San Francisco’s Long Term Care Coordinating Council (LTCCC) advises the Mayor and City on policy, planning, and service delivery issues for older adults and people with disabilities to promote an integrated and accessible long-term care system.

*Long Term Care System refers to the continuum of home, community-based, and institutional services and supports that help to address the medical and non-medical needs of people with limitations*

**DATE:** THURSDAY, JANUARY 14TH, 2021  
**TIME:** 1:00 p.m. to 3:00 p.m.

**Minutes**

**Members Present:** Alex Jackson, Amie Haltman-Carson, Ana Ayala, Anne Romero, Benson Nadell, Bill Hirsch, Cathy Spensley, Debby Kaplan, Erin McAuliff*, Fiona Hinze, Jacy Cohen, Jennifer Walsh, Jessica Lehman, Jesus Guillen, Julie Lifshay, Kelly Dearman, Laura Liesem, Margaret Baran, Mark Burns, Michael Blecker, Patty Clement-Cihak, Ramona Davies, Samantha Hogg, Shireen McSpadden, Susie Smith, Traci Dobronravova, Yomi Wrong

**Members Absent:** Akiko Takeshita, Bernadette Navarro-Simeon, Cathy Davis, Eileen Kunz, Marie Jobling, Michi Yukawa, Sandy Mori, Valorie Villela

**WELCOME**

**MINUTES & INTRODUCTIONS**

**ACTION: Nominations & Membership Committee**

Jacy recommended the nomination of Yomi Wrong for the Health Systems and Hospital seat for LTCCC. She provide a brief bio and Yomi was voted in unanimously.

Jacy also shared Steering’s recommendation that the Council transition the empty labor seat for “public housing”, member discussion included: asked if we explored/exhausted all avenues, concerns we won’t be able to include this perspective – can bring in labor on specific questions (workgroups or presentations) seems more appropriate (project specific) rather than ongoing participation; was recommended to consider a tenant. Ultimately membership voted to approve. Members are encouraged to attend Steering to participate in any future discussion about who to recruit for this new seat.

**UPDATE: Master Plan on Aging**

Shireen provided a brief overview of the Master Plan on Aging and stakeholder advisory committee, which included a broad range of advocates, experts and professionals. Developed committees and created roughly 800 recommendations moving forward. Was supposed to be released December 2020, but terrible COVID surge so timeline was pushed back and released on January 6th. Can go here to view: [https://mpa.aging.ca.gov/](https://mpa.aging.ca.gov/) - shares recommendations, a data dashboard, and discussions also included intersectionality and
disability, and a lot more. More of a visionary plan and will take a lot of work to implement and work out the details.

**DISCUSSION: LTCCC Workgroup Updates**

**Behavioral Health**
Susie provided an update gave brief update on workgroup’s past work and how it moved into a focus on severe mental health challenges within skilled nursing and assisted living facilities, as well as possible opportunities to address those challenges and better understand socialization and visitation. Capacity to engage with facilities around social isolation is increasingly difficult, because of the outbreak of COVID and the vaccine roll-out. Goal is to do a staff survey. Participants offered to help connect Susie’s team to facilities; talked about challenges with telehealth;

**Social Engagement**
Valerie provided an update, which included:
- The group is looking at a new tool that is a social isolation risk assessment tool
- There is a great deal of interest but it is new and the group has some questions:
  - Language capabilities
  - Cultural appropriateness
  - Validation
- In an effort to address these questions and others, we (hosted a stakeholder demo) and invited the people who created the tool to do an presentation
- In addition to the social engagement workgroup, we also invited people from a variety of organizations who represent the diversity of San Francisco as well as some IT people so they could see the tool, walk through an actual assessment and ask the creators any questions they may have. We also invited them to send us questions after the presentation when they had more time to percolate on what they saw.
- We got some great questions during the presentation as well as after
- We also sent out a survey to the people who attended to get a sense of what they thought, if they think the tool is culturally appropriate or could be adapted
- The group meets next week (Wed, Jan 20th) to debrief. We will also share the results of the survey and discuss next steps

Handout on the USIR’s Risk Assessment tool was included with the minutes.


Broke out into 3 groups (combine policy agenda #1 within #3) and met for 30min, see attached notes for results from discussions.

**PUBLIC COMMENTS**
No public comments.

**ANNOUNCEMENTS**
LTC Housing Task Force meets tomorrow at 10:30! Contact Jessica for Zoom link
[https://www.facebook.com/events/1147420335715565/](https://www.facebook.com/events/1147420335715565/)
ADJOURN

NEXT MEETING: Thursday, March 11th 2021
LOCATION: Zoom remote meeting