are audio recorded in digital form. Audio recordings of open sessions are available for public access no later than 10 business days after the commission meeting by contacting the Human Services Commission Secretary.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, contact the [Ethics Commission](#).

- 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102
- (415) 252-3100
- Ethics.Commission@sfgov.org

Posted: July 20, 2026

