

## DIGNITY FUND OVERSIGHT AND ADVISORY COMMITTEE

May 16, 2022; 3:00 p.m. to 5:00 p.m.

Via Zoom Conference Call

Minutes

Attending: Marcy Adelman, Ramona Davies, Jessica Lehman, Sandy Mori, Allen Ng, Wanda Jung, Martha Knutzen, Diane Lawrence, Julia Brockman, Melissa McGee (DAS), Kelly Dearman (DAS), Cindy Kauffman (DAS), Michael Zaugg (DAS), Stefanie Wen (DAS)

Call to Order: Ms. Davies called the meeting to order at 3:05 p.m.

Roll Call: Ms. McGee called roll. The excused absence was Monique Zmuba.

Approval of the Agenda: Members approved the OAC meeting agenda for May 16, 2022, with the addition of discussion in regards to future OAC meeting dates.

Approval of the Minutes: Members approved the March 21, 2022 meeting minutes.

Chair and Vice-Chair nomination state

Ramona Davies as chair and Sandy Mori as vice-chair served for one additional year.

DFCNA Final Draft and OAC Comment

Ms. Davies brought up a few points with the commissioners not included in the DFCNA draft or final. First is identifying the emergence at a state level of memory changes in Alzheimer's. Second, the initiation process should start earlier to collect input from a broader range of participants.

Service Providers Working Group

Ms. Hinze confirmed that RDA approved the final Dignity Fund Comprehensive Need Assessment on May 6, 2022. They did incorporate all of the committee's recommendations, and commissioners had no further input. They are finally back in the commission room. Ms. Zhang added complimented Ramona on her outstanding presentation to the commission.

New Dignity Fund Allocation FY22/23

Please see attached materials for the Presentation of the Proposed FY22/23 Allocation- Service and Allocation Plan Open Year.

New Initiatives 22-23

- Technology and the Digital Divide funding \$350,000
- Caregiving funding \$200,000
- Hybrid Programming Infrastructure Support funding \$75,000
- Caregiving funding \$20,000

Sustaining Existing Program Pilots and Program Expansions:

- Aging and Disability Resource Centers funding \$212,156
- Legal Services funding \$191,323
- Senior ExOffender Program \$135,000
- Transgender Gender Non-Conforming (TGNC) Services funding \$134,000

## Proposed Allocation

- Cost of Doing Business Increase (estimated at 3%) funding \$1,682,521

Grand Total \$3,000,000

## Dignity Fund 4 Year Contract Cycle

- Cycle A
  - Case Management & Care Navigation
  - Community Connection & Engagement
- Cycle B
  - Access & Empowerment
  - Caregiver Support
  - Housing Support
- Cycle C
  - Nutrition & Wellness
  - Self-Care & Safety

## Update on Evaluation Activities and Timeline

Please see attached materials for the Presentation of Dignity Fund Outcome & Evaluation Updates.

### Outcome & Evaluation Plan Component

- Annual Data & Evaluation Report
- Focus Area Reports (“Deep Dives”)
- Cycle-End Evaluation Report

### Outcome & Evaluation Plan TimeLine/Data & Evaluation Reports for FY21 and FY22

#### May-Jul

- Complete monitoring activities
- Enter and review data

#### Aug-Sept

- Analyze data
- Draft reports

#### Oct

- Publish reports

### Refresher: Contract Schedule Groups

- Schedule A
  - Case Management & Care Navigation
  - Community Connection & Engagement
- Schedule B
  - Access & Empowerment
  - Caregiver Support
  - Housing Support
- Schedule C
  - Nutrition & Wellness
  - Self-Care & Safety

## Case Management Report

Please see attached materials for the Presentation of CM Report Recommendations and OCP Strategies.

### Case Management Assessment Guiding Question

- The case management landscape in San Francisco
- Where/how does the DAS case management system fit in
- Gaps/barriers exist

#### Research and Data Collection activities

- Key informant interviews-DAS, DHP, HSH
- Survey-DAS, DHP, HSH case managers, program administrators, service recipients
- Challenge of shelter-in-place-focus groups eliminated and direct interviews with case managers and program administrators

#### Recommendations & Strategies implemented

- Bolster data collection, monitoring, and sharing

#### Recommendations Strategies Implemented & planned

- Currently: Mental Health Association of San Francisco
- In late April, DAS launched new skills and resources training series sessions, including:
  - Challenging Clients and Difficult Situations
  - Depression and suicidal Ideation
  - Advanced techniques for complex situations
  - Substance use
  - Personality Disorders
  - Mental health/social isolation
- Case Manager training series on DPH Behavioral Services in FY 22/23

#### Potential Strategies & Projected Impact

- Exploring wage increase in Case Management programs
- Including increase to lowest compensated
- Additional case manager added to the system

#### Public Comment

Esther remarked that DAS taking the initiative in providing support and training in gathering SOGI data was beneficial to her and her staff. She recommends re-educating and conducting an annual review with providers on their specific needs would improve SOGI data collection. She is facing a challenge of shortage of staff. The city offers better wages that are hard to compete with. They're having a hard time keeping people on board.

#### Announcements

-Please support us in pushing the Mayor, Board of Supervisors, and housing workers with the housing stability fund to finance replacing and installing new elevators for seniors and people with disability.

-We are working with the community alliances, disability advocates, and some city staff on continuing hybrid meetings for seniors and disabilities. A survey is being sent out to gather people's stories to show how important it is for remote participation options for meetings.

-On Friday, May 20, from 1 pm to 4 pm, The Mayor's Disability Council is hosting a virtual meeting present about disability community priorities

Next meeting: Monday, 07/18/2022, 3:00 p.m. to 5:00 p.m.