



SAN FRANCISCO HUMAN SERVICES AGENCY
**Department of Disability
and Aging Services**

P.O. Box 7988
San Francisco, CA
94120-7988
www.SFHSA.org

MEETING NOTICE/AGENDA

Wednesday, April 6, 2022 Regular Meeting 10:00 AM

Watch Live on SFGovTV Channel 78 and www.sfgovtv.org

For Public Comment instructions, please see below.

This meeting will be held in person at City Hall, 1 Dr. Carlton Goodlett Place, Room 408. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Disability and Aging Services Commission may attend this meeting remotely. In that event, those members will participate and vote by video. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at SFGovTV Channel 78 and www.sfgovtv.org. Instructions for providing remote public comment are below.

Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Ravi Durbeej, at Ravi.Durbeej@sfgov.org by 5pm on Monday, April 4, 2022. Please see the information on the next page for remote meeting access.



London Breed
Mayor

Kelly Dearman
Executive Director



DAS COMMISSIONERS

Martha Knutzen, Commission President

Janet Y. Spears, Commission Vice President

Sascha Bittner, Commissioner

Michelle Carrington, Commissioner

Wanda Jung, Commissioner

Nelson Lum, Commissioner

Barbara Sklar, Commissioner

DAS Executive Director

Kelly Dearman

DAS Commission Secretary

Ravi Durbeej

WATCH LIVE ON SFGOVTV: www.sfgovtv.org / Channel 78

To dial-in to the DAS Commission meeting or to make public comment, please call **(415) 655-0001, Access Code: 2481 474 4133#** and then **#** again.

PROVIDING PUBLIC COMMENT:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press *3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing *3 again will remove you from the question queue.

The caller will have the standard three minutes to provide comment.



ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Ravi Durbeej at Ravi.Durbeej@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct



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Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102-6027 or the web site: sfgov.org/ethics



ORDER OF BUSINESS

1. CALL TO ORDER/President Martha Knutzen
2. ROLL CALL/Ravi Durbeej
3. COMMUNICATIONS/Ravi Durbeej
4. APPROVAL OF THE MARCH 2, 2022 MEETING MINUTES **ACTION**
5. APPROVAL OF THE MARCH 10, 2022 SPECIAL MEETING MINUTES **ACTION**
6. DIRECTOR'S REPORT/Executive Director Kelly Dearman
7. DAS Employee of the Month. Executive Director Kelly Dearman and the DAS Commission will honor Sarah Chan.
8. ADVISORY COUNCIL REPORT/President Diane Lawrence
9. JOINT LEGISLATIVE/ TACC REPORT President Diane Lawrence
10. CASE REPORT/Daniel Gallagher
11. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA,



INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

12. OLD BUSINESS:

13. APPROVAL OF THE CONSENT AGENDA

ACTION

THIS ITEM CONSTITUTES A CONSENT AGENDA AND IS CONSIDERED TO BE ROUTINE BY DISABILITY AND AGING SERVICES COMMISSION AND WILL BE ACTED UPON BY A SINGLE VOTE OF THE COMMISSION. THERE WILL BE NO SEPARATE DISCUSSION OF THIS ITEM UNLESS A MEMBER OF THE COMMISSION OR THE PUBLIC SO REQUESTS, IN WHICH EVENT THE MATTER WILL BE REMOVED FROM THE CONSENT CALENDAR AND CONSIDERED A SEPARATE ITEM.

Grantee	Original Amount	Additional Amount	10% contingency	Not-to Exceed	Funding Source	Term	Effective Date
LightHouse for the Blind and Visually Impaired	\$160,196	\$3,860	\$16,406	\$180,462	General	1/1/2021 – 6/30/2023	4/1/2022
*The additional amount is to add FY 21/22 CODB to the SF Connected Tech Training Program for FY 21/22 and FY22/23.							

14. NEW BUSINESS:

- A. Presentation of the 2022 Dignity Fund Community Needs Assessment (Joint hearing with Dignity Fund Oversight and Advisory Committee) – Presented by Dina de Veer and Leah Jarvis, RDA Consulting
- B. Review of Receipt and Planned Use of American Rescue Plan Act Funding by the Department of Disability and Aging Services. (Staff: Mike Zaugg will present.) Informational Item

ITEMS C through J ARE ACTION ITEMS AND REQUIRES A VOTE BY THE COMMISSION

- C. Resolution to hold in-person meeting with some members possibly appearing remotely.



- D. Authorization to allow third-party presenters who are not City employees to attend commission meetings virtually, pending any California Government Code change or mayoral supplement to the emergency proclamation.
- E. Review and approval of the FY 2023-2023 Area Plan Update for the California Department of Aging (Staff: Executive Director Kelly Dearman and Adithi Vellore will present this Item).
- F. Requesting authorization to modify the existing grant agreement with Self-Help for the Elderly for the provision of Short-Term Home Care for Older Adults: Personal Care, Chore and Homemaker Services during the period of April 1, 2022 to June 30, 2022; in the additional amount of \$41,508 plus a 10% contingency for a total grant amount not to exceed \$592,275. (Michael Zaugg will present the item).
- G. Requesting authorization to modify the existing grant agreement with Shanti Project for the provision of Animal Bonding Services for Isolated and Medically Vulnerable Older Adults and Adults with Disabilities; for the period of April 1, 2022 through June 30, 2022; in the additional amount of \$100,000 plus a 10% contingency for a total amount not to exceed of \$993,084. (Melissa McGee will present the item)
- H. Requesting authorization to enter into a new contract with Central Communications for the provision of 24-Hour APS/FCS/PC/PG Hotline Answering Service during the period of April 1, 2022 through June 30, 2026; in the amount of \$106,250 plus a 10% contingency for a total amount not to exceed \$116,875. (Akiles Ceron will present the item)
- I. Requesting authorization to modify the existing grant agreement with Catholic Charities for the provision of the Community Services program during the period of April 1, 2022 through June 30, 2023; in the additional amount of \$147,740 plus a 10% contingency for a revised total not to exceed \$1,849,499. (Staff: Tiyana Coleman will present this item)
- J. Requesting authorization to modify the existing grant agreements with multiple providers for the provision of Nutrition Services; during the period of April 1, 2022 through June 30, 2025, in the additional amount of \$5,145,073 plus a 10% contingency for a revised total amount not to exceed \$31,328,793. (Tiffany Kearny will present the item)



	Modification	Revised	Not-to-Exceed
Bayview Senior Center – Congregate Nutrition Services for Older Adults	\$605,750	\$3,812,984	\$4,194,282
Episcopal Community Services – Congregate Nutrition Services for Older Adults	\$450,000	\$2,200,440	\$2,420,484
Episcopal Community Services – Congregate Nutrition Services for Adults with Disabilities	\$150,000	\$429,036	\$471,940
Kimochi, Inc. – Congregate Nutrition Services for Older Adults	\$20,224	\$2,410,868	\$2,651,955
Kimochi, Inc. – Home-Delivered Meal Nutrition Services for Older Adults	\$417,762	\$1,936,367	\$2,130,004
Self-Help for the Elderly – Congregate Nutrition Services for Older Adults	\$1,046,200	\$9,695,464	\$10,665,010
Self-Help for the Elderly – Home-Delivered Meal Nutrition Services for Older Adults	\$2,271,699	\$6,699,264	\$7,369,190
Self-Help for the Elderly – Home-Delivered Meal Nutrition Services for Adults with Disabilities	\$183,438	\$1,296,298	\$1,425,928
Total	\$5,145,073	\$28,480,721	\$31,328,793



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PUBLIC COMMENT

15. ANNOUNCEMENTS

16. ADJOURN