

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

January 27, 2022 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, January 27, 2022 virtually & telephonically pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency dated February 25, 2020.

MEMBERS PRESENT REMOTELY (VIA ZOOM) SCOTT KAHN, President
RITA SEMEL
DARSHAN SINGH
GEORGE YAMASAKI, JR.

MEMBERS ABSENT (Excused) JAMES MCCRAY, JR., Vice President

OTHERS PRESENT REMOTELY (VIA ZOOM) Trent Rhorer – Executive Director
Elizabeth LaBarre, Commission Secretary
Dan Kaplan, Deputy Director – Finance and Administration
Anna Pineda – Deputy Director – Economic Support and Self-sufficiency
Joan Miller, Deputy Director – Family and Children's Services
Susie Smith, Deputy Director – Policy and Planning
Other department staff and interested citizens

ROLL CALL President Kahn called the meeting to order at 9:38 a.m. noting the presence of all Commissioners except for Commissioner McCray who had an excused absence.

AGENDA On motion of Commissioner Semel, seconded and unanimously carried, the Commission adopted the agenda as posted.

MINUTES Adoption of the December 16, 2021 Regular Meeting minutes was delayed.

EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update regarding federal, state and local activities.

AGENCY

There is an all staff town hall on January 31, specifically to cover COVID19 updates. We will provide an update of where the City is at with the current surge, vaccine and booster requirements for employees that work in or regularly visit high-risk settings, telecommuting, and HR-related updates.

The annual tax campaign is launching in February and will run through mid-April. This program helps our clients get their tax credits by raising awareness among low-income San Franciscans of free tax prep services and money available to them, driving low-income San Franciscans to free tax prep centers and driving SFHSA client filers and non-filers to our locations for free tax prep. Promotional content includes ads on muni, postcard /mailer, flyers, social media posts and website. Content is available in threshold languages.

ADMIN/FINANCE

There is a budget presentation later in the meeting.

The Tenderloin Linkage Center opened on Tuesday, January 18 at 1172 Market St. to provide services to unhoused residents in the Tenderloin. The Department of Emergency Management is serving as the lead for center operations. It is working in coordination with Homelessness and Supportive Housing, Public Health, Human Services Agency, and community providers (via HSH). HSA is supporting the center by linking individuals and families with HSA benefit programs, including: County Adult Assistance Program (CAAP), Cal Fresh, MediCal, Supplemental Security Income (SSI), and JobsNOW! Currently, the work is being conducted virtually with HSH's coordinated entry team. Starting February 1, we will have in-person CAAP and SFBN staff at the Linkage Center.

Medi-Cal

The Public Health Emergency has been formally extended to April 16, 2022. The following Medi-Cal waivers remain current: Medi-Cal Renewal Requirement Suspension and negative action delay for Medi-Cal recipients (a few exceptions apply). Currently, a total of 123,416 San Francisco households actively receive Medi-Cal and continue to be protected by these waivers.

CalFresh

The Face-to-Face Interview Waiver expired December 31, 2021. Counties must now comply with a household's request for a face-to-face Intake or RRR interview.

The Telephonic Signature and Interview Waivers received a three-month extension to March 31, 2022. We can continue to collect Intake/RRR applications by phone, and approve complete Intake/RRR applications without an interview.

The Quality Control Face-to-Face Interview Waiver received a six-month extension to June 30, 2022.

CDSS received a one-month extension to cover January issuances. The auto-supplement occurs during the last weekend of February.

Earlier this month, the California Student Aid Commission conducted another round of targeted outreach to students who qualify for CalFresh under the temporary \$0 Expected Family Contribution provision.

FCS

We have been dismissing all the non-minor dependents who stayed during the pandemic and working closely with HSH and service providers to make sure they are housed and have ongoing support and services.

Due to the recent surge in COVID cases FCS will not hold an in-person Resource Family Appreciation event in 2022.

Administrators in FCS are working in collaboration with representatives from the Department of Public Health, UCSF Hospital, Guardian Scholars Program, FCS Nurse Unit, the Independent Livings Skills program and other community partners to identify and train staff, caregivers, and current and former foster youth to become COVID Vaccination Ambassadors. The purpose of this partnership is to increase the

vaccination rate among foster youth, caregivers, parents, and non-minor dependents to get vaccinated.

EMPLOYEE OF THE MONTH AWARD

President Kahn announced MAURICIO VEGA, Eligibility Worker for the CalWorks Department, as the January 2022 Employee of the Month. The Commission recognized Mauricio for going beyond expectations and making sure clients are served with the highest quality. Mauricio was awarded an engraved desk clock.

INFORMATIONAL ONLY: BUDGET PRESENTATION

Dan Kaplan, Deputy Director, Finance and Administration, offered the first presentation regarding the Department of Human Services' proposed budget for fiscal year 2021-2022 and 2022-2023. No action was requested of the Commission at this time. Presentation of the final proposed budget to the Commission will occur at the February 14, 2022 Special Meeting.

