

AGING AND ADULT SERVICES COMMISSION
MINUTES OCTOBER 5, 2016

CALL TO ORDER AND ROLL CALL

President Edna James called the meeting to order at 9:30.

The Department of Aging and Adult Services (DAAS) Commission Secretary called the roll.

Present: Edna James, Samer Itani, Richard Ow, and Kaushik Roy

Absent: Gustavo Serinà, Katie Loo and Neil Sims

Executive Director Shireen McSpadden was present.

APPROVAL OF THE OCTOBER 5, 2016 DAAS COMMISSION MEETING AGENDA

The motion was unanimously approved

Absent: Gustavo Serinà, Katie Loo and Neil Sims

APPROVAL OF THE SEPTEMBER 7, 2016 MEETING MINUTES

The motion was unanimously approved with amendments.

Absent: Gustavo Serinà, Katie Loo and Neil Sims

DIRECTOR'S REPORT:

Executive Director Shireen McSpadden introduced the two new DAAS Deputy Directors. Jill Nielsen who is currently DAAS's Adult Protective Services (APS) Program Director and Cindy Kauffman who is the current Chief Operating Officer for the Institute on Aging. Ms. McSpadden also announced that Interim Acting Director Melissa McGee will be the point person for the Dignity Fund. The final change is with Jason Adamek, who has been the DAAS Intake Manager is leaving DAAS this week. Mr. Adamek will remain with the agency but will move over as the new manager for HSA's Cash Assistance Program (CAP). Martha Huettl will take on the role of Interim Manager for DAAS's Intake Program. Ms. McSpadden indicated that she will begin recruitments for the Office on Aging (OOA) Director, APS Director and Intake Manager positions and hopes to fill those positions over the next couple of months. Ms. McSpadden stated that although there are new team members and it's a very exciting time for DAAS it is also a sad time because we will miss the people who have been a part of our team over the past few years.

Jill Nielsen introduced herself and gave a brief work history background to the Commission.

Ms. McSpadden continued her report announcing that last week the California Area Agencies on Aging (C4A) held their annual retreat. The C4A Board Members discussed their legislative platform for the year and what our advocacies will be to the state legislature. Ms. McSpadden said the main focus for most of the AAA Directors is nutrition. San Franciscans' are fortunate to be way overmatched in terms of dollars for nutrition but there is still food insecurity for a lot of other cities in California and don't have any overmatch. Ms. McSpadden stated that it's important to continue to advocate for peoples basic needs and nutrition seems to be something that legislators will understand and support. Last year we did get some money in the state budget (\$2.5M) but it was only half of what we asked for (\$5M). This year Shireen and some of the other AAA Directors will increase their nutrition asks with the hopes that they will get more than what they received last year. Today Ms. McSpadden and Jill Nielsen will go to the California Welfare Directors Association's (CWDA) meetings in Anaheim where all the California county welfare directors and county medical providers come together to discuss legislative platforms and share best practice presentations with each other. Ms. McSpadden with some of her colleagues will present on leadership opportunities for directors in the AAAs. Today Megan Elliot and Linda Lau will present on the Food Provider Proxy program that is a partnership between DAAS's OOA, In-Home Support Services (IHSS) program and the Food Bank. Ms. McSpadden said that this program is innovated and hopes it's eagerly received. Lastly, Michael Costa a DAAS consultant and a member of the LGBT Senior Task Force did some work with DAAS to help create a business plan for a Long Term Support and Services Network to try and develop a way that our Community Based Organizations (CBOs) could package and sell services to private payers. DAAS along with Meals on Wheels as lead agency approached the Metafund and asked for funding to begin looking for ways that we might be able to draw down Medicare funds into our community. Because of the Affordable Care Act there are some new opportunities at different levels to start thinking about different ways to pay for services in the community. As the Affordable Care Act rolls out providers realize that there may be ways we can keep people in community well and healthy rather than sending them to skilled nursing facilities when they get sick which has been our system. There will be new opportunities to draw down funds for things that we either already know how to do or can learn how to do along with some of the other services we provide. The first opportunity for this is with the Diabetes Prevention Program (DPP). Medicare is about to roll-out regulations for the DPP and DAAS would like to be in a position to create a network that could provide those services in San Francisco and perhaps regionally. We started organizing a group of people to come together and figure out how we might provide services using Medicare as a funding stream.

