

SAN FRANCISCO HUMAN SERVICES COMMISSION
M I N U T E S
May 24, 2018 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 24, 2018 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT	SCOTT KAHN, President JAMES MCCRAY, JR., Vice President PABLO STEWART, M.D. RITA SEMEL GEORGE YAMASAKI, JR.
OTHERS PRESENT	Trent Rhorer, Executive Director, Human Services Agency Elizabeth LaBarre, Executive Assistant to the Executive Director / Secretary – Human Services Commission Noelle Simmons, Deputy Director – Economic Support and Self-Sufficiency Dan Kaplan, Deputy Director – Finance and Administration Other department staff and interested citizens
ROLL CALL	President Kahn called the meeting to order at 9:34 a.m., noting that all five Commission members were present.
AGENDA	On motion of Commissioner Yamasaki, seconded and unanimously carried, the Commission adopted the agenda as posted.
MINUTES	On motion of Commissioner Stewart, seconded and unanimously carried, the Commission unanimously approved the minutes of the April 26, 2018 Regular Meeting as circulated.
EXECUTIVE DIRECTOR'S REPORT	Executive Director Trent Rhorer furnished an update regarding federal, state, and local activities.
	FEDERAL UPDATES
	<ol style="list-style-type: none">1. The Farm Bill, which was not favorable to our programs, failed. It would have expanded time limits and work requirements (beyond ABAWDs) without sufficient funding to administer new employment programs and added harsh penalties for noncompliance. It failed in a similar way to the ACA repeal—no far right or Democrat support.2. The House Ways and Means Committee introduced a TANF reauthorization bill called JOBS for Success Act. We think it is better than the current TANF program. It eliminates the Work Participation Rate, which is a good thing, but then instead creates four new measures regarding employment, which is not so good because it puts too much focus on measures. It includes expanded definitions of work activities, eliminates the 12-month limitation on vocational education, and creates a catch-all for additional activities a state feels are necessary to move a person into employment (which mirrors current CalWORKs law). It assumes 100% engagement with work-eligible individuals, however, it is unclear how that would be measured or enforced. California is ahead of the game with our work on CalWORKs 2.0. Engagement doesn't necessarily mean work immediately; it can mean treatment or assistance with housing. This bill is targeting "bad actors"—states (typically red states) that have not been using their TANF money for social welfare. Programs limited by misused funds will be restored under this bill. With a Republican majority, we are not sure how this will go; we will follow this bill closely.3. Public Charge. We have been discussing this for a couple of months. Currently, receipt or likely receipt of cash assistance and/or Medi-Cal can impact an immigrant's application to become a Lawfully Permanent Resident, get a green card, or change visa status. A leaked draft of a proposed public charge regulation would greatly expand the benefits that could be considered in determining whether a person is likely to become a public charge. Nothing has changed yet. We will track this proposed regulation and see where it goes.
	STATE UPDATES
	State Budget: May Revise was on May 10. There is new funding for the CalWORKs Housing Support Program and additional funding for CalWORKs Stage 2 and 3, Childcare and Medi-Cal administration, and CRR and Foster Care Rates. With an \$8 billion surplus, the Governor spent the majority of funds on one-time needs and the reserve fund. SF HSA gets \$10 million or \$20 million here and there, which helps.
	Updates on bills we are tracking: AB 2043 (Arambula) – Foster Youth – Response System creates the California Coordinated Response System which includes a toll-free hotline available state-wide, 24 hours a day, 7 days a week to provide immediate assistance to caregivers and children and youth in the foster care system, and requires that county agencies establish mobile response teams to provide face-to-face, in-home response on a 24/7 basis. SB 982 (Mitchell) – Ending CalWORKs Deep Poverty ensures that no child receiving a CalWORKs grant is living in deep poverty. The funding is phased in over three years. The first grant begins April 1, 2019 then by 2021 the grant is at the level where no child is in deep poverty. AB 1921 (Maienschein) – CalWORKs Homeless Assistance Program increases the nightly shelter rate for homeless families to \$85/night. The shelter allowance increase was included in the Governor's May Revise budget. [CWDA] is hoping to get the use of cumulative versus consecutive nights in trailer bill language. The bill also allows a family to receive Permanent Housing Assistance for shared housing with a valid lease agreement.
	AGENCY
	May is CalFresh Awareness month. We are partnering with the Food Bank and will co-present at the next Interfaith Council monthly breakfast on June 14. In response to the public charge media leaks referenced earlier, we are updating our FAQ for clients and community partners.

