

Department of Disability and Aging Services (DAS) Commission

COMMISSION:

Martha Knutzen, Commission President
Janet Y. Spears, Commission Vice President
Nelson Lum, Commissioner
Barbara Sklar, Commissioner

THE SAN FRANCISCO DEPARTMENT OF DISABILITY AND AGING SERVICES COMMISSION

MEETING NOTICE AND AGENDA

Wednesday, November 4, 2020

Regular Meeting 10:00 AM

Watch Live on SFGovTV Channel 26 and www.sfgovtv.org

For Public Comment instructions, please see below.

Due to the COVID-19 health emergency, the DAS Commission regular Meeting Room (416) in City Hall is closed. Members of the public are encouraged to participate remotely.

Please see additional information on the next page for remote meeting access. In compliance with the Governor's Executive Order N-25-20 (March 12, 2020) as superseded by Order N-29-20 (March 17, 2020), this meeting will be held *exclusively* via teleconference participation of a quorum of Commission members in locations not open to the public. The purpose of the orders is to provide the safest environment for all persons consistent with San Francisco Department of Public Health Order of the Health Officer No. C19-07b and current public health recommendations, while allowing the public to observe and address the Commission.

Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Bridget Badasow at bridget.badasow@sfgov.org by 5pm on Monday, November 2, 2020. Please see the information on the next page for remote meeting access.

DAS COMMISSIONERS:

Martha Knutzen, Commission President
Janet Y. Spears, Commission Vice President
Nelson Lum, Commissioner
Barbara Sklar, Commissioner

DAS Executive Director
Shireen McSpadden

DAS Commission Secretary
Bridget Badasow

WATCH LIVE ON SFGOVTV: www.sfgovtv.org

To dial-in to the DAS Commission meeting or to make public comment please call:
1-415-655-0001 Access Code: 146 726-9322 # and then # again.

Providing Public Comment:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press *3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing *3 again will remove you from the question queue.

The caller will have the standard three minutes to provide comment.

ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Bridget Badasow at bridget.badasow@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, SF, CA 94102-6027 or the web site: sfgov.org/ethics.

SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Commission President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or similar sound-producing electronic device.

ORDER OF BUSINESS

1. CALL TO ORDER
2. ROLL CALL
3. COMMUNICATIONS
4. APPROVAL OF THE SEPTEMBER 2, 2020 MEETING MINUTES
 - Regular meeting
5. DIRECTOR'S REPORT/Executive Director Shireen McSpadden
6. DAS Employee of the Month. Executive Director Shireen McSpadden and the DAS Commission honor Tonji Walker from the DAS Office of Adult Protective Services.
7. ADVISORY COUNCIL REPORT/President Diane Lawrence
8. JOINT LEGISLATIVE REPORT/President Diane Lawrence
9. GENERAL PUBLIC COMMENT:

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

10. OLD BUSINESS:

NEW BUSINESS:

11. DAS Commission Resolution on Equity (presented by Susie Smith) **ACTION**
12. Brand Presentation-introduction to SFGHSA's new visual identity, including a new Agency Mission and department logos. (presented by Chandra Johnson)
13. CLF 6-Month Report Update (presented by Fanny Lapitan)
14. Review of the Department's FY2020-2021 Action Plan. (presented by Executive Director Shireen McSpadden and Rose Johns) **ACTION**

ITEMS BELOW (A through EE) ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION

- A. The Nominating Committee is recommending the reappointment of Advisory Council members: President Diane Lawrence, Kay Parakh and Beverly Taylor

PUBLIC COMMENT

- B. Requesting authorization to enter into a new grant agreement with Family Caregiver Alliance for the provision of Family Caregiver Support Services during the period of October 1, 2020 to June 30, 2024; in the amount of \$3,156,553 plus a 10% contingency for a total grant amount not to exceed \$3,472,208. (Ofelia Trevino will present the item).