EMPLOYEE RECOGNITION:

Interim Deputy Director Melissa McGee and the DAAS Commission recognized Mary Ann Roeruth from the DAAS's Intake program. Ms. McSpadden thanked Mary Ann for being a champion and a fierce advocate to all her hard-to-reach clients.

ADVISORY COUNCIL REPORT/Leon Schmidt

Mr. Schmidt reported that the Advisory Council met on Wednesday, September 21, 2016. Karen Nemsick gave an excellent Emergency Preparedness presentation to the Council. Rick Appleby reported on the Education Committee and the next training will take place in collaboration with UCSF on Friday, October 21. Mr. Schmidt thanked Mr. Appleby for all his work with organizing

and making the Education meetings happen. Mr. Schmidt stated that because the Advisory Council did not have a quorum some issues were tabled for the next meeting.

ADVISORY COUNCIL’S JOINT LEGISLATIVE COMMITTEE REPORT/Neil Sims:

Action Items from July Meeting: None

Old Business

New Business:

1. Session has ended and any bill not signed by Governor Brown will need to be re-introduced for the next session which begins in January 2017.
2. Dignity Fund made a presentation at the Joint Legislative Committee
3. A report was given on the CSL.
 - a. They are having their annual caucus 10/25-10/27 where they will develop their legislative agenda for the next session which begins in January 2017.

Updates:

California

| Bill Number | Sponsor | Title | Summary | Notes |
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| | CSL Kammerer - Fountain Valley | California Senior Legislature Funding | Would appropriate \$400,000 annually to cover CSL’s basic operating costs and Continue to permit CSL to accept gifts and grants from any source to help perform its functions. Went to hearing on 4/28/2016. | The CSL received a one-time funding for \$500,000 |
| | CSL | | 1% Revenue to Aging/Disability from Recreational Marijuana sales | |
| | CSL Gould—West Hills | Labeling of Prescription Drugs | Requires doctors to include the purpose for which the medication is being prescribed on all prescriptions so that it can be included on the label, unless the patient requests otherwise. | |
| AB 1655 | CSL Bill Dodd (District 4) | Medi-Cal: Long Term Care Personal Needs Allowance | Increases the personal needs allowance from \$35 to \$80 per month | Did not pass. |

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| | | <i>The Advisory Council sent a letter of support May 12, 2016.</i> | and annually adjusts it be the same percentage as the Consumer Price Index Has gone to Appropriations and is in suspense | |
| | CSL Dahlgren – Los Banos | | Would fund CSL in an amount not less than \$500,000 annually. Hearing on 4/28/16. | The CSL received a one-time funding for \$500,000 |
| | CSL Krohn-Walnut Creek | Elder Financial Abuse: Reporting Financial Institutions | Increases the civil penalty for failure to report financial abuse to a minimum of \$25,000 for each unreported transaction; require financial institutions to implement training, and Authorize a person who has reported suspected abuse to make a report directly to APS if the institution does not make the report. | |
| | CSL Rolfe- Suisun City | Elder Friendly Courts | Establishes and maintains at least one elder friendly court that can be accessed by elder abuse victims in each County in the State. Has gone to appropriations | |
| | CSL Dahlgren – Los Banos | | Eliminate minimum funding requirement for CA Fund for Seniors | |

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| | CSL Cave-Los Osos | Medical Professionals:/Emergency Medical Information Packets | Required residential care facilities (RCFE) and skilled nursing facilities (SNF) to maintain a packet of emergency medical information for each resident or patient. | |
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| | | | The packet would be given to medical personnel transporting the patient to the hospital and then given to the hospital's admitting physician. | |
| | CSL Rolfe – Suisun City | Personal Income Tax Form: Voluntary Contributions | Requires that a person or company that replicates the CA Personal Income Tax Form 540 in paper or electronic form to place all of the voluntary contribution funds on the 1 st page of the form, allowing the taxpayer to have the opportunity to contribute without moving to another page. | |
| | CSL | Voluntary Contributions to the first page of any form | | |
| | CSL Serrin – Carlsbad | Veterans Housing: Affordable Rental Housing | Establishes a rental housing assistance program that requires the Department of Veteran's Affairs to coordinate access to and provide detailed information about affordable rental housing for Veterans. | |
| | CWDA | Adult Protective Services Database | This would create an Adult Protective Services (APS) database for law enforcement use similar to the one used for Child Protective Services (CLETS) | |
| | Brown | AB1584 <i>The Advisory Council sent a letter of support May 12, 2016.</i> | SSI/SSP cost of living adjustments and increases in monthly allotment Passed Human Services Committee 3/29/16; Sent to Appropriations and is in suspense <i>The COLA for SSI/SSP was included in the Governor's budget but it was not an</i> | <i>Passed and Signed with a 2017 Effective Date Formula being used will start in 2018 The formula takes into account economic factors with a % every year but not across the</i> |

