



**SAN FRANCISCO
HUMAN SERVICES AGENCY**

Department of Benefits
and Family Support

Department of Disability
and Aging Services

Office of Early Care
and Education

P.O. Box 7988
San Francisco, CA
94120-7988
www.SFHSA.org



London Breed
Mayor

Trent Rhorer
Executive Director

MEMORANDUM

TO: HUMAN SERVICES COMMISSION

THROUGH: TRENT RHORER, EXECUTIVE DIRECTOR

FROM: JOAN MILLER, DEPUTY DIRECTOR
ESPERANZA ZAPIEN, DIRECTOR OF CONTRACTS

DATE: NOVEMBER 11, 2022

SUBJECT: GRANT MODIFICATION AND SOLE SOURCE APPROVAL:
**ALTERNATIVE FAMILY SERVICES (NON-PROFIT) TO
PROVIDE AN EMERGENCY PLACEMENT PROGRAM FOR
FOSTER CHILDREN AND YOUTH**

DS
EE

	<u>Current</u>	<u>Mod</u>	<u>Revised</u>	<u>Contingency</u>	<u>Total</u>
GRANT TERM:	3/01/21- 6/30/25	7/1/22- 6/30/25	3/01/21- 6/30/25		
GRANT AMOUNT:	\$5,379,984	\$2,289,420	\$7,669,404	\$766,940	\$8,436,344
ANNUAL AMOUNTS:	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	
	\$1,236,860	\$2,000,000	\$2,000,000	\$2,000,000	
Funding Source FUNDING:	<u>County</u>	<u>State</u>	<u>Federal</u>	<u>Contingency</u>	<u>Total</u>
	\$7,669,404			\$776,940	\$8,436,344
PERCENTAGE:	100%				100%

The Department of Benefits and Family Support (BFS) requests authorization to modify the sole source waiver and existing grant with Alternative Family Services (AFS) for the period of July 1, 2022 to June 30, 2025, in an additional amount of \$2,289,420 plus a 10% contingency for a total amount not to exceed \$8,436,344. The purpose of this grant modification is to increase the capacity of the emergency placement program for children and youth entering foster care.

Background

In 2017, through Assembly Bill 403, the California Department of Social Services released comprehensive policy changes for placement and treatment options for California youth in foster care. That policy change, known as the Continuum of Care (CCR) Reform, was based on research that supports the belief that when children are not able to remain with their birth parents, providing a family, home-based structure enables youth to develop more successfully, thus improving outcomes for them. A primary goal of CCR is that children should not remain in group living environments. In 2019, as part of the effort to support children in family settings, the California Legislature passed legislation requiring the state and counties to establish a coordinated Family Urgent Response System (FURS) for current and former foster youth and their caregivers, and CDSS released related policy directives in 2021. This legislation led to the closing of the Child Protection Center (CPC) which had operated on the Edgewood campus. Two systems were designed, piloted and implemented to replace the CPC. The first was the HUB collaborative, which the Commission approved in September. The second was Alternative Family Services to provide family care through emergency resource families for children with no identified special needs or disabilities.

The AFS Emergency Placement Program has been very well received and continues to serve foster youth beyond their original capacity. They have served youth with complex behavioral needs, which was not in their original grant, and have been an excellent partner.

Services to be Provided

AFS will continue to coordinate, provide, and support emergency short-term placements for children in immediate need of out-of-home care with local resource families. AFS will do this by partnering with up to ten resource families at any time, each with a minimum of one room dedicated to taking in foster youth. The San Francisco Emergency Placement Collaborative (EPC) is an emergency shelter program designed to provide a minimum capacity of ten immediate placements within approved and licensed resource family homes. Currently, there are 10 resource families on standby with a capacity to flex-up to 28 beds when needed if demand increases.

AFS has identified specific resource families who, for a monthly reservation fee, available within a two-hour timeframe (30 minutes during after-hours) to respond to an emergency placement need from FCS. AFS and train all of their resource families. AFS will also maintain all legal and placement agreements

with participating resource families. The placements are designed to be short term, in most cases, less than 72 hours. An AFS staff member will be available 24/7 to coordinate placement details upon referral and an AFS staff member will also be present to greet the child at the home of the resource family.

For additional information regarding specific services to be provided by the Grantee, please refer to Appendix A-1 – Services to be Provided (attached).

