

City and County of San Francisco
Aging and Adult Services Commission



GUSTAVO SERIÑA
PRESIDENT

KATIE LOO
VICE PRESIDENT

AGENDA/MEETING NOTICE

COMMISSIONERS:
STEVE ARCELONA
MARTHA KNUTZEN
MICHAEL PAPPAS
TEDI VRIHEAS

DATE: WEDNESDAY, JUNE 5, 2019
TIME: 9:30 AM
PLACE: City Hall,
1 Dr. Carlton B. Goodlett Place, Room 416

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF THE JUNE 5, 2019 AGENDA ACTION
3. APPROVAL OF THE MAY 1, 2019 MEETING MINUTES ACTION
4. REPORTS:
 - DIRECTOR'S REPORT/Executive Director Shireen McSpadden
 - EMPLOYEE RECOGNITION-The DAAS Commission and Executive Director Shireen McSpadden will honor Linda Lau, Lead Nutritionist from DAAS's Office on the Aging.
 - ADVISORY COUNCIL/ President Diane Lawrence
Written report submitted
 - JOINT LEGISLATIVE COMMITTEE/Diane Lawrence
Written report submitted
 - LTCCC/Staff
 - CASE REPORT/Staff

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5. OLD BUSINESS:

6. NEW BUSINESS:

ALL ITEMS BELOW ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION

- A. Requesting authorization to enter into a new grant agreement with Self-Help for the Elderly for the provision of Health Insurance Counseling and Advocacy Program (HICAP) during the period of July 1, 2019 to June 30, 2020, in the amount of \$368,928 plus a 10% contingency for a total grant amount not to exceed \$405,820. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

- B. Requesting authorization to modify the existing grant agreement with the LightHouse for the Blind and Visually Impaired for the provision of Transportation Services; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$23,843 plus a 10% contingency for a total amount not to exceed of \$103,006. (Staff: Rick Appleby will present the item). **ACTION**

PUBLIC COMMENT

- C. Requesting authorization to modify the existing grant agreement with Mission Neighborhood Centers for the provision of Community Services Program Pilot; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$53,570 plus a 10% contingency for a total amount not to exceed of \$350,427. (Staff: Tiffany Kearney will present the item). **ACTION**

PUBLIC COMMENT

- D. Requesting authorization to modify the existing grant agreement with Mental Health Association of San Francisco for the provision of Social Support Services for Hoarding Disorder; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$290,089 plus a 10% contingency for a total amount not to exceed of \$956,001. (Staff: Monte Cimino will present the item). **ACTION**

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- Introduction and Overview for Agenda Items E through M, DAAS funded Legal Services.
(Staff: Mike Zaugg will present the item.) **INFORMATIONAL ONLY**

- E.** Requesting authorization to modify the existing grant agreement with Asian Pacific Islander Legal Outreach for the provision of Legal Services for Younger Adults with Disabilities during the period of July 1, 2019 through June 30, 2020; in the amount of \$142,994 plus a 10% contingency for a total amount not to exceed of \$314,586. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

- F.** Requesting authorization to modify the existing grant agreement with Independent Living Resource Center for the provision of Legal Services for Younger Adults with Disabilities during the period of July 1, 2019 through June 30, 2020; in the amount of \$142,019 plus a 10% contingency for a total amount not to exceed of \$312,441. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

- G.** Requesting authorization to modify the existing grant agreement with La Raza Centro Legal for the provision of Legal Services for Younger Adults with Disabilities during the period of July 1, 2019 through June 30, 2020; in the amount of \$41,640 plus a 10% contingency for a total amount not to exceed of \$91,608. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

- H.** Requesting authorization to modify the existing grant agreement with Legal Assistance to the Elderly for the provision of Legal Services for Younger Adults with Disabilities during the period of July 1, 2019 through June 30, 2020; in the amount of \$41,640 plus a 10% contingency for a total amount not to exceed of \$91,608. **ACTION**

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- I. Requesting authorization to enter into a new grant agreement with Asian Americans Advancing Justice – Asian Law Caucus for the provision of Legal Services for Older Adults during the period of July 1, 2019 through June 30, 2020; in the amount of \$186,391 plus a 10% contingency for a total amount not to exceed of \$205,030. (Michael Zaugg will present the item). **ACTION**

PUBLIC COMMENT

- J. Requesting authorization to enter into a new grant agreement with Asian Pacific Islander Legal Outreach for Older Adults during the period of July 1, 2019 through June 30, 2020; in the amount of \$200,000 plus a 10% contingency for a total amount not to exceed of \$220,000. (Michael Zaugg will present the item).

ACTION

PUBLIC COMMENT

- K. Requesting authorization to enter into a new grant agreement with Legal Assistance to the Elderly for the provision of Legal Services for Older Adults during the period of July 1, 2019 through June 30, 2020; in the amount of \$575,120 plus a 10% contingency for a total amount not to exceed of \$632,632. (Reanna Albert will present the item).