| | | | <i>across the board increase.</i> | <i>board.</i> |
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| AB 1235 | CFILC Gipson | AB1235 | Long Term Care Upkeep Allowance which would allow nursing home patients to keep their home as a place to return to | Did not make it out of committee |
| AB 918 | CFILC Stone | AB918 | Requires reports on use of restraints and seclusion in Regional Center vendor agencies | |
| AB 1518 | CFLIC Aging/Long Term Care Committee | AB1518 | Medi-Cal waiver for Home Living Supports | Inactive |
| <i>SB1015</i> | <i>Leyva</i> | <i>SB 1015</i> | <i>2016 Domestic Worker Bill of Rights</i> | <i>Passed and signed</i> |
| AB 2602 | Gatto | Disabled Placard Reform | The bill would do away with free parking for people with placards except under certain circumstances and would monitor the way placards are issued; Cities and counties lose over millions annually; Bill is based on "The Two-Tier Solution" by Donald Shoup and Fernando Gil-Torres from January 2015; The two-tier solution takes into account differing levels of disability. Appropriations and has San Francisco City Support | Held in Appropriations Committee/Dead |
| | CWDA | Simplify IHSS hour allocation system | | |
| SB 547 | C4A Carol Liu | SB 547 | Establishes a Statewide Aging and Long Term Care Services and Coordinating Council to develop and implement an aging and long term care strategic plan Passed out of first review | <i>Passed and sent to the Governor but he might not sign it.</i> |

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| | | | Through Senate Committees Referred to the Committee on Aging and Long Term Care. | |
| AB 959 | Chiu | LGBT Disparities Reduction Act | Would have 4 agencies collect demographic data <i>This section shall only apply to the following state departments:</i> <ul style="list-style-type: none"> • (A) The State Department of Health Care Services. • (B) The State Department of Public Health. • (C) The State Department of Social Services. • (D) The California Department of Aging. | <i>Passed and signed</i> |
| AB 1436 | Burke | IHSS Authorized Representative Designation | Allows recipient to designated an authorized representative Action Item requested by Commissioner Ow at the Joint Legislative Committee meeting. <ul style="list-style-type: none"> • Authorized representative is an individual who is appointed by and IHSS applicant or recipient in order to represent that applicant or recipient for purposes related to the IHSS program. • Allows an IHSS applicant or recipient to designate an | <i>Passed and signed</i> |

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| | | | <p><i>authorized representative for specified purposes on a form that among other things specifies an effective time period determined by the department.</i></p> <ul style="list-style-type: none">• <i>Required the designation form to be retained in the applicant or recipient's case file.</i>• <i>Specifies that an IHSS applicant or recipient determines the duties to be provided by the authorized rep and those duties may be changed or revoked at any time by the applicant or recipient</i>• <i>Permits the authorized rep to sign timesheets for services rendered on behalf of the recipient but disallows the authorized rep from signing his or her own timesheet.</i>• <i>Directs the Dept. of Social Services to develop a standardized form.</i> | |
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| ACR 49 | Weber | Senior Bill of Rights | <p><i>Strong statement of senior policy for the Assembly</i></p> <p>Action Item requested by Commissioner Ow at the Joint Legislative Committee meeting.</p> <ul style="list-style-type: none"> <i>This resolves that the Legislature and people of California should uphold and protect the dignity and independence of older Californians by continuing the state's commitment to provide these individuals with certain supportive programs and services.</i> | Passed |
| ACR 71 | Dodd | Elder and vulnerable Adult Abuse Awareness Month— June | Designated June as Elder and vulnerable Adult Abuse Awareness Month | Passed |
| AJR 8 | | | 50 th Anniversary of the Older Americans Act | There was a lot of advocacy to get the OAA reauthorized Passed |
| AJR 35 | Brown | Encourage Federal Government to end "Cash Out in SSI Program | | Passed |