Location and Time of Services

Services can be anywhere in San Francisco where children are located and in the homes of approved Resource Families. Services will be available 24/7/365.

Selection

Grantee has been designated as a sole source because AFS is one of only two Foster Family Agencies operating in San Francisco, and the only one with the capacity to provide this program.

Funding

Funding for this grant is provided by local City general funds. Additional funds are provided outside the grant agreement through foster care placement funds.

ATTACHMENTS

Appendix A-1, Scope of Services

Appendix B-1, Budget

Sole Source

Appendix A-1 – Services to be Provided
Alternative Family Services
Emergency Placement Collaborative (EPC)
March 1, 2021 to June 30, 2025
Updated July 1, 2022

I. Purpose of Grant

The purpose of this program is to coordinate, provide and support up to minimum of 10 and a maximum of 28 emergency short-term placements for children in immediate need of out-of-home care with resource families. The San Francisco Emergency Placement Collaborative (ESC) is an emergency shelter program designed to provide a minimum capacity of ten immediate placements within approved and licensed Intensive Services Foster Care (ISFC) approved resource family homes. The goal of the program will be to provide immediate emergency placement for foster children who have no identified special need or disability in family care, in alignment with the goals of CCR.

II. Definitions

CCR	Continuum of Care reform outlined in Assembly Bill 403, based on research that indicates family care is essential for foster children to develop successfully and improve outcomes.
CARBON	Contracts Administration Reporting, and Billing Online, the online billing system used by HSA
CCL	Community Care Licensing, a division of the California State Department of Social Services.
CPM	Core Practice Model
CFT	Child and Family Team Meetings
EPC	Emergency Placement Collaborative
FFA	Foster Family Agency
FCS	Family and Children’s Services Division, Human Services Agency
Grantee	Alternative Family Services
HSA	Human Services Agency, City and County of San Francisco
ISFC	Intensive Services Foster Care
Resource Family	California caregivers who provide out-of-home care for children in foster care
PSW	Protective Services Worker

III. Target Population

This program is designed to serve all populations and ethnicities, with focused expertise to address the unique cultural needs of San Francisco children 0-18 who have been removed from their families by FCS due to abuse and/or neglect and are in need of immediate out-of-home care with a resource family. All referrals will come from FCS. At time of referral, FCS and Grantee will vet all referrals to ensure child meets target population as defined by the criteria below.

Eligibility criteria: Placement will not be appropriate for children whose recent clinical presentation includes. AFS Program Director will assess case by case:

- A. History of fire setting (no incidents within a year)
- B. Active and current substance issue with risk for physical withdrawal symptoms
- C. Physically aggressive/danger to others
- D. Actively suicidal/danger to self
- E. A threat to family/community
- F. Weapons possession
- G. Psychosis, Acute mental health issues
- H. Sexual acting out that poses a substantial security or safety risk to themselves, other children in the home, and/or the Resource Family
- I. History of significant property destruction
- J. Medically Fragile
- K. Non-Ambulatory
- L. Intellectual or developmental disability that significantly interferes with the ability to perform ADLs (activities of daily living) or ability to take direction.

AFS Program Director will assess emergency placement referrals with high acuity on a case-by-case basis.

If disagreements arise, the final decision on youth and child placement will be made by respective program directors.

IV. Description of Services

Develop and maintain adequate resource home capacity by creating and maintaining a large and flexible pool of San Francisco-based families. AFS will provide capacity for a minimum of 10-23 beds (10 rooms) but have the availability to 'flex up' to 28 beds if needed due to demand. AFS will retain all documentation legally required by CCL. The majority of these beds are to be in San Francisco or close proximity, such as South San Francisco, Daly City and Pacifica, when there are safety concerns or risk factors impacting SF placement. If outside the direct area, FCS Program Director is required. AFS agrees to all transportation under those conditions. All placements shall be made based on the needs of the child.