ACTION

PUBLIC COMMENT

- L. Requesting authorization to enter into a new grant agreement with Open Door Legal for the provision of Legal Services for Older Adults during the period of July 1, 2019 through June 30, 2020; in the amount of \$126,997 plus a 10% contingency for a total amount not to exceed of \$139,696. (Michael Zaugg will present the item).

ACTION

PUBLIC COMMENT

- M. Requesting authorization to enter into a new grant agreement with UC Hastings College of the Law – Medical Legal Partnership for Seniors for the provision of Legal Services for Older Adults during the period of July 1, 2019 through June 30, 2020; in the amount of \$149,790 plus a 10% contingency for a total amount not to exceed of \$164,769. (Michael Zaugg will present the item).

ACTION

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- N. Requesting authorization to enter into a new grant agreement with On Lok Day Services for the provision of the Health Promotion-Physical Fitness and Fall Prevention Program for older adults and adults with disabilities during the period of July 1, 2019 through June 30, 2021; in the amount of \$756,300 plus a 10% contingency for a total grant amount not to exceed \$831,930. (Linda Lau will present the item).

ACTION

PUBLIC COMMENT

- O. Requesting authorization to enter into a new grant agreement with On Lok Day Services for the provision of the Health Promotion-Healthier Living Program for older adults and adults with disabilities during the period of July 1, 2019 through June 30, 2021; in the amount of \$385,098 plus a 10% contingency for a total grant amount not to exceed \$423,608. (Linda Lau will present the item).

ACTION

PUBLIC COMMENT

- Introduction and Overview for Agenda Items P through U, DAAS funded Naturalization Services. (Staff: Paulo Salta will present the item.)

INFORMATIONAL ONLY

- P. Requesting authorization to modify the existing grant agreement with Centro Latino De San Francisco, Inc. for the provision of Naturalization Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$115,503 plus a 10% contingency for a total amount not to exceed of \$254,106.

ACTION

PUBLIC COMMENT

- Q. Requesting authorization to modify the existing grant agreement with International Institute of the Bay Area for the provision of Naturalization Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$185,198 plus a 10% contingency for a total amount not to exceed of \$407,436. (Staff: Paulo Salta will present). **ACTION**

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- R.** Requesting authorization to modify the existing grant agreement with Jewish Family and Children's Services for the provision of Naturalization Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$81,225 plus a 10% contingency for a total amount not to exceed of \$178,695. (Staff: Paulo Salta will present)

ACTION

PUBLIC COMMENT

- S.** Requesting authorization to modify the existing grant agreement with La Raza Centro Legal Inc. for the provision of Naturalization Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$43,519 plus a 10% contingency for a total amount not to exceed of \$95,742. (Staff: Michael Zaugg will present)

ACTION

PUBLIC COMMENT

- T.** Requesting authorization to modify the existing grant agreement with Nihonmachi Legal Outreach DBA API Legal Outreach for the provision of Naturalization Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$147,672 plus a 10% contingency for a total amount not to exceed of \$330,378. (Staff: Michael Zaugg will present)

ACTION

PUBLIC COMMENT

- U.** Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Naturalization Services for Older Adults and Adults with Disabilities; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$170,017 plus a 10% contingency for a total amount not to exceed of \$374,037. (Staff: Paulo Salta will present)

ACTION

PUBLIC COMMENT

- V.** Requesting authorization to enter into a new grant agreement with Bayview Hunters Point Multipurpose Senior Services for the provision of Money Management Services for Older Adults and Younger Adults with Disabilities during the period of July 1, 2019 through June 30, 2023; in the amount of \$465,396 plus a 10% contingency for a total amount not to exceed of \$511,936. (Monte Cimino will present the item).

ACTION

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- W.** Requesting authorization to enter into a new grant agreement with Conard House for the provision of Money Management Services for Older Adults and Younger Adults with Disabilities during the period of July 1, 2019 through June 30, 2023; in the amount of \$289,424 plus a 10% contingency for a total amount not to exceed of \$318,366. (Monte Cimino will present the item). **ACTION**

PUBLIC COMMENT

- X.** Requesting authorization to enter into a new grant agreement with SAN FRANCISCO LGBT CENTER for the provision of Smart Money Financial Coaching for LGBTQ Older Adults & Adults with Disabilities; during the period of July 1, 2019 through June 30, 2023; in the amount of \$268,352 plus a 10% contingency for a total grant amount not to exceed \$295,187. Tiffany Kearney will present the item **ACTION**

PUBLIC COMMENT

- Y.** Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of the Home Safe pilot program; during the period of July 1, 2019 through June 30, 2021; in the amount of \$1,705,392 plus a 10% contingency for a total grant amount not to exceed of \$1,875,931. (Akiles Ceron will present the item) **ACTION**

PUBLIC COMMENT

- Z.** Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of the Elder Abuse Forensic Center; during the period of July 1, 2019 through June 30, 2021; in the amount of \$302,728 plus a 10% contingency for a total grant amount not to exceed of \$333,000. (Akiles Ceron will present the item) **ACTION**

