

**City and County of San Francisco
Aging and Adult Services Commission**



**GUSTAVO SERIÑA
PRESIDENT**

**KATIE LOO
VICE PRESIDENT**

AGENDA/MEETING NOTICE

**COMMISSIONERS:
MICHAEL PAPPAS
TEDI VRIHEAS
JEREMY WALLENBERG**

DATE: Wednesday, June 20, 2018
TIME: 1:30 PM
PLACE: City Hall,
 1 Dr. Carlton B. Goodlett Place, Room 416

- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF THE JUNE 20, 2018 AGENDA** **ACTION**
- 3. APPROVAL OF THE JUNE 20, CONSENT AGENDA** **ACTION**

ALL MATTERS LISTED HEREUNDER CONSTITUTE A CONSENT AGENDA AND ARE CONSIDERED TO BE ROUTINE BY THE AGING & ADULT SERVICES COMMISSION, AND WILL BE ACTED UPON BY A SINGLE VOTE OF THE COMMISSION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF THE COMMISSION OR THE PUBLIC SO REQUESTS, IN WHICH EVENT THE MATTER WILL BE REMOVED FROM THE CONSENT CALENDAR AND CONSIDERED AS A SEPARATE ITEM.

Grantee	Amount	Funding Source	Term	Effective Date
Openhouse – Housing Resource List for Seniors and Adults with Disabilities	\$27, 245	General Fund	7/1/18- 6/30/19	7/1/18
*The funds ae to support a regularly maintained and distributed list of affordable housing opportunities for seniors and/or adults with disabilities				

- 4. APPROVAL OF THE JUNE 6, 2018 MEETING MINUTES** **ACTION**
- 5. REPORTS:**
 - **DIRECTOR’S REPORT/Executive Director Shireen McSpadden**

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6. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

7. OLD BUSINESS

8. NEW BUSINESS

ALL ITEMS BELOW ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION

- A. Requesting authorization to modify the existing grant with Community Living Campaign Community Services for the provision of Consulting Services; during the period of July 1, 2018 through June 30, 2019; for an additional amount of \$100,000 for a new grant amount of \$484,000 plus 10% contingency for a total amount not to exceed of \$532,400. (Staff: Tiffany Kearney will present the item.) **ACTION**

PUBLIC COMMENT

- B. Requesting authorization to renew the grant agreement with Felton Institute for the provision of the Long Term Care Ombudsman Program during the period of July 1, 2018 through June 30, 2019; in the amount of \$485,026 plus a 10% contingency for a total grant amount not to exceed \$533,528. (Michael Zaugg will present the item.). **ACTION**

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- C. Requesting authorization to renew grant agreement with Openhouse for the provision of LGBT Cultural Sensitivity Training during the period of July 1, 2018 through June 30, 2021; in the amount of \$139,107 plus a 10% contingency for a total amount not to exceed of \$153,017. (Rick Appleby will present the item). **ACTION**

PUBLIC COMMENT

- Introduction and Overview for Agenda Items D-M, DAAS funded Aging and Disability Resource Centers (ADRC). (Staff: Dana Leavitt will present the item.) **INFORMATIONAL ONLY –**

- D. Requesting authorization to enter into a new grant agreement with Bayview Hunter's Point Multipurpose Senior Services for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$254,620 plus a 10% contingency for a total amount not to exceed of \$280,082. (Dana Leavitt will present the item). **ACTION**

PUBLIC COMMENT

- E. Requesting authorization to enter into a new grant agreement with Catholic Charities for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$153,382 plus a 10% contingency for a total amount not to exceed of \$168,720. (Dana Leavitt will present the item). **ACTION**

PUBLIC COMMENT

- F. Requesting authorization to enter into a new grant agreement with Golden Gate Senior Services for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$146,904 plus a 10% contingency for a total amount not to exceed of \$161,594. (Dana Leavitt will present the item). **ACTION**

PUBLIC COMMENT

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- G.** Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$240,244 plus a 10% contingency for a total amount not to exceed of \$264,268. (Dana Leavitt will present the item). **ACTION**

PUBLIC COMMENT

- H.** Requesting authorization to enter into a new grant agreement with Mission Neighborhood Centers for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$160,378 plus a 10% contingency for a total amount not to exceed of \$176,416. (Dana Leavitt will present the item). **ACTION**

PUBLIC COMMENT

- I.** Requesting authorization to enter into a new grant agreement with Northern California Presbyterian Homes & Services (NCPHS) for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$310,082 plus a 10% contingency for a total amount not to exceed of \$341,090. (Dana Leavitt will present the item). **ACTION**

PUBLIC COMMENT

- J.** Requesting authorization to enter into a new grant agreement with On Lok Day Services / 30th Street Senior Center for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$207,428 plus a 10% contingency for a total amount not to exceed of \$228,170. (Dana Leavitt will present the item). **ACTION**

PUBLIC COMMENT

- K.** Requesting authorization to enter into a new grant agreement with Openhouse for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$150,102 plus a 10% contingency for a total amount not to exceed of \$165,112. (Dana Leavitt will present the item). **ACTION**

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PUBLIC COMMENT

- L. Requesting authorization to enter into a new grant agreement with Self Help for the Elderly for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$590,000 plus a 10% contingency for a total amount not to exceed of \$649,000. (Dana Leavitt will present the item). **ACTION**

PUBLIC COMMENT

- M. Requesting authorization to enter into a new grant agreement with Toolworks for the provision of Aging and Disability Resource Centers (ADRC) during the period of July 1, 2018 through June 30, 2020; in the amount of \$111,706 plus a 10% contingency for a total amount not to exceed of \$122,876. (Dana Leavitt will present the item). **ACTION**