1. Availability homes

- a. These primary resource family homes will meet ISFC and specialized emergency shelter training requirements. These homes will be on-call 24 hours per day/7 days per week. Homes will be selected according to their ability to work with a diversity of children and youth, presenting a wide range of behaviors. Availability homes may be AFS-certified resource families or other participating FFAs.
- b. All homes must have at least one stay-at-home parent to be available when child is in placement to be eligible for program. Parents must be able to:
 - Be reachable 24/7 via cell phone while on duty

- Be available for placement within 30 minutes 8 pm to 8 am, Monday to Friday within 2 hours 8 am to 8 pm, Monday through Friday and no more than 30 minutes on holidays and weekends.
 - Agree to all necessary transports (school, therapy, medical/dental, court, visitation)
 - Obtain medical clearance if placement continues beyond 14 days
 - Meet all supervision needs of child unless otherwise approved time away.
 - Attend regular AFS Support/Training meetings as needed. If family misses due to child related supervision commitments, AFS can train individually.
- c. Average length of stay is predicted to be up to 72 hours; however, children may remain in home for up to 30 days at discretion of FCS.
- d. Rooms will be approved for a minimum of one child, but under certain circumstances, may be approved for two or more children.
- e. Overall capacity during full implementation will include (at a minimum):
- 1 rooms for 0-2-year-old infants (this includes crib in foster parent room)
 - 7 rooms for 3-17-year-olds (this includes as broad a spectrum age, language, race, gender as possible)
 - 1 room for 3-17-year-olds (Spanish speaking clients)
 - 1 room for large sibling groups (three or more siblings)
- f. Active available families may not refuse a placement that meets the target population criteria unless the safety of the household is endangered.
- g. If a child can no longer be maintained at this level of placement, AFS will contract FCS on a case-by-case basis to arrangement for placement change. AFS can move an emergency placement and inform FCS of the move.
- h. Grantee will maintain two (2) separate resource homes that will accept the emergency placement of children and youth with medical needs, including those who have tested positive for Covid-19, have been exposed to Covid-19, or are exhibiting Covid-like symptoms pending test results. AFS staff will provide all necessary supports needed to maintain children and youth in the designated medical beds, including situations where quarantine is required or necessary.

2. Backup Fee for Service (BFFS) and Designated Medical/Covid-19 Homes

- a. The Secondary Homes will constitute a waiting list of resource families to accept emergency placement when Availability Homes take vacation or become unavailable. BFFS homes may also be activated when Availability Homes reach capacity.
- b. All BFFS homes receive both ISFC and Shelter training from Grantee.
- c. When activated, meet all the parental requirements of Availability Homes.
- d. When utilized, BFFS homes will receive an Augmented Emergency Placement Fee of \$160 per day. Once activated with a placement, BFFS homes maintain same responsibilities as Availability homes
- e. Resource Families accepting COVID-positive, exposed, or symptomatic children and youth or those with other medical issues will receive a reservation fee/stipend as follows:
 - The first medical home will take minors 0 to 18 years of age and the monthly stipend would be \$4,000.
 - The second medical home will take minors 0 to 8 years of age and the monthly stipend would be \$2,000.
 - The monthly stipend will be paid even if there are no children or youth placed in the home that month.

3. Collaborating FFAs

- a. At FCS direction, contractor may include resource family homes from other Foster Family Agencies. All included homes must meet state licensing requirements and all requirements specified in this Agreement.
- b. All fees due to this externally utilized Foster Family Agency except for the payment to that agency for actual nights of care will be negotiated between that agency and contractor and will come from the Contractor's funds under this agreement.
- c. Placement of children into the externally utilized Foster Family Agency will be made directly by FCT to the externally utilized Foster Family Agency.
- d. Payment to the externally utilized Foster Family Agency for actual nights of care for foster children will be made directly by FCS to the externally utilized Foster Family Agency.

4. Training

AFS will provide both Availability and BFFS homes with

- a. Training that meets ISFC requirements for families who are not already ISFC approved.
- b. Training specific to specialized emergency shelter.

- c. AFS will provide regular support and training meetings.
- d. Families approved for infant care will be required to go through the SF County infant care-training program prior to infant placement.
- e. AFS will provide both AFS and Non-AFS families with ISFC and Shelter training on an ongoing basis

5. Referral Process

- a. FCS staff will contact an AFS ESC Program Director when a child is in need of placement. AFS team to be available **24 hours a day/7 days a week/365 days** per year to receive call.
- b. AFS will identify and contact available resource family and send FFA emergency/intake placement staff to the home for the placement transfer.
- c. FCS will provide all placement paperwork to AFS.