San Francisco

| Bill Number | Sponsor | Title | Summary | |
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| | LTCCC Senior LGBT policy Task Force Supervisor Scott Weiner | Dignity Fund funding | This would ballot initiative would set aside 2% of general fund monies for the fund. This is about \$32m per year. It is targeted for the November ballot and has the support of 30 non- | Passed the Board of Supervisors on with 9 votes. It is on the ballot this November as Prop I. |

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| | | | <p>profits. Introduced by Supervisor Weiner on 4/14/2016 As of May 4, there were 6 supervisors in support and an additional 5 were needed; The language and bill had to be finalized by 5/31/2016 Working with the Mayor's Office on baseline funding which would establish a level that funding could not be less than. Modifications were made to the initial funding. The Board of Supervisors voted to put it on the ballot. There will be more details at the September meeting.</p> | |
| | <p>Senior LGBT policy Task Force Supervisor Scott Weiner</p> | | <p>Collection of sexual orientation, gender identity demographics in City Agencies. Language. Cultural competency training began in February with DAAS staff and contractors. It will roll out to other city departments. There will be a presentation to both the Advisory Council and the Joint Legislative Committee on March 16th at our next meeting.</p> | <p>Mayor signed 8/4/2016 Start date is 7/1/2017 First report is due 7/15/2018</p> |

Federal Proposals

| Bill Number | Sponsor | Title | Summary | Notes |
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| SB 1765 | Colorado Senator Michael Bennett | LGBT Elder Americans Act | | No Action |
| | | | Reauthorization of the Older Americans Act; Through Senate and House and to President for Signature; | Signed 4/20/16 |
| HR 4708 | Reed and Sanchez | Credit for Care Act 2016 | Allow for up to \$3000/year deductible for eligible services N4A asking for letter to Republican Representatives by 2/12 In Ways and Means Committee | No Action |
| HR 3185 SB 1858 | | Equality Act (LGBT) | No Action | No Action |
| S2614 | Schumer | Kevin and Avonte's Law: Autism and Alzheimer's Wandering legislation | Modify house; alerting law enforcement and tracking devices Through the Judiciary Committee on a 15 to 5 vote No Action <ul style="list-style-type: none"> • Addresses the needs of children with autism and other developmental disabilities who wander; • Expand existing federal program that provides resources for people with Alzheimer's disease who are at risk of wandering, making offerings available to those with autism and other developmental disabilities who have a tendency to elope. • Grants would be provided to state and | Passed the Senate |

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| | | | <p>local law enforcement agencies to pay for free electronic tracking devices</p> <ul style="list-style-type: none"> • Bill calls for \$2m annually for 5 years; • In addition to tracking devices, funding for training and other efforts to address the issue. • First submitted in 2014. | |
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LONG TERM CARE COORDINATING COUNCIL(LTCCC) REPORT/Jessica Lehman

Ms. Lehman reported that the LTCCC met on Thursday, September 8, and talked a lot about structure following the retreat they had this summer and how often their groups should meet and how they would function best. The LTCCC played a big role in the budget cycle this past year and worked to push for several areas of funding that they saw as important for seniors and people with disabilities. One of the questions was how to hold on to the Council’s mission, vision and recommendations year round while also being able to pay attention to the budget cycle. The Council may decide to meet quarterly or a little less often in order to have more time for the work that happens within the work groups. There was also talk about re-establishing the LTCCC’s relationship with the Mayor. The next LTCCC meeting will take place on Thursday, October 13, at 170 Otis Street, Born Auditorium from 1-3:00 PM. The topics will include Aging Your Way and the Neighborhood Empowerment Network.

TACC REPORT /Cathy Russo

Ms. Russo announced that TACC now meets quarterly instead of every other month. Ms. Russo stated that the percentage of the senior population is increasing everywhere every year while funding is going down. The State Commission on Aging’s staff organizes the TACC meetings. They are well liked, well informed, and as a group they are very intelligent. Ms. Russo reported on the fires that are occurring all over the state and how the counties next to the counties that have been destroyed are overwhelmed with people that are in need of services. Ms. Russo stated the importance for senior council and group members to join the emergency preparedness groups in their neighborhoods to see what services are available for seniors in case of a natural disaster.