PUBLIC COMMENT

- Introduction and Overview for Agenda Items N-V, DAAS/OOA funded Legal Services programs. (Staff: Michael Zaugg will present the item.) **INFORMATIONAL ONLY**

- N. Requesting authorization to renew the grant agreement with Asian Americans Advancing Justice – Asian Law Caucus for the provision of legal services to older adults; during the period of July 1, 2018 through June 30, 2019; in the amount of \$186,391 plus a 10% contingency for a total amount not to exceed \$205,030. (Michael Zaugg will present the item.) **ACTION**

PUBLIC COMMENT

- O. Requesting authorization to renew the grant agreement with La Raza Centro Legal for the provision of legal services to older adults; during the period of July 1, 2018 through June 30, 2019; in the amount of \$178,738 plus a 10% contingency for a total amount not to exceed \$196,611. (Michael Zaugg will present the item.) **ACTION**

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- P.** Requesting authorization to renew the grant agreement with Legal Assistance to the Elderly for the provision of legal services to older adults; during the period of July 1, 2018 through June 30, 2019; in the amount of \$499,413 plus a 10% contingency for a total amount not to exceed \$549,354. (Michael Zaugg will present the item.) **ACTION**

PUBLIC COMMENT

- Q.** Requesting authorization to renew the grant agreement with Nihonmachi Legal Outreach dba API Legal Outreach for the provision of legal services to older adults; during the period of July 1, 2018 through June 30, 2019; in the amount of \$145,854 plus a 10% contingency for a total amount not to exceed \$160,439. (Michael Zaugg will present the item.) **ACTION**

PUBLIC COMMENT

- R.** Requesting authorization to renew the grant agreement with Independent Living Resource Center San Francisco for the provision of legal services to younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$142,019 plus a 10% contingency for a total amount not to exceed \$156,220. (Michael Zaugg will present the item.) **ACTION**

PUBLIC COMMENT

- S.** Requesting authorization to renew the grant agreement with La Raza Centro Legal for the provision of legal services to younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$41,640 plus a 10% contingency for a total amount not to exceed \$45,804. (Michael Zaugg will present the item.) **ACTION**

PUBLIC COMMENT

- T.** Requesting authorization to renew the grant agreement with Legal Assistance to the Elderly for the provision of legal services to younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$41,640 plus a 10% contingency for a total amount not to exceed \$45,804. (Michael Zaugg will present the item.) **ACTION**

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PUBLIC COMMENT

- U. Requesting authorization to renew the grant agreement with Nihonmachi Legal Outreach dba API Legal Outreach for the provision of legal services to younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$142,994 plus a 10% contingency for a total amount not to exceed \$157,293. (Michael Zaugg will present the item.) **ACTION**

PUBLIC COMMENT

- V. Requesting authorization to renew the grant agreement with Self Help for the Elderly for the provision of the health insurance counseling and advocacy program (HICAP) to seniors and younger adults with disabilities; during the period of July 1, 2018 through June 30, 2019; in the amount of \$367,928 plus a 10% contingency for a total amount not to exceed \$404,720. (Michael Zaugg will present the item.) **ACTION**

PUBLIC COMMENT

- W. Requesting authorization to modify the grant agreement with On Lok Day Services for the provision of Elderly Nutrition Program Congregate Meals; during the period of July 1, 2017 to June 30, 2018; in the addition amount of \$21,000, plus a 10% contingency for a total amount not to exceed \$4,461,216. (Linda Lau will present the item.) **ACTION**

PUBLIC COMMENT

- X. Requesting authorization to renew the grant agreement with Q Foundation dba AIDS Housing Alliance/SF for the provision of Housing Subsidies for older adults and adults with disabilities; during the period of July 1, 2018 to June 30, 2020; in the amount of \$4,173,320, plus a 10% contingency for a total amount not to exceed \$4,590,652. (Rick Appleby will present the item.) **ACTION**

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RECESS REGULAR MEETING AND CONVENE CLOSED SESSION

9. CLOSED SESSION

- A Public Comment on all matters pertaining to Closed Session
- B. Vote on whether to hold a closed session to confer with legal counsel. (San Francisco Administrative Code section 67.10(d).) (To discuss recommending settlement to Board of Supervisors) **ACTION**
- C. Closed session pursuant to Government Code section 54956.9 and San Francisco Administrative Code section 67.10(d). Convene in Closed Session to receive advice from the City Attorney regarding a proposed settlement of the claim by Estate Research Associates, # 18-01629, filed with the City and County of San Francisco on January 18, 2018; up to \$90,000.

ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION

- 10.** Motion to disclose or not disclose the information discussed in closed session. **ACTION**

11. PUBLIC COMMENT

ANNOUNCEMENTS:

12. MOTION TO ADJOURN

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ACCESSIBLE MEETING POLICY

Assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas, language interpreters or other accommodations are available upon request. For these specific requests, please contact Bridget Badasow at the Department of Aging and Adult Services at (415) 355-3509, at least 48 hours before the meeting. Late requests will be honored if possible. **City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

The Aging and Adult Services Commission meetings are held at 1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The hearing room is wheelchair accessible.**

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact Bridget Badasow, Department of Aging and Adult Services, 1650 Mission Street, 5th Floor, San Francisco, CA 94103, Office: (415) 355-3509, Fax:(415) 355-6785, E-mail: bridget.badasow@sfgov.org.

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LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; (415) 581-2317 and website www.sfgov.org/ethics

SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.