PUBLIC COMMENT

- AA.** Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of the Elder/Dependent Abuse Prevention Services; during the period of July 1, 2019 through June 30, 2021; in the amount of \$250,694 plus a 10% contingency for a total grant amount not to exceed of \$275,763. (Akiles Ceron will present the item) **ACTION**

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- BB.** Requesting authorization to enter into a new grant agreement with Asian Pacific Islander Legal Outreach for the provision of the Elder/Dependent Abuse Prevention Services; during the period of July 1, 2019 through June 30, 2021; in the amount of \$127,858 plus a 10% contingency for a total grant amount not to exceed of \$140,643. (Akiles Ceron will present the item) **ACTION**

PUBLIC COMMENT

- Introduction and Overview for Agenda Items CC through HH and LL, DAAS funded SF Connected Services. (Staff: Reanna Albert will present the item.) **INFORMATIONAL ONLY –**

- CC.** Requesting authorization to modify the existing grant agreement with Conard House for the provision of the SF Connected Computer Training Program; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$74,416 plus a 10% contingency for a total amount not to exceed of \$322,721. (Reanna Albert will present the item.) **ACTION**

PUBLIC COMMENT

- DD.** Requesting authorization to modify the existing grant agreement with LightHouse for the Blind and Visually Impaired for the provision of the SF Connected Computer Training Program; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$45,425 plus a 10% contingency for a total amount not to exceed of \$201,048. (Reanna Albert will present the item.) **ACTION**

PUBLIC COMMENT

- EE.** Requesting authorization to modify the existing grant agreement with Community Living Campaign for the provision of the SF Connected Computer Training Program; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$172,943 plus a 10% contingency for a total amount not to exceed of \$607,604. (Paulo Salta will present the item.) **ACTION**

PUBLIC COMMENT

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- FF.** Requesting authorization to modify the existing grant agreement with Community Technology Network for the provision of the SF Connected Computer Training Program; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$277,095 plus a 10% contingency for a total amount not to exceed of \$1,057,557. (Paulo Salta will present the item.) **ACTION**

PUBLIC COMMENT

- GG.** Requesting authorization to modify the existing grant agreement with Self Help for the Elderly for the provision of the SF Connected Computer Training Program; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$104,481 plus a 10% contingency for a total amount not to exceed of \$283,488. (Paulo Salta will present the item.) **ACTION**

PUBLIC COMMENT

- HH.** Requesting authorization to modify the existing grant agreement with The Stride Center dba Reliatech for the provision of the SF Connected Technical Support Program; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$70,936 plus a 10% contingency for a total amount not to exceed of \$307,144. (Paulo Salta will present the item.) **ACTION**

PUBLIC COMMENT

- II.** Requesting authorization to enter into a new grant agreement with Glide Foundation for the provision of the Free Meals Program; during the period of July 1, 2019 through June 30, 2021; in the amount of \$3,029,332 plus a 10% contingency for a total grant amount not to exceed \$3,332,265. (Staff: Linda Lau will present the item.) **ACTION**

PUBLIC COMMENT

- JJ.** Requesting authorization to enter into a new grant agreement with Glide Foundation for the provision of the CAAP and CalFRESH Workfare Snack Program; during the period of July 1, 2019 through June 30, 2021; in the amount of \$111,936 plus a 10% contingency for a total grant amount not to exceed \$123,130. (Staff: Linda Lau will present the item.) **ACTION**

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- KK.** Requesting authorization to enter into a new contract with Merced Residential Care for the provision of Emergency Bed Placement Services; during the period of July 1, 2019 through June 30, 2021; in the amount of \$203,426 plus a 10% contingency for a total amount not to exceed \$223,768. (Staff: Akiles Ceron will present the item.) **ACTION**

PUBLIC COMMENT

- LL.** Requesting authorization to modify the existing grant agreement with Community Living Campaign for the provision of the SF Connected Tech Council Program; during the period of July 1, 2019 through June 30, 2020; for an additional amount of \$86,109 plus a 10% contingency for a total amount not to exceed of \$388,506. (Paulo Salta will present the item.) **ACTION**

PUBLIC COMMENT

7) GENERAL PUBLIC COMMENT:

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

8) ANNOUNCEMENTS

9) MOTION TO ADJOURN

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ACCESSIBLE MEETING POLICY

Assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas, language interpreters or other accommodations are available upon request. For these specific requests, please contact Bridget Badasow at the Department of Aging and Adult Services at (415) 355-3509, at least 48 hours before the meeting. Late requests will be honored if possible. **City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

The Aging and Adult Services Commission meetings are held at 1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The hearing room is wheelchair accessible.**

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the

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people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact Bridget Badasow, Department of Aging and Adult Services, 1650 Mission Street, 5th Floor, San Francisco, CA 94103, Office: (415) 355-3509, Fax:(415) 355-6785, E-mail: bridget.badasow@sfgov.org.

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; (415) 581-2317 and website www.sfgov.org/ethics

SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.