CASE REPORT/Valorie Villela

Ms. Villela reported that the CASE membership is very much involved in the supporting the activities of the Dignity Fund. During the month of October the membership meeting will take place

on Monday, October 17. DAAS's Executive Director Shireen McSpadden will join CASE at that meeting for a conversation on services in general, what's on the radar and what CASE wants to be working together on. Also in November, Joe Barns will present on the Right to Die Law and how that will effect what CASE is doing in the community with older adults and adults with disabilities. Finally, the CASE annual holiday party will take place on Monday, December 12; form 4-7:00 PM in the Bay View with more details and a flyer to follow.

GENERAL PUBLIC COMMENT:

No Comment

OLD BUSINESS

No Old Business

NEW BUSINESS:

Presentation of the DAAS FY 16/17 Schedule for Requests for Proposals, Contract Modifications, and Contract Renewals. John Tsutakawa and Mike Zaugg presented the item **Informational only**

- A. Requesting authorization to modify the grant agreement with COMMUNITY LIVING CAMPAIGN for provision of the Aging and Disability Friendly Community (ADFC) Project at Cayuga Terrace; during the period of July 1, 2016 through June 30, 2018; in the amount of \$80,000 plus a 10% contingency for a total grant amount not to exceed \$222,200. Staff: Linda Murley presented the item.

Public Comment

No Public Comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Gustavo Serinà, Katie Loo and Neil Sims

- B. Requesting authorization to renew the grant agreement with GOLDEN GATE SENIOR SERVICES for the provision of Aging and Disability Friendly Community Services during the period of October 1, 2016 through September 30, 2017; in the amount of \$150,000 plus a 10% contingency for a total grant amount not to exceed \$165,000. Michael Zaugg presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Gustavo Serinà, Katie Loo and Neil Sims

- C. Review and approval of FY 2016/17 California Department of Aging Supplementary Nutrition Assistance Program – Education (SNAP-ED) Contract SP-1617-06 with the amount of \$53,482, and all subsequent amendments Sarah Chan presented the item.

Public Comment

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Gustavo Serinà, Katie Loo and Neil Sims

- D. Requesting authorization to modify the grant agreement with Q Foundation dba AIDS Housing Alliance/SF for the provision of Housing Subsidies for older adults and adults with disabilities; during the period of July 1, 2016 through June 30, 2018; in the additional amount of \$1,494,000 plus a 10% contingency for a revised total amount not to exceed \$5,393,057. Michael Zaugg presented the item.

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Gustavo Serinà, Katie Loo and Neil Sims

- E. Requesting authorization to modify the grant agreement with Southwest Community Corporation for the provision of Community Services for older adults and adults with disabilities; during the period of July 1, 2016 through June 30, 2018; in the additional amount of \$150,000, plus a 10% contingency for a revised total amount not to exceed \$732,492. Linda Murley presented the item.

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Gustavo Serinà, Katie Loo and Neil Sims

- F. Requesting authorization to modify the grant agreement with ON LOK DAY SERVICES for the provision of Community Services during the period of July 1, 2016 through June 30, 2018; in the additional amount of \$50,000 plus a 10% contingency for a total grant amount not to exceed \$1,804,823. Linda Murley presented the item.

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Gustavo Serinà, Katie Loo and Neil Sims

- G. Requesting authorization to re-new contract with MMTG/JUMP TECHNOLOGY for application running APS AUTOMATED CLIENT TRACKING SYSTEM (AACTS); during the period of October 1, 2016 through September 30, 2017; in the amount of \$127,650 plus a 10% contingency for a total contract amount not to exceed \$140,415. Jill Nielsen presented the item.

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Gustavo Serinà, Katie Loo and Neil Sims

- H. Requesting authorization to re-new contract with CAREACCESS SILICON VALLEY for hosting the JUMP application for APS AUTOMATED CLIENT TRACKING SYSTEM (AACTS); during the period of October 1, 2016 through September 30, 2017; in the amount of \$52,800 plus a 10% contingency for a total contract amount not to exceed \$58,080. (Staff: Jill Nielsen will present the item).

No public comment

A MOTION TO APPROVE:

The motion was unanimously approved

Absent: Gustavo Serinà, Katie Loo and Neil Sims

ANNOUNCEMENTS:

MOTION TO ADJOURN,

Meeting adjourned 11:20 AM.

Respectfully submitted,

Bridget Badasow
Commission Secretary