

DEPARTMENT OF AGING AND ADULT SERVICES COMMISSION (DAAS)  
MINUTES SEPTEMBER 6, 2017

CALL TO ORDER AND ROLL CALL

Interim-President Gustavo Serinà  
called the meeting to order at 9:35.

The (DAAS) Commission Secretary called the roll.

Present: Gustavo Serinà, Perry Lang, Katy Loo, Neil Sims and Jeremy Wallenberg

Absent: Richard Ow

Executive Director Shireen McSpadden was present.

A motion to approve the September 6, 2017 Commission meeting agenda

The motion was unanimously approved

Absent: Richard Ow

A motion to approve the July 5, 2017 Commission meeting minutes

The motion was unanimously approved as amended

Absent: Richard Ow

Executive Director's Report

Executive Director Shireen McSpadden reported that she and the DAAS Management team attended the National Association of Area Agencies on Aging (N4A) three-day conference in Savannah, Georgia. Ms. McSpadden was happy to announce that during the N4A Conference DAAS won three innovation and achievement awards. The first award was for the Veteran's Benefit Protection project which is a partnership between DAAS and the Institute on Aging (IOA), the second award was for the Supplemental Food Program which is also a partnership between DAAS's In Home Support Services (IHHS) Office the Office on Aging (OOA) and the San Francisco Food Bank. The third award was given to the Cayuga Community Connectors program which is run by DAAS Advisory Council member Patti Spaniak. Ms. McSpadden was honored and proud to accept these awards on behalf of DAAS and stated that these awards prove that we do a lot of innovative things here in San Francisco. Ms. McSpadden mentioned the \$4.3 Million in addbacks from the Board of Supervisors (BOS) and that DAAS is currently working on getting that money out the door. In addition to that, Ms. McSpadden stated that DAAS just submitted their first request for proposal related to the Dignity Fund which is a Community Services request for

proposal. Ms. McSpadden stated that the request for proposal process is often a very involved and slow process and getting that specific proposal out the door means a lot.

EMPLOYEE RECOGNITION:

Executive Director Shireen McSpadden and the DAAS Commission recognized Dana Leavitt, Melissa McGee and Tom Nolan for their development and implementation of the Sexual Orientation and Gender Identity (SOGI) training. Ms. McSpadden congratulated Ms. Leavitt, Ms. McGee and Mr. Nolan for a job well done and for going above beyond their regular job duties. Commissioner Serinà stated that this is one more step in acknowledging the Gay, Lesbian, Bisexual and Transgender existence and need and thanked Ms. Leavitt, Ms. McGee and Mr. Nolan again.

Commissioner Richard Ow Present

ADVISORY COUNCIL REPORT/President Leon Schmidt

Mr. Schmidt stated that the Advisory Council did not meet as a council in August but they did attend the DAAS community training on August 24, 2017 at the UCSF Medical Campus and thanked the DAAS staff for making that happen.

ADVIOSRY COUNCIL'S JOINT LEGISLATIVE COMMITTEE REPORT/Commissioner Sims

No report.

LONG TERM CARE COORDINATING COUNCIL (LTCCC) REPORT/Valerie Coleman

Ms. Coleman announced that the LTCCC did not meet in August but will have a meeting next week on Thursday, September 14, from 1-3:00 PM.

TAAC Report/Cathy Russo

No Report

CASE Report/Greg Moore

CASE met in both July and August. Mr. Moore reported that in July CASE had an excellent panel presentation and discussion on transportation with experts attending such as MTA Accessible Services, SilverRide, GoGo Grandparents and SF Paratransit. There was general agreement that additional resources for seniors particularly those that can't do normal transportation are needed. CASE will create a transportation work group to expand and enlarge their advocacy efforts in order to maximize support that CASE can provide to their senior community. There was discussion at the CASE July membership meeting regarding CASE's Signature Senior event and a venue to hold that event which will take place in May 2018, and happens also to be Older Adults Month nationwide. In August CASE held an Advocacy meeting. Some of the topics discussed included: transportation, housing assistance, mental health, infrastructure needs, translation services and marketing. The next CASE membership meeting will be

held in September 2017 with a special presentation on the positive impact of video games on the aging brain.