PUBLIC COMMENT

- C. Requesting authorization to enter into a new grant agreement with Family Caregiver Alliance for the provision of Respite Care during the period of January 1, 2021 to June 30, 2022; in the amount of \$1,197,375 plus a 10% contingency for a total grant amount not to exceed \$1,317,113 (Ofelia Trevino will present the item).

PUBLIC COMMENT

- D. Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of the Support at Home program during the period of January 1, 2021 to June 30, 2025; in the amount of \$8,105,707 plus a 10% contingency for a total grant amount not to exceed \$8,916,277 (Fanny Lapitan will present the item).

PUBLIC COMMENT

- E. Requesting authorization to enter into a new grant agreement with Independent Living Resource Center San Francisco for the provision of Services to Persons Living with Disabilities; during period

of January 1, 2021 through June 30, 2021, in an amount of \$70,162, plus a 10% contingency for a total amount not to exceed of \$77,178. (Ofelia Trevino will present the item).

PUBLIC COMMENT

- F. Requesting authorization to enter into a new grant agreement with Openhouse for the provision of Housing Resource List for Older Adults and Adults with Disabilities during the period of January 1, 2021 to June 30, 2022, in the amount of \$38,267 plus a 10% contingency for a total grant amount not to exceed \$42,093. (Kelly Bryant will present the item).

PUBLIC COMMENT

- G. Requesting authorization to enter into a new grant agreement with Community Living Campaign for the provision of ReServe/Work Matters Employment Services for Older Adults and Adults with Disabilities during the period of January 1, 2021 to June 30, 2024 in the amount of \$2,372,426 plus a 10% contingency for a total grant amount not to exceed \$2,609,669. (Melissa McGee will present the item.)

PUBLIC COMMENT

- H. Requesting authorization to modify the existing grant agreement with Felton Institute for the provision of the Long Term Care Ombudsman Program during the period of July 1, 2020 through June 30, 2021; in the additional amount of \$52,475 plus a 10% contingency for a total amount not to exceed of \$1,597,970. (Melissa McGee will present the item).

PUBLIC COMMENT

- I. Requesting authorization to modify the existing grant agreement with Shanti Project for the provision of a Care Navigation and Peer Support Program during the period of July 1, 2020 through June 30, 2023; in the additional amount of \$1,002,000 plus a 10% contingency for a total amount not to exceed of \$2,235, 901. (Rick Appleby will present the item.)

PUBLIC COMMENT

- J. Requesting authorization to enter into a new grant agreement with LightHouse for the Blind and Visually Impaired for the provision of Transportation Services during the period of January 1, 2021 through June 30, 2024; in the amount of \$87,500, plus a 10% contingency for a total amount not to exceed \$96,250. (Staff: Rick Appleby will present the item.)

PUBLIC COMMENT

- K. Requesting authorization to renew the existing grant agreement with Shanti Project for the provision of Animal Bonding Services for Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Seniors and Adults with Disabilities during the period of January 1, 2021 to June 30, 2021; in the amount of \$296,840 plus a 10% contingency for a total renewal amount not to exceed \$326,524. (Staff: Rick Appleby will present this item.)

PUBLIC COMMENT

- L. Requesting authorization to renew the existing grant agreement with Shanti Project for the provision of Social Isolation Prevention Services for Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Seniors and Adults with Disabilities during the period of January 1, 2021 to June 30, 2021; in the amount of \$231,443 plus a 10% contingency for a total renewal amount not to exceed \$254,587. (Staff: Rick Appleby will present this item.)

