

**City and County of San Francisco  
Department of Disability and Aging Services  
(DAS) Commission**



**GUSTAVO SERIÑA  
PRESIDENT**

**MEETING NOTICE/AGENDA  
REGULAR MEETING**

**COMMISSIONERS:  
MARTHA KNUTZEN  
NELSON LUM  
BARBARA SKLAR  
JANET Y. SPEARS**

**THE SAN FRANCISCO DEPARTMENT OF  
DISABILITY AND AGING SERVICES COMMISSION**

**NOTICE OF MEETING AND CALENDAR**

Wednesday, May 6, 2020

REGULAR MEETING

9:30 a.m.

WATCH LIVE ON SFGOVTV: [www.sfgovtv.org](http://www.sfgovtv.org)

PUBLIC COMMENT CALL-IN: — Access Code: 1-877-369-5230 or 1-617-668-3632, Access Code: 0596611##

Due to the COVID-19 health emergency, the DAS Commission regular Meeting Room (416) in City Hall is closed.

Members of the public are encouraged to participate remotely.

Please see additional information on the next page for remote meeting access.

In compliance with the Governor's Executive Order N-25-20 (March 12, 2020) as superseded by Order N-29-20 (March 17, 2020), this meeting will be held *exclusively* via teleconference participation of a quorum of Commission members in locations not open to the public. The purpose of the orders is to provide the safest environment for all persons consistent with San Francisco Department of Public Health Order of the Health Officer No. C19-07b and current public health recommendations, while allowing the public to observe and address the Commission.

Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Bridget Badasow at [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org) by 5pm on Tuesday, May 5, 2020 or call (415) 355-3509. Please see the information on the next page for remote meeting access.

**DAS COMMISSIONERS:**

**Gustavo Serina, President**

**Martha Knutzen**

**Nelson Lum**

**Barbara Sklar**

**Janet Y. Spears**

**Executive Director**

**Shireen McSpadden**

**Secretary**

**Bridget Badasow**

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To dial-in to the DAS Commission meeting or to make public comment please call:  
1-877-369-5230 or 1-617-668-3632, Access Code: 0596611##

**Providing Public Comment:**

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you  
Once in the conference, please press #2 to enter the question queue.  
You will hear a notification when your line is unmuted.  
Pressing #2 again will remove you from the question queue.  
Caller will have the standard three minutes to provide comment.

**ACCESSIBLE MEETING POLICY**

The San Francisco Department of Disability and Aging Services Commission meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Bridget Badasow at (415) 355-3509. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available for public inspection and copying at 1650 Mission Street, 5th floor during regular business hours and are available online at [www.sfhsa.org/das](http://www.sfhsa.org/das). Public comment will be taken on each item before or during consideration of the item.

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

**LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS**

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, SF, CA 94102-6027 or the web site: [sfgov.org/ethics](http://sfgov.org/ethics).

**SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Commission President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.

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ORDER OF BUSINESS

1. CALL TO ORDER
2. ROLL CALL
3. COMMUNICATIONS
4. APPROVAL OF THE MARCH 4, 2020 MEETING MINUTES
  - Regular meeting
5. DIRECTOR'S REPORT/Executive Director Shireen McSpadden
6. GENERAL PUBLIC COMMENT:

*AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.*

7. OLD BUSINESS:

8. NEW BUSINESS:

- Review and discussion of proposed grant modifications to multiple Department of Disability and Aging Services programs, in support of services for older adults and adults with disabilities.  
(Staff: Michael Zaugg will present the item.)

**INFORMATIONAL**

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ALL ITEMS BELOW ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION

- A. Review and approval of Families First Coronavirus Response Act (H.R. 6201) Emergency Funding allocated to the City and County of San Francisco. (Staff: Michael Zaugg will present the item).

**ACTION**

**PUBLIC COMMENT**

- B. (ADRC) contract AD-1920-05, associated budget, and all subsequent amendments. (Staff: Kate Shadoan will present).

**ACTION**

**PUBLIC COMMENT**

- C. Requesting authorization to modify the grant agreement with BAYVIEW HUNTERS POINT MULTIPURPOSE SENIOR SERVICES for the provision of Elder Nutrition Program (ENP) Congregate Meals during the period of July 1, 2019 through June 30, 2020; in the additional amount of \$270,610 plus a 10% contingency for a revised total modification amount not to exceed of \$297,671. (Staff: Mike Zaugg will present the item.)

**ACTION**

**PUBLIC COMMENT**

- D. Requesting authorization to modify the grant agreement with PROJECT OPEN HAND for the provision of Congregate Meals for Adults with Disabilities during the period of July 1, 2019 through June 30, 2020; in the additional amount of \$215,664 plus a 10% contingency for a revised total modification amount not to exceed of \$237,230. (Staff: Mike Zaugg will present the item).

**ACTION**

**PUBLIC COMMENT**

- E. Requesting authorization to modify the grant agreement with PROJECT OPEN HAND for the provision of Elder Nutrition Program (ENP) Congregate Meals during the period of July 1, 2019 through June 30, 2020; in the additional amount of \$618,248 plus a 10% contingency for a revised total modification amount not to exceed of \$680,072. (Staff: Mike Zaugg will present the item).

**ACTION**

**PUBLIC COMMENT**

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- F. Requesting authorization to modify the grant agreement with SAN FRANCISCO-MARIN FOOD BANK for the provision of Food Assistance Program during the period of July 1, 2019 through June 30, 2020; in the additional amount of \$559,603 plus a 10% contingency for a revised total modification amount not to exceed of \$615,563. (Staff: Mike Zaugg will present the item). **ACTION**

**PUBLIC COMMENT**

- G. Requesting authorization to modify the grant agreement with SELF HELP FOR THE ELDERLY for the provision of Elder Nutrition Program (ENP) Congregate Meals during the period of July 1, 2019 through June 30, 2020; in the additional amount of \$434,623 plus a 10% contingency for a revised total modification amount not to exceed of \$478,085. (Staff: Mike Zaugg will present the item). **ACTION**

**PUBLIC COMMENT**

- H. Requesting authorization to modify the grant agreement with SHANTI PROJECT for the provision of Care Navigation and Peer Support services during the period of July 1, 2019 through June 30, 2020; in the additional amount of \$330,637 plus a 10% contingency for a revised total modification amount not to exceed of \$363,700. (Staff: Mike Zaugg will present the item). **ACTION**

**PUBLIC COMMENT**

- I. Requesting authorization to modify the grant agreement with SHANTI PROJECT for the provision of Social Isolation Prevention services during the period of July 1, 2019 through June 30, 2020; in the additional amount of \$115,000 plus a 10% contingency for a revised total modification amount not to exceed of \$126,500. (Staff: Mike Zaugg will present the item). **ACTION**

**PUBLIC COMMENT**

10. ANNOUNCEMENTS

11. MOTION TO ADJOURN