INFORMATION ONLY: VACCINATION REQUIREMENTS AND IN-PERSON MEETING REQUIREMENTS FOR POLICY BODIES

Deputy City Attorney David K. Ries provided an overview of the December 17, 2021 letter to Commissioners from Mayor London Breed addressing vaccination and reporting requirements and resumption of in-person policy body meetings via newly issued amendments to the Mayor's Emergency Order:

- The Thirty-eighth Supplement to Mayoral Proclamation declaring the existence of a local emergency dated February 25, 2020
- The Forty-first Supplement to Mayoral Proclamation

CONCERN WITH COURIERED PACKETS

In spite of receiving the January 27, 2022 Regular meeting commission packets via email/PDF, and in spite of the fact that all meeting materials can always be found 72 hours in advance of every meeting on the Human Services Commission website, Commissioner Semel voiced her concern that she did not feel that it was appropriate for her to vote on any of the action items as she did not receive her paper commission packet via courier. Ultimately, after much discussion including advice from the Deputy City Attorney David K. Ries, it was decided that she could state a "no" vote for any action item as there could still be a quorum.

CONSENT CALENDAR

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved and ratified actions taken by the Executive Director since the December 16, 2021 Regular Meeting in accordance with Commission authorization of January 27, 2022:

1. Submission of request to encumber funds in the total amount of \$15,649,369 for purchase of services or supplies and contingency amounts.
2. Submission of 9 temporary positions for possible use in order to fill positions on a temporary basis made during the period of 12/02/2021 to 01/07/2022.
3. Submission of 16 temporary appointments for possible use in order to fill positions on a temporary basis made during the period of 12/02/2021 to 01/07/2022.

COMMISSION TELECONFERENCE MEETINGS RESOLUTION

President Kahn presented the request to approve the resolution making findings to allow teleconferenced meetings under California government code section 54953(e).

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to approve the resolution making findings to allow teleconferenced meetings under California government code section 54953(e).

CHILDREN'S
COUNCIL OF SAN
FRANCISCO

Ingrid Mezquita, Executive Director of the Office of Early Care and Education, requested authorization to modify the existing grant agreement with CHILDREN'S COUNCIL OF SAN FRANCISCO.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to modify the existing grant agreement with CHILDREN'S COUNCIL OF SAN FRANCISCO for the ECE Integrated Services; for the period of July 1, 2017 through June 30, 2022; in the additional amount of \$6,465,419, plus a 10% contingency for a revised total grand amount not to exceed \$393,732,732.

WU YEE CHILDREN'S
SERVICES

Ingrid Mezquita, Executive Director of the Office of Early Care and Education, requested authorization to modify the existing grant agreement with WU YEE CHILDREN'S SERVICES.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to modify the existing grant agreement with the ECE Integrated Services; for the period of July 1, 2017 through June 30, 2022; in the additional amount of \$2,916,322, plus 10% contingency, for a revised total grand amount not to exceed \$81,044,162.

HELP A MOTHER OUT

Peri Weisberg, Planning Analyst, requested authorization to modify an existing grant agreement with HELP A MOTHER OUT.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to modify the existing grant agreement with HELP A MOTHER OUT for the provision of Diaper Bank Services 21-25; for the period of February 1, 2022 through June 30, 2023; in the additional amount of \$450,000, plus a 10% contingency, for a revised total amount not to exceed \$2,190,162.

BAY AREA LEGAL
AID

Cindy Ward, Homeless Benefits Linkages Manager, requested authorization to modify an existing grant agreement with BAY AREA LEGAL AID.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to modify the existing grant agreement with BAY AREA LEGAL AID for the provision of HDAP & TPC SSI Pilot Services 21-23; for the period of February 1, 2022 through June 30, 2023; in the additional amount of \$985,911, plus a 10% contingency, for a revised total grant amount not to exceed \$2,150,233.

BINTI, INC.

Geoffrey Nagaye, Program Support Analyst, requested authorization to modify the existing new contract agreement with BINTI, INC.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to modify the existing contract agreement with BINTI, INC. for the provision of a web-based Resource

Family Recruitment and Approval tool; for the period of July 1, 2022 through June 30, 2025; in the additional amount of \$416,320, plus a 10% contingency, for a revised total amount not to exceed \$864,087.

UNDERGROUND
ADVERTISING, INC.

Joe Molica, requested authorization to enter into a new contract agreement with UNDERGROUND ADVERTISING, INC.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to enter into a new contract agreement with UNDERGROUND ADVERTISING, INC. for the provision of graphic design services; for the period of February 1, 2022 through January 31, 2023; for a total amount not to exceed \$55,000.

ELECTION OF
OFFICERS

On motion of Commissioner Semel, seconded and unanimously carried, the Commission elected Scott Kahn as Human Services Commission President, commencing February 1, 2022.

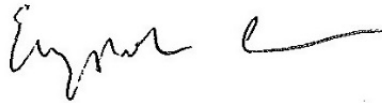
On motion by President Kahn, seconded and unanimously carried, the Commission elected Dr. James McCray, Jr. as the Human Services Commission Vice President, commencing February 1, 2022.

GENERAL PUBLIC
COMMENT

President Kahn's call for public comment yielded no responses.

ADJOURNMENT

President Kahn adjourned the meeting at 11:20am.



Elizabeth LaBarre, Commission Secretary
Human Services Commission

Posted: February 17, 2022