PUBLIC COMMENT

- M. Requesting authorization to enter into new grant agreements with multiple providers for the provision of Naturalization Services for Older Adults and Adults with Disabilities during the period of January 1, 2021 to June 30, 2024; in the amount of \$2,689,081 plus a 10% contingency for a total grant amount not to exceed \$2,957,989. (Staff: Paulo Salta will present the item)

AGENCY	1/1/2021-6/30/2024 Grant Amount	10% Contingency	Not-to-Exceed
Asian Pacific Islander Legal Outreach	\$532,357	\$53,236	\$585,593
Centro Latino de San Francisco	\$416,388	\$41,639	\$458,027
Immigration Institute of the Bay Area (IIBA)	\$667,639	\$66,764	\$734,403
Jewish Family and Children’s Services	\$292,817	\$29,282	\$322,099
La Raza Centro Legal	\$156,887	\$15,688	\$172,575
Self-Help for the Elderly	\$622,993	\$62,299	\$685,292
Total	\$2,689,081	\$268,908	\$2,957,989

PUBLIC COMMENT

- N. Requesting authorization to enter into new grant agreements with multiple providers for the provision of SF Connected Program during the period of January 1, 2021 to June 30, 2023, in the amount of \$2,888,603 plus a 10% contingency for a total grant amount not to exceed \$3,177,462 (Paulo Salta will present the item).

Agency:	1/1/21-6/30/23 Grant Amount	10% Contingency	Not-to-Exceed
Community Living Campaign (CLC)	\$548,238	\$54,824	\$603,062
Community Tech Network	\$878,412	\$87,841	\$966,253
Self Help for the Elderly	\$339,582	\$33,958	\$373,540

Lighthouse for the Blind	\$145,633	\$14,563	\$160,196
Conard House	\$210,903	\$21,090	\$231,993
The ARC	\$250,000	\$25,000	\$275,000
CLC/Urban Equity Group	\$242,865	\$24,286	\$267,151
CLC/SF Tech Council	\$272,970	\$27,297	\$300,267
Total	\$2,888,603	\$288,859	\$3,177,462

PUBLIC COMMENT

- O. Requesting authorization to enter into new grant agreements with multiple providers for the provision of Congregate Meal Program and Modified Congregate Meal Program for Older Adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$4,244,832 plus a 10% contingency for total grant amount not to exceed \$4,669,315 (Staff: Tiffany Kearney will present the item.)

Agency	10/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Bayview Senior Services (BHPMSS)	\$1,427,382	\$142,738	\$1,570,120
Project Open Hand	\$2,400,497	\$240,050	\$2,640,547
Project Open Hand-Breakfast	\$149,411	\$14,941	\$164,352
Russian American Community Services	\$267,542	\$26,754	\$294,296
Total	\$4,244,832	\$424,483	\$4,669,315

PUBLIC COMMENT

- P. Requesting authorization to enter into new grant agreements with multiple providers for the provision of Nutrition Compliance for Congregate Meal Program and Modified Congregate Meal Program for Older Adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$29,720 plus a 10% contingency for total grant amount not to exceed \$32,692 (Staff: Tiffany Kearney will present the item.)

Agency	10/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Bayview Senior Services (BHPMSS)	\$9,003	\$900	\$9,903
Project Open Hand	\$20,717	\$2,072	\$22,789
Total	\$29,720	\$2,972	\$32,692

PUBLIC COMMENT

- Q.** Requesting authorization to enter into new grant agreements with multiple providers for the provision of Congregate Meal Program and Modified Congregate Meal Program for Adults with Disabilities during the period of October 1, 2020 through June 30, 2021; in the amount of \$577,483 plus a 10% contingency for total grant amount not to exceed \$635,231 (Staff: Tiffany Kearney will present the item.)

Agency	10/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Bayview Senior Services (BHPMSS)	\$143,352	\$14,335	\$157,687
Project Open Hand	\$424,587	\$42,459	\$467,046
Russian American Community Services	\$9,544	\$954	\$10,498
Total	\$577,483	\$57,748	\$635,231

PUBLIC COMMENT

- R.** Requesting authorization to enter into a new grant agreement with Russian American Community Center for the provision of Home-Delivered Meal Program for Older Adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$209,692 plus a 10% contingency for total grant amount not to exceed \$230,661 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- S.** Requesting authorization to enter into a new grant agreement with Russian American Community Center for the provision of Nutrition Compliance for Home-Delivered Meal Program for Older Adults during the period of October 1, 2020 through June 30, 2021; in the amount of \$21,671 plus a 10% contingency for total grant amount not to exceed \$23,838 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- T.** Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Home-Delivered Meal Program for Adults with Disabilities during the period of