6. Case Management/Crisis Intervention

- a. AFS Case Managers will provide intensive case management services with families caring for emergency shelter children including:
- b. Placement stabilization and transition planning services.
- c. Crisis response and referral services.
- d. CFT meeting participation when appropriate.
- e. Client documentation information/reports/documents as requested in order to facilitate a smooth transition both to the AFS emergency home and the next placement.
- f. Case Managers will meet with families within 24 hours of placement (assuming child is still in placement) and be available to resource families 24 hours a day/7 days a week.

7. AFS will provide clinical services as needed through their contract with DPH.

- a. Provision of Medi-Cal specialty mental health and behavioral services, and other behavioral and mental health supports; transition support services, including extracurricular activities and social supports; and activities supporting permanency and successful transition to adulthood, as appropriate depending on the needs of the youth and family.

V. Grantee Responsibilities

- A. Ensure that all known or suspected instances of child abuse and neglect are reported as required by law. Employees are mandated reporters for suspected child abuse or neglect.
- B. Report significant incidents immediately including but not limited to mental health crisis, incarcerations, and hospitalizations and work as necessary with FCS to ensure appropriate assessment and intervention.

- C. Follow FCS AWOL procedures.
- D. Grantee will ensure all confidentiality requirements regarding client information are maintained.
- E. Grantee is responsible for collecting and managing client data in a secure, encrypted database and must be able to accurately report on services provided.
- F. Ensure all employees are TB tested and retain information on tests in their personnel files.
- G. Provide culturally and linguistically competent services to meet the diverse needs of San Francisco families.
- H. Be familiar with FCS practices and policies such as the California Core Practice model. Information on the CPM can be found here: <http://calswec.berkeley.edu/California-child-welfare-core-practice-model>.
- I. Grantee may recruit and approve Resource Families for these services.
- J. Conduct criminal background checks/fingerprinting on all employees interacting with clients and arrange to receive subsequent criminal notifications if the employee is convicted of a crime during the time of his or her employment.
- K. Ensure legal and placement agreements between AFS and all participating Resource Families are completed, signed and documented.

VI. HSA Responsibilities

- A. HSA is responsible for all referrals and providing medical release for treatment through City Form 107.
- B. Initiate, schedule and facilitate regular meetings with Grantee as needed to evaluate and fine-tune model.
- C. Ensure all placements meet placement eligibility requirements.
- D. Provide alternative placement resource for clients whose behavior escalates outside program eligibility parameters within 12 hours of notification.

VII. Service Objectives

During the term of the grant, Grantee will report on progress towards achievement of the following service objectives. Service Objectives are annual goals unless specified.

- A. Accept all referrals within agreed timeframes (the only exception is those referrals that do not meet the agreed upon eligibility criteria).
- B. Be available 24 hours a day/7 days a week/365 days per year.
- C. Maintain a minimum of 10-23 child capacity for emergency placement, with the ability to flex up to 28.

VIII. Outcome Objectives

- A. Place 90% of children referred within agreed on timeframes.
- B. Maintain children successfully in placement until more permanent placement is secured.

IX. Grantee Reporting Requirements

- A. Grantee will provide a daily occupancy report to designated FCS Placement staff, with both child information and number of available beds. This report is to be sent by secure email.
- B. Grantee will provide monthly reports for the number of referrals received and completed. Grantee will submit monthly reports on CARBON by the 15th of the month following the end of the reporting period.
- C. Grantee will submit quarterly reports on CARBON. The report will include, but not limited, to a summary of progress towards achieving grant activities per the reporting period as well as cumulatively for the grant year to date, for each service and outcome objective listed in Section IV, Description of Services; Section VII, Service Objectives; and Section VIII, Outcome Objectives.
- D. Quarterly reports are due 15 days after the close of the reporting period.
- E. Quarterly reports will capture progress toward identified numerical and outcome objectives as well as challenges and successes during pilot and implementation phase.
- F. Grantee will maintain supporting documentation for reports.
- G. Grantee will submit an annual report at the end of each fiscal year covering July 1 through June 30. This report shall provide cumulative results for each objective as outlined above as well as a narrative describing accomplishments and challenges encountered during the fiscal year and 1-2 client vignettes highlighting examples of the services provided during the fiscal year. The final cumulative report is due no later than 30 days after the end of each fiscal year and should be uploaded to Carbon and sent by secure email to the FCS staff listed in IX. H. below. The client vignette should not include any personally identifying information. Do not upload any client personally identifying information to Carbon.
- H. Quarterly and Final Reports will be entered into the CARBON System. For assistance with reporting requirements or submission of reports, contact:

Liz Crudo
Program Director
Family & Children's Services
Liz.Crudo@sfgov.org

Vanetta Dunlap
Program Support Analyst
Family & Children's Services
Vanetta.Dunlap@sfgov.org

Johanna Gendelman
Senior Contract Manager
Office of Contract Management
Johanna.Gendelman@sfgov.org

X. Monitoring Activities

- A. **Program Monitoring:** Program monitoring will include a review of documentation to demonstrate completion of service and outcome objectives. Program monitoring may also include surveys and interviews with clients, county social workers, and other service providers regarding their experiences with the program's services.

- B. **Fiscal Compliance and Contract Monitoring**: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance

	C	D	E	F	G		
1	HUMAN SERVICES AGENCY BUDGET SUMMARY					Appendix B, Page 1	
2	ALTERNATIVE FAMILY SERVICES, INC.						
3							
4	(Check One) New <input type="checkbox"/> Renewal <input type="checkbox"/> Modification <input checked="" type="checkbox"/>						
5	Effective Date of Mod. <u>7/1/2022</u> No. of Mod. <u>1</u>					Term	
6	Program: <u>Emergency Placement Collaborative (EPC)</u>					<u>3/1/2021-6/30/25</u>	
7	Budget Reference Page No.(s)	Emergency Placement Collaborative	Emergency Placement Collaborative	Emergency Placement Collaborative	Emergency Placement Collaborative	TOTAL	
8	Program Term:	<u>3/1/2021-6/30/2021</u>	<u>7/1/2021-6/30/2022</u>	<u>7/1/2022-6/30/2023</u>	<u>7/1/2023-6/30/2024</u>	<u>7/1/2024 - 6/30/25</u>	<u>3/1/2021-6/30/25</u>
9	<u>Expenditures</u>						
10	Salaries & Benefits	\$162,383	\$544,501	\$984,187	\$984,187	\$984,187	\$3,659,445
11	Operating Expense	\$217,141	\$531,421	\$754,944	\$754,944	\$754,944	\$3,013,394
12	Subtotal	\$379,524	\$1,075,922	\$1,739,131	\$1,739,131	\$1,739,131	\$6,672,839
13	Indirect Percentage (%)	14%	15%	15%	15%	15%	\$0
14	Indirect Cost (Line 13 X Line 14)	\$53,020	\$160,938	\$260,869	\$260,869	\$260,869	\$996,565
15	Capital Expenditure	\$0	\$0	\$0	\$0	\$0	\$0
16	Total Expenditures	\$432,544	\$1,236,860	\$2,000,000	\$2,000,000	\$2,000,000	\$7,669,404
17	HSA Revenues						
18							
19	H.S.A.General Fund	\$400,000	\$1,200,000	\$1,200,000	\$1,210,580	\$1,300,000	\$5,310,580
20	Enhancement			\$800,000	\$789,420	\$700,000	\$2,289,420
21	CODB and MCO	\$32,544	\$36,860				\$69,404
22							
23	TOTAL HSA REVENUES	\$432,544	\$1,236,860	\$2,000,000	\$2,000,000	\$2,000,000	\$7,669,404
24							
25	Foster Care Rate Revenue	\$127,760	\$383,280	\$828,311	\$828,311	\$828,311	\$2,995,974
26	Total Revenues	\$560,304	\$1,620,140	\$2,828,311	\$2,828,311	\$2,828,311	\$10,665,378
27	Full Time Equivalent (FTE)						
28							
29	Prepared by:	Martha E. Duarte, CFO		707-529-5670		Date:	8/30/2022
30	HSA-CO Review Signature:						
31	HSA #1						
32							

