

**Residential Care Facilities for the Elderly (RCFE) Working Group**  
**Friday, August 10<sup>th</sup>**  
**1-3pm**  
**1650 Mission St. 5<sup>th</sup> Floor, Golden Gate Room**

Conference call, please dial (888) 808-6929

Participant code #191338

**Agenda**

- Introductions
- Review of the starting hypothesis and decisions on accepting/changing it
- Discuss the major areas of focus and the sorts of questions we should be answering under each
- Identifying team members who'd be interested in each of the areas
- Agree on meeting schedule

**Next Meeting: TBD**

## **ACCESSIBLE MEETING POLICY**

**American Sign Language** interpreters will be available upon request. Every effort will be made to accommodate requests to make a **sound enhancement** system available at the meeting, to provide **meeting materials in alternative formats** and/or provide a reader, and to provide simultaneous translation in Spanish, Chinese and/or Russian during the meeting. For these requests, please contact Valerie Coleman at the Department of Aging and Adult Services at (415) 355-3509, at least 72 hours before the meeting. Late requests will be honored if possible. **The conference room is wheelchair accessible.**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

**The Residential Care for the Elderly (RCFE) meets at 1650 Mission St., 5<sup>th</sup> floor, Golden Gate Conference Room. This building is near the intersection of Mission Street and South Van Ness Avenue.** The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving this location are the 47 Van Ness, the 71 Haight/Noriega, the 19 Polk, the F-Line streetcar beginning at the Ferry Building at Market out to Castro and the MUNI Metro at Van Ness and Civic Center. For information about MUNI accessible services call 923-6142. There is accessible parking available at the Civic Center Plaza Garage located at 355 McAllister, between Polk and Larkin, Level One near elevators. Metered street parking is also available. **The conference room is wheelchair accessible.**

## **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [sof@sfgov.org](mailto:sof@sfgov.org). Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

To inspect documents referred to on agenda, please contact: Valerie Coleman, Department of Aging and Adult Services, 1650 Mission Street, 5<sup>th</sup> Floor, San Francisco, CA 94103, Office: (415) 355-6782, Fax: (415) 355-6785, E-mail: [valerie.j.coleman@sfgov.org](mailto:valerie.j.coleman@sfgov.org).

## **LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900 San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317 and website [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

## **SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.