October 1, 2020 through June 30, 2021; in the amount of \$159,804 plus a 10% contingency for total grant amount not to exceed \$175,784 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- U. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Nutrition Compliance for Home-Delivered Meal Program for Adults with Disabilities during the period of October 1, 2020 through June 30, 2021; in the amount of \$2,919 plus a 10% contingency for total grant amount not to exceed \$3,211 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- V. Requesting authorization to enter into a new grant agreement with Project Open Hand for the provision of Citywide Nutrition Counseling and Education during the period of October 1, 2020 through June 30, 2021; in the amount of \$5,220 plus a 10% contingency for total grant amount not to exceed \$5,742 (Staff: Tiffany Kearney will present the item.)

PUBLIC COMMENT

- W. Requesting authorization to enter into new grant agreements with multiple providers for the provision of Congregate Meal Programs and Modified Congregate Meal Programs for Older Adults for the period beginning November 1, 2020 through June 30, 2021; in the amount of \$3,336,860 plus a 10% contingency for a total grant amount not to exceed \$3,670,544 (Tiffany Kearney will present the item).

Agency	11/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Centro Latino de San Francisco Inc.	\$599,379	\$59,937	\$659,316
Episcopal Community Services of San Francisco Inc.	\$155,651	\$15,565	\$171,216
Glide Foundation	\$141,203	\$14,120	\$155,323
Kimochi Inc.	\$530,073	\$53,007	\$583,080
On Lok Day Services	\$295,590	\$29,559	\$325,149
Self Help for the Elderly	\$1,433,764	\$143,376	\$1,577,140
Self Help for the Elderly-Champs	\$181,200	\$18,120	\$199,320
Total	\$3,336,860	\$333,684	\$3,670,544

PUBLIC COMMENT

- X. Requesting authorization to enter into new grant agreements with multiple providers for the provision of Nutrition Compliance and Quality Assurance (NCQA) for Congregate Meal Programs

and Modified Congregate Meal Programs for Older Adults for the period beginning November 1, 2020 through June 30, 2021; in the amount of \$70,960 plus a 10% contingency for a total grant amount not to exceed \$78,055 (Tiffany Kearney will present the item).

Agency	11/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Candice Tang	\$13,000	\$1,300	\$14,300
Glide Foundation	\$5,785	\$578	\$6,363
Kimochi Inc.	\$4,522	\$452	\$4,974
On Lok Day Services	\$11,873	\$1,187	\$13,060
Self Help for the Elderly	\$35,780	\$3,578	\$39,358
Total	\$70,960	\$7,095	\$78,055

PUBLIC COMMENT

- Y. Requesting authorization to enter into new grant agreements with multiple providers for the provision of Congregate Meal Programs and Modified Congregate Meal Programs for Adults with Disabilities for the period beginning November 1, 2020 through June 30, 2021; in the amount of \$255,214 plus a 10% contingency for a total grant amount not to exceed \$280,734 (Tiffany Kearney will present the item).

Agency	11/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Centro Latino de San Francisco Inc.	\$183,352	\$18,335	\$201,687
Episcopal Community Services of San Francisco Inc.	\$22,704	\$2,270	\$24,974
Glide Foundation	\$38,670	\$3,867	\$42,537
Self Help for the Elderly	\$10,488	\$1,048	\$11,536
Total	\$255,214	\$25,520	\$280,734

PUBLIC COMMENT

- Z.** Requesting authorization to enter into new grant agreements with multiple providers for the provision of Home-Delivered Meal Programs for Older Adults for the period beginning November 1, 2020 through June 30, 2021; in the amount of \$6,630,950 plus a 10% contingency for a total grant amount not to exceed \$7,294,043 (Tiffany Kearney will present the item).

Agency	11/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Centro Latino de San Francisco Inc.	\$200,146	\$20,014	\$220,160
Jewish Family and Children's Services	\$53,723	\$5,372	\$59,095
Kimochi Inc.	\$221,720	\$22,172	\$243,892
Meals on Wheels	\$4,681,299	\$468,129	\$5,149,428
On Lok Day Services	\$759,662	\$75,966	\$835,628
Self Help for the Elderly	\$714,400	\$71,440	\$785,840
Total	\$6,630,950	\$663,093	\$7,294,043

PUBLIC COMMENT

- AA.** Requesting authorization to enter into new grant agreements with multiple providers for the provision of Nutrition Compliance and Quality Assurance (NCQA) for Home-Delivered Meal Programs for Older Adults for the period beginning November 1, 2020 through June 30, 2021; in the amount of \$920,129 plus a 10% contingency for a total grant amount not to exceed \$1,012,138 (Tiffany Kearney will present the item).

Agency	11/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Candice Tang	\$13,100	\$1,310	\$14,410
Centro Latino de San Francisco Inc.	\$19,584	\$1,958	\$21,542

Jewish Family And Children's Services	\$9,003	\$900	\$9,903
Kimochi Inc.	\$39,799	\$3,979	\$43,778
Meals on Wheels	\$628,155	\$62,815	\$690,971
On Lok Day Services	\$106,398	\$10,639	\$117,037
Self Help for the Elderly	\$104,089	\$10,408	\$114,497
Total	\$920,129	\$92,009	\$1,012,138

PUBLIC COMMENT

- BB.** Requesting authorization to enter into new grant agreements with multiple providers for the provision of Home-Delivered Meal Programs for Adults with Disabilities for the period beginning November 1, 2020 through June 30, 2021; in the amount of \$1,152,754 plus a 10% contingency for a total grant amount not to exceed \$1,268,029 (Tiffany Kearney will present the item).

Agency	11/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Meals on Wheels	\$918,084	\$91,808	\$1,009,892
Self Help for the Elderly	\$234,670	\$23,467	\$258,137
Total	\$1,152,754	\$115,275	\$1,268,029

- CC.** Requesting authorization to enter into a new grant agreement Meals on Wheels for the provision of Emergency Home-Delivered Meal Programs for the period beginning November 1, 2020 through June 30, 2021; in the amount of \$154,379 plus a 10% contingency for a total grant amount not to exceed \$169,816 (Tiffany Kearney will present the item).

Agency	11/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Meals on Wheels	\$154,379	\$15,437	\$169,816
Total	\$154,379	\$15,437	\$169,816

PUBLIC COMMENT

- DD.** Requesting authorization to enter into a new grant agreement with Institute on Aging for the provision of Home-Delivered Meals for Adults with Disabilities Assessments for the period beginning November 1, 2020 through June 30, 2021; in the amount of \$239,168 plus a 10% contingency for a total grant amount not to exceed \$263,084 (Tiffany Kearney will present the item).

Agency	11/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
	\$23,916	\$263,084	Institute on Aging \$239,168
Total	\$239,168	\$23,916	\$263,084

PUBLIC COMMENT

- EE.** Requesting authorization to enter into a new grant agreement with Leah's Pantry for the provision of Citywide Nutrition Counseling and Education for the period beginning November 1, 2020 through June 30, 2021; in the amount of \$78,444 plus a 10% contingency for a total grant amount not to exceed \$86,288 (Lauren McCasland will present the item).

Agency	11/01/20 – 06/30/21 grant amount	10% contingency	Not-To-Exceed
Leah's Pantry- Congregate	\$65,414	\$6,541	\$71,955
Leah's Pantry- Home Delivered Meal	\$13,030	\$1,303	\$14,333
Total	\$78,444	\$7,844	\$86,288

PUBLIC COMMENT

15. ANNOUNCEMENTS

16. MOTION TO ADJOURN