General Public Comment

No Public Comment

OLD BUSINESS

No Old Business

NEW BUSINESS

Dan Kaplan introduced Emily Gibbs as the new Human Service Agency (HSA) and DAAS's budget director.

- A. Review of FY 17-18 DAAS Budget, including the overall budget picture, state budget impacts, and enhancements. Dan Kaplan presented the item.

PUBLIC COMMENT

A motion to approve:

The motion was unanimously approved

- B. Requesting authorization to enter into a new contract with RESOURCE DEVELOPMENT ASSOCIATES for the provision of Dignity Fund Comprehensive Needs Assessment; during the period of August 17, 2017 through June 30, 2018; in the amount of \$249,920 plus a 10% contingency for a total contract amount not to exceed \$274,912. Melissa McGee presented the item.

PUBLIC COMMENT

A motion to approve:

The motion was unanimously approved

- C. Requesting authorization to enter into a new contract with JUMP Technology Services for provision of access to the Automated Client Tracking System (AACTS); during the period of October 1, 2017 through June 30, 2020; in the amount of \$410,850 plus 10% contingency for a total contract amount not to exceed of \$451,935. Akiles Ceron presented the item.

PUBLIC COMMENT

No public comment

A motion to approve:

The motion was unanimously approved

- D.** Requesting authorization to modify the existing grant with Family Caregiver Alliance for provision of the Family Caregiver Support Program; during the period of July 1, 2017 through June 30, 2018; for an additional amount of \$250,000 for a new grant amount of \$648,283 plus 10% contingency for a total amount not to exceed of \$713,111. Monte Cimino presented the item.

PUBLIC COMMENT

No public comment

A motion to approve:

The motion was unanimously approved

- E.** Requesting authorization to modify the existing grant with San Francisco Veterans Equity Center (VEC) for provision of Community Services; during the period of July 1, 2017 through June 30, 2018; for an additional amount of \$100,000 for a new grant amount of \$1,278,791 plus 10% contingency for a total amount not to exceed of \$1,406,670. Linda Murley presented the item.

PUBLIC COMMENT

No public comment

A motion to approve:

The motion was unanimously approved

- F.** Requesting authorization to enter into new contract with CENTRAL COMMUNICATIONS, INC. for provision of Hotline Answering Services for Adult Protective Services (APS) and Family and Children's Services (FCS); during the period of September 1, 2017 through August 31, 2019; in the amount of \$50,000 plus a 10% contingency for a revised total amount not to exceed \$55,000. Akiles Ceron presented the item.

PUBLIC COMMENT

No public comment

A motion to approve:

The motion was unanimously approved

- G.** Requesting authorization to modify the grant agreement with ON LOK DAY SERVICES for the provision of Health Promotion services; during the period of July 1, 2017 through June 30, 2019; in the additional amount of \$300,000 plus a 10% contingency for a revised total amount not to exceed \$1,663,180. Linda Lau presented the item.

**PUBLIC COMMENT**

No public comment

A motion to approve:

The motion was unanimously approved

- H.** Requesting authorization to modify the grant agreement with Q FOUNDATION DBA AIDS HOUSING ALLIANCE/SF for the provision of Housing Subsidies for older adults and adults with disabilities; during the period of July 1, 2017 through June 30, 2018; in the additional amount of \$500,000 plus a 10% contingency for a revised total amount not to exceed \$5,939,899. Rick Appleby presented the item.

**PUBLIC COMMENT**

A motion to approve:

The motion was unanimously approved

- I.** Requesting authorization to modify the grant with Bayview Hunter's Point Multipurpose Senior Services, Inc. for Community Services; during the period of July 1, 2017 through June 30, 2018; in the additional amount of \$246,000, plus a 10% contingency for a revised total grant amount not to exceed \$2,261,677. Linda Murley presented the item.

**PUBLIC COMMENT**

No public comment

A motion to approve:

The motion was unanimously approved

**PUBLIC COMMENT:**

No public comment

**ANNOUNCEMENTS:**

Jessica Lehman announced that Senior and Disability Action is celebrating their 5<sup>th</sup> Anniversary “5 going on 55” event on Friday, September 22, 2017.

MOTION TO ADJOURN,

Meeting adjourned 11:30 AM.

Respectfully submitted,

Bridget Badasow  
Commission Secretary