May is also Foster Care month. Family & Children's Services (FCS) and Braid Mission co-presented at the Interfaith Council's monthly breakfast on May 10, covering the importance of resource families in San Francisco and opportunities to mentor foster youth. A new foster parent recruitment campaign with CASA will launch ads on MUNI bus shelters later this month.

JobsNOW

Since its inception in 2009, we have placed 22,672 people. This year we have placed over 2,000 people. The jobs guarantee conversation in Congress prompted a journalist from The Atlantic to reach out to Trent for an interview, as she was familiar with the work San Francisco is doing as a possible model. She will also be visiting us to learn about the JobsNOW program. The Welfare-to-Work Services Division has plans to expand employment services to the 1800 Oakdale office. It will offer the same services as the main Workforce Development site at 3120 Mission.

PROJECT 500

The caseload is near capacity at 100 cases. The cases currently leaving the program take affordable housing opportunities in other counties. The work around the goal-setting piece of the program and the tools developed are being presented at two different conferences in the month of May.

CAAP

We are looking at churn as part of ongoing quality assurance efforts at CAAP. We developed a checklist, root causes and case review workflow for discontinuances.

FAMILY AND CHILDREN'S SERVICES

Under CCR, we will be implementing changes to the placement of youth under our care in emergency situations. We will place children as soon as possible. We are phasing out the Child Protection Center (CPC) at Edgewood campus. The CPC is supposed to be for a maximum stay of 23 hours. A license is needed for youth to stay longer than 23 hours. For CPC to get licensed, it would be incredibly expensive and does not align with our plan for CPC. We are building capacity for immediate, emergency placements in resource family homes and Short-Term Residential Treatment Programs (STRTP). The transition to this new model of care will take place over the next several months, and is anticipated to be fully operational by January 2019. No staff will be laid off.

The 29th annual charity softball tournament is on June 16. The event raises money for the Foster Youth Fund. HSA usually has two to three teams.

EMPLOYEE OF THE MONTH

President Kahn announced JIMISHA BAKER, 2916 Social Work Specialist, CalWORKs, as the May 2018 Employee of the Month. The Commission recognized Jimisha for her hard work, positivity and professionalism. President Kahn was especially impressed with Jimisha's ability to assist clients obtain good-paying jobs. Ms. Baker was awarded an engraved desk clock, which she graciously accepted with thanks to all. Guests present in support of Jimisha included her husband, two children and colleagues.

CONSENT CALENDAR

On motion of Commissioner Stewart, seconded and unanimously carried, the Commission ratified actions taken by the Executive Director since the April 26, 2018 Regular Meeting in accordance with Commission authorization of May 24, 2018:

1. Submission of requests to encumber funds in the total amount of \$0 for purchase of services or supplies and contingency amounts;
2. Submission of 0 temporary position(s) for possible use in order to fill positions on a temporary basis;
3. Submission of report of 62 temporary appointment(s) made during the period of 4.14.18 thru 5.11.18.

FISCAL EXPERTS INC.

Heather Davis with Fiscal/Accounting presented the request to authorize a new contract with FISCAL EXPERTS INC.

On motion of Commissioner Stewart, seconded and unanimously carried, the Commission approved the request to enter into a new contract agreement with FISCAL EXPERTS INC. to provide time study services; during the period of July 1, 2018 to June 30, 2021; in the amount of \$337,500, plus a 10% contingency for a total amount not to exceed \$371,250.

ARRIBA JUNTOS

Marlén Sánchez with Workforce Development presented the request to authorize a new grant with ARRIBA JUNTOS.

On motion of Commissioner Semel, seconded and unanimously carried, the Commission approved the request to enter into a new grant with ARRIBA JUNTOS for the provision of Vocational Immersion and Transitional Employment for Workforce Participation; during the period of July 1, 2018 through June 30, 2021; in the amount of \$10,431,906 plus a 10% contingency for a total grant amount not to exceed \$11,475,097.

TODD WRIGHT

Arata Goto with Family & Children's Services Contracts and Operations presented the request to enter into a new contract with TODD WRIGHT.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission approved the request to enter into a new contract with TODD WRIGHT to provide Ombudsman Services; during the period of July 1, 2018 to June 30, 2022; in the amount of \$516,908 plus a 10% contingency for a total amount not to exceed \$568,599.