	A	D	E	F	G	H	I	
1	SF CITY & COUNTY HUMAN SERVICES AGENCY						Appendix B, Page 3	
2	ALTERNATIVE FAMILY SERVICES, INC.							
3	Program: Emergency Placement Collaborative (EPC)							
4								
5	Operating Expense Detail							
6	Expenditure Category	Emergency Placement Collaborative	Emergency Placement Collaborative	Emergency Placement Collaborative	Emergency Placement Collaborative	Emergency Placement Collaborative	Total	
7		3/1/2021-6/30/2021	7/1/2021-6/30/2022	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2024 - 6/30/25	3/1/2021-6/30/25	
13	Guaranteed Availability Fee (payment to foster	74,300	272,000	360,000	360,000	360,000	1,426,300	
14	Covid reservation fee to families	16,000	57,000	96,000	96,000	96,000	361,000	
15	Vacant Bed Fee direct to AFS	48,556	95,166	140,846	140,846	140,846	566,259	
16	Filled Bed Foster Parent Stipend	-	-	-	-	-	-	
17	Foster Parent In-Service Training Stipend	2,000	3,000	21,600	21,600	21,600	69,800	
18	2nd Tier Emergency Bed Aug. Fee	-	-	4,000	4,000	4,000	12,000	
19	Family Furnishings	4,000	2,000	8,000	8,000	8,000	30,000	
20	Children & Family Placement Supplies	7,000	8,147	12,000	12,000	12,000	51,147	
21	Ongoing Family Recruitment	-	18,000	18,000	18,000	18,000	72,000	
22	Resource Family Training and Trainers	10,000	-	-	-	-	10,000	
23	One time only Family Recruitment campaign	32,544	-	-	-	-	32,544	
24	Other Expenses:							
25	Rental of Property	14,700	41,350	54,000	54,000	54,000	218,050	
26	Utilities (Electricity, Water, Gas, Garbage)	160	-	1,200	1,200	1,200	3,760	
27	Office Supplies, Postage	2,441	6,958	7,398	7,398	7,398	31,594	
28	Building Maintenance Supplies and Repair	200	1,000	2,400	2,400	2,400	8,400	
29	Staff Training	1,000	2,100	500	500	500	4,600	
30	Staff Travel-(Local & Out of Town)	1,640	9,000	12,000	12,000	12,000	46,640	
31	Rental of Equipment (Copier & Postage)	1,400	1,200	1,200	1,200	1,200	6,200	
32	Telecommunications	1,200	3,500	10,800	10,800	10,800	37,100	
33	Covid related expenses	-	11,000	5,000	5,000	5,000	26,000	
34	TOTAL OPERATING EXPENSE	217,141	531,421	754,944	754,944	754,944	3,013,394	



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MEMORANDUM

TO: Dan Kaplan, Deputy Director for Finance and Administration,
Human Service Agency
FROM: Johanna Gendelman, Senior Contract Manager
DATE: November 1, 2022
SUBJECT: Continuing Sole Source Waiver Request: Alternative Family
Services

We respectfully request approval of the modified attached sole source waiver for Alternative Family Services (Vendor # 0000025708) for the management of a network of Emergency Resource families in San Francisco for children involve with Child Welfare.

Annual Amount: \$2,000,000 (increase from \$1,200,000)
Funding Source: General Fund
Modification Term: July 1, 2022 through June 30, 2025

Background

In 2018, the Department approved a sole source grant with Alternative Family Services (AFS), with a subcontractor of Trinity Foster Family Services of the Bay Area, to provide an emergency child placement program. This was a pilot program intended to serve children who had previously been served at the Child Protection Center (CPC), which was slated to close. The original approval period was for 3/1/19 to 12/30/20, which was extended to two full years allowed under a sole source pilot procurement to 2/28/21.

During the first grant period, AFS exceeded expectations, often taking challenging children at a moment’s notice. They have expanded their placement program successfully from 10 emergency short-term placements to be able to ‘flex-up’ to eight when needed. They serve an average of 7 youth daily with the median time in placement being three days. Program staff also support the sole source as an excellent network and partnership has been established.

In July of 2020, the sole source wavier was renewed for \$1,200,000 annually for grant term March 1, 2021 to June 30, 2025.

Rationale for this sole source waiver:

This Agreement and Sole Source exception is justifiable for the following reasons:

Goods or services available from only one source

While there are other Foster Family Agencies in San Francisco, i.e.; Seneca, A Better Way, Family Builders and Aspiranet, none of them place children in San Francisco County or have the capacity to serve the number of children requiring placement. Trinity does have homes in San Francisco and is a named subcontractor in the agreement with Alternative Family Services.



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For questions, please reach out to Johanna Gendelman, Senior Contract
Manager at 415-557-5507.

DocuSigned by:
Dan Kaplan
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