

DEPARTMENT OF DISABILITY AND AGING SERVICES
(DAS) COMMISSION
MINUTES October 5, 2022

CALL TO ORDER AND WELCOME/President Martha Knutzen

Commissioner Martha Knutzen called our hybrid meeting to order in City Hall room 416 and virtually and stated that the DAS Commission acknowledged they are using the unceded homeland of the Ramaytush Ohlone peoples of the San Francisco Peninsula.

The (DAS) Commission Secretary called the roll:

Present: Commissioners Sascha Bittner, Wanda Jung, President Martha Knutzen, Nelson Lum

Excused Absent: Commissioner Barbara Sklar, Vice President Janet Y. Spears

DAS Executive Director, Kelly Dearman, was present.

Communications:

Commission Secretary Ravi Durbeej provided instructions for any members of the public that would like to submit a public comment to the DAS Commission.

Approval of Minutes:

No public comment.

A motion to approve the September 7, 2022 DAS Commission Meeting Minutes.

The motion was unanimously approved.

Absent: Commissioner Barbara Sklar, Vice President Janet Y. Spears

RESOLUTION TO HOLD IN-PERSON MEETING WITH SOME MEMBERS POSSIBLY APPEARING REMOTELY.

President Knutzen read the resolution to hold in person meetings with some commission members possibly appearing remotely.

No public comment.

A motion to approve the resolution to hold in-person meeting with some members possibly appearing remotely.

The motion was unanimously approved.

Absent: Commissioner Barbara Sklar, Vice President Janet Y. Spears

AUTHORIZATION TO ALLOW THIRD-PARTY PRESENTERS WHO ARE NOT CITY EMPLOYEES TO ATTEND COMMISSION MEETINGS VIRTUALLY, PENDING ANY CALIFORNIA GOVERNMENT CODE CHANGE OR MAYORAL SUPPLEMENT TO THE EMERGENCY PROCLAMATION.

President Knutzen read the resolution to authorize third-party presenters who are not city employees to attend and present commission meetings virtually pending any government changes or supplements to the Mayoral Emergency Proclamation

No public comment.

A motion to approve the authorization to allow third-party presenters who are not city employees to attend commission meetings virtually, pending any California government code change or mayoral supplement to the emergency proclamation.

The motion was unanimously approved.

Absent: Commissioner Barbara Sklar, Vice President Janet Y. Spears

EXECUTIVE DIRECTOR REPORT/Kelly Dearman

Attended the California for All Ages and Abilities last month to discuss aging and people with disabilities in all of California. Recently elected to serve as Legislative Chair for the C4A and spent two days in strategic planning sessions for the C4A. Priorities: housing the homeless, pilot to assess how SOJI data is compiled. Budget is released next month, and we are awaiting that.

Commissioner Jung congratulated Director Dearman for being elected as Legislative Chair and wished her a happy birthday.

Commissioner Bittner wished Director Dearman a happy birthday as well.

President Knutzen thanked Executive Director Dearman and agreed with them

EMPLOYEE OF THE MONTH

- Executive Director Kelly Dearman and the DAS Commission honored Reanna Albert
- President Knutzen thanked and congratulated Reanna Albert
- Reanna thanked the commission for the recognition and thanked the office of Community Partnerships and thanked all the agencies and community-based organizations that she works with

ADVISORY COUNCIL REPORT/Diane Lawrence

President Lawrence greeted the Commission and spoke on the last Advisory Council meeting. The guest speaker, had to unfortunately cancel last minute. Dr. Marcy Adelman spoke on California Conference for All, State Commission on Aging, and LGBTQ+ updates and issues. Institute and Aging update including an equity and advisory committee and a stakeholder committee. Updates for the Cal Report on Aging where Advisory Council Member Dr. Adelman sits on that commission. Behavior health is more appropriate term instead of Mental Health to avoid stigma. Continued need for SOGI data for LGBTQ+ adults. Spoke on the Care Courts and Jill Nielsen will speak to the Council in January on that. Virtual site visit to the Bayview Senior Center which is detailed and has good insight on their website. October 19 is our next meeting, and we will take December off.

NO PUBLIC COMMENT.

JOINT LEGISLATIVE REPORT/Diane Lawrence

Joint Leg met and focused on the bills that are on the governor's desk that were there by Dec 1st. Long term health care facilities bill signed and bill for trained staff at long term care facilities for dental care. Medical monthly care act has been vetoed. Gender affirming health care that prohibits information being shared from other states and entities. Will meet in October but will not meet in Nov & Dec of 2022.

Commission Jung thanked President Lawrence for all her hard work. President Lawrence thanked Valerie Coleman and Cindy Kaufman and DAS staff for help.

No public comment.

CASE REPORT/Daniel Gallagher

CASE Report to the Commission on Disability and Aging Services,

Presenter Gallagher was not able to present at the meeting but did forward his report to the commission.

No public comment.

Item 12 is GENERAL PUBLIC COMMENT.

No public comment

OLD BUSINESS

None

NEW BUSINESS

ITEMS A IS AN INFORMATIONAL ITEMS THAT DO NOT REQUIRE A VOTE BY THE COMMISSION.

14A. CLF 6 Month Report (Presented by Fanny Lapitan) – INFORMATION ONLY

CLF provides support for adult San Francisco residents so they can live in the community with support. CLF services individuals through public guardians, Brilliant Corners who provide housing. They received 109 new referrals and helped over 62% of these people.

Commissioner Jung asked if there were exact numbers for individuals in this program from Laguna Honda and presenter Lapitan said she did not have exact numbers but elaborated on their plan.

PUBLIC COMMENT

No public comments.

ITEMS B through G ARE ACTION ITEMS AND REQUIRE A VOTE BY THE COMMISSION.

14B. Requesting authorization to modify the existing grant agreements with multiple providers for the provision of Community Services; for the period of July 1, 2022 thru June 30, 2023; in the additional amount of \$230,236 plus a 10% contingency for a total amount not to exceed of \$2,807,313. (Tiyana Coleman will present the item)

Presenter Coleman asked for approval modify the existing grant agreements with multiple providers for the provision of Community Services; for the period of July 1, 2022 thru June 30, 2023; in the additional amount of \$230,236 plus a 10% contingency for a total amount not to exceed of \$2,807,313. Two modifications in Bernal Heights and the Excelsior to hire new directors that will have a racial equity component.

Commissioner Jung thanked her for such a good description on the funds and asked if the attachments will be modified to reflect the new contracts. Presenter Coleman deferred to Steve Kim who explained that it is ongoing support and that's why you don't see prominent changes.

Program Director Mike Zaugg confirmed the questions both President Knutzen and Commissioner Jung had and they both thanked him.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Barbara Sklar

Absent: Vice President Spears

14C. Requesting authorization to modify the grant agreement with Institute on Aging for the provision of High-Risk Self Neglect Multi-Disciplinary Team (HRSN-MDT) and Elder Death Review Team (EDDRT); during the period of October 1, 2022 through March 31, 2023; in an additional amount of \$76,320 plus a 10% contingency for a total amount not to exceed \$281,952. (Ben Seisedos will present the item)

Presenter Seisedos Requesting authorization to modify the grant agreement with Institute on Aging for the provision of High-Risk Self Neglect Multi-Disciplinary Team (HRSN-MDT) and Elder Death Review Team (EDDRT); during the period of October 1, 2022 through March 31, 2023; in an additional amount of \$76,320 plus a 10% contingency for a total amount not to exceed \$281,952. Purpose is to meet state mandate to provide services for older adults who are victims of abuse.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Barbara Sklar

Absent: Vice President Spears

14D. Requesting authorization to modify the existing grant agreement with La Raza Centro Legal for the provision of Legal Services for Older Adults program; for the period of

October 1, 2022 to June 30, 2024, in the additional amount of \$323,458 plus a 10% contingency for a revised total amount not to exceed \$902,686. (Michael Zaugg will present the item)

Presenter Zaugg is requesting authorization to modify the existing grant agreement with La Raza Centro Legal for the provision of Legal Services for Older Adults program; for the period of October 1, 2022 to June 30, 2024, in the additional amount of \$323,458 plus a 10% contingency for a revised total amount not to exceed \$902,686. Presenter Zaugg let the commissioners know that they are requesting services for 2 full time attorneys at La Raza.

Commissioner Jung asked how need for increased staffing is determined. Presenter Zaugg stated that there is room for more help.

President Knutzen asked about the hard copies of the newsletter and how its distributed and presenter Zaugg confirmed it will be widely distributed to community partners and spaces.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Barbara Sklar

Absent: Vice President Spears

14E. Requesting authorization to modify the existing grant agreements with multiple providers for the provision of Aging & Disability Resource Center (ADRC) program; for the period of October 1, 2022 to June 30, 2024, in the additional amount of \$381,308 plus a 10% contingency for a revised total amount not to exceed \$2,463,057. (Sara Hofverberg will present the item)

Presenter Hofverberg is requesting authorization to modify the existing grant agreements with multiple providers for the provision of Aging & Disability Resource Center (ADRC) program; for the period of October 1, 2022 to June 30, 2024, in the additional amount of \$381,308 plus a 10% contingency for a revised total amount not to exceed \$2,463,057. This is to increase the language capacity at three Aging and Disability Resource Centers.

Commissioner Jung was pleased to see grant funding for bilingual staff to serve non-English speaking clients.

Commissioner Lum asked if there are any guidelines for hiring additional linguistics, presenter Hofverberg said there are no real guidelines but more from actual needs from clients and

ADRC's. Commissioner Lum was disappointed by a lack of specific guidelines and presenter Hofverberg stated they do look at the data for the need of funding, it is evaluated.

President Knutzen commented that data is kept on seniors who utilize services at the centers to confirm language needs.

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Barbara Sklar

Absent: Vice President Spears

15 Closed Session

A. Public Comment on all matters pertaining to Closed Session

No public comment

B. Vote on whether to hold a closed session

A motion to approve.

The motion was unanimously approved.

Absent: Commissioner Barbara Sklar

Absent: Vice President Spears

RECESS REGULAR MEETING AND CONVENE CLOSED SESSION

C. A vote to approve Executive Director Kelly Dearman's FY22/23 Performance Evaluation

A motion to approve.

The motion was unanimously approved

Absent: Commissioner Barbara Sklar

Absent: Vice President Spears

ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION

16. Motion regarding whether to disclose the discussions during Closed Session pursuant to S.F. Administrative Code Section 67.12(a)

PUBLIC COMMENT

No public comments.

A motion to approve.

The motion was unanimously approved to not disclose the discussions during the closed session.

Absent: Commissioner Barbara Sklar

Absent: Vice President Spears

That concluded the action items on the agenda.

17. PUBLIC COMMENT

PUBLIC COMMENT

No public comments.

Announcements

President Knutzen No announcements

Adjournment

Meeting adjourned at 11:41am by President Knutzen