INTERNATIONAL EFFECTIVENESS CENTER

Brenden Lim with Personnel/Payroll presented the request to modify the existing contract with INTERNATIONAL EFFECTIVENESS CENTER.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission approved to modify the existing contract with INTERNATIONAL EFFECTIVENESS CENTER for the provision of oral interpretation; during the period of July 1, 2017 to June 30, 2018; in the additional amount of \$90,000, plus a 10% contingency for a new total amount not to exceed \$1,254,000.

AVANTPAGE TRANSLATION Brenden Lim with Personnel/Payroll presented the request to modify the existing contract with AVANTPAGE TRANSLATION.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission approved to modify the existing contract with AVANTPAGE TRANSLATION for the provision of written translation services; during the period of July 1, 2017 to June 30, 2018; in the additional amount of \$21,384, plus a 10% contingency for a new total amount not to exceed \$73,022.

AVANTPAGE TRANSLATION Brenden Lim with Personnel/Payroll presented the request to renew the contract with AVANTPAGE TRANSLATION.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission approved to renew the contract with AVANTPAGE TRANSLATION for the provision of written translation services; during the period of July 1, 2018 to June 30, 2021; in the amount of \$45,000, plus a 10% contingency for a total amount not to exceed \$49,500.

INTERNATIONAL EFFECTIVENESS CENTER Brenden Lim with Personnel/Payroll presented the request to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER for the provision of oral interpretation; during the period of July 1, 2018 to June 30, 2021; in the amount of \$1,050,000, plus a 10% contingency for a total amount not to exceed \$1,155,000.

LANGUAGE LINE SOLUTIONS Brenden Lim with Personnel/Payroll presented the request to renew the contract with LANGUAGE LINE SOLUTIONS.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission approved to renew the contract with LANGUAGE LINE SOLUTIONS for the provision of oral interpretation, written translation services, and sign language services; during the period of July 1, 2018 to June 30, 2021; in the amount of \$321,000, plus a 10% contingency for a total amount not to exceed \$353,100.

TRUSTFORTE LANGUAGE SERVICES Brenden Lim with Personnel/Payroll presented the request to renew the contract with TRUSTFORTE LANGUAGE SERVICES.

On motion by Commissioner Stewart, seconded and unanimously carried, the Commission approved to renew the contract with TRUSTFORTE LANGUAGE SERVICES for the provision of written translation services; during the period of July 1, 2018 to June 30, 2021; in the amount of \$45,000, plus a 10% contingency for a total amount not to exceed \$49,500.

CITYSPAN TECHNOLOGIES David Kashani with Contracts presented the request to enter into a new contract agreement with CITYSPAN TECHNOLOGIES, INC.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved to enter into a new contract agreement with CITYSPAN TECHNOLOGIES, INC for the provision of the development, licensing, and maintenance of HSA's Contracts Administration, Reporting, and Billing Online (CARBON) system; during the period of July 1, 2018 to June 30, 2020; in the amount of \$277,200, plus a 10% contingency for a total amount not to exceed \$304,920.

BINTI, INC. Robin Love with Family and Children's Services presented the request to modify the contract with BINTI, INC.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved to modify the contract with BINTI, INC. for the provision of web-based resource family recruitment and approval tools; during the period of July 1, 2018 to June 30, 2020; for the additional amount of \$187,600 plus a 10% contingency for a revised total amount not to exceed \$299,860.

HOMELESS PRENATAL PROGRAM Robin Love with Family and Children's Services presented the request to renew the grant with HOMELESS PRENATAL PROGRAM.

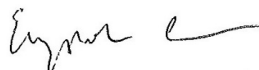
On motion by Commissioner Semel, seconded and unanimously carried, the Commission approved to renew the grant with HOMELESS PRENATAL PROGRAM to implement the Bringing Families Home Program; during the period of July 1, 2018 to June 30, 2019; in the amount of \$993,867 plus a 10% contingency for a total amount not to exceed \$1,093,254.

HAMILTON FAMILY CENTER Robin Love with Family and Children's Services presented the request to renew the grant with HAMILTON FAMILY CENTER.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved to renew the grant with HAMILTON FAMILY CENTER to provide property management and residential services; during the period of July 1, 2018 to June 30, 2019; in the amount of \$350,431 plus a 10% contingency for a total amount not to exceed \$385,474.

PUBLIC COMMENT President Kahn's call for public comment yielded no responses.

ADJOURNMENT President Kahn adjourned the meeting at 11:19 a.m.



Elizabeth LaBarre, Commission Secretary